



City of San Antonio

ADDENDUM VII

SUBJECT: Request for Proposals for Catering and Concessions for the Convention Center, (RFP 14-007), Scheduled to Close: September 29, 2014; Date of Issue: May 21, 2014

FROM: Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator

DATE: September 19, 2014

Since the release of this Request for Proposal for the Catering and Concessions for the Convention Center, the City has received several questions requesting clarification on the application of the Local Preference Program. This review indicates that revision to the Ordinances related to the Local Preference and Veteran's Owned Small Business Programs may be required. In order to allow adequate time for the City to conduct its due diligence and provide a response to said questions, the City is exercising the below extensions to the RFP. All remaining questions received in accordance with Section 011, Restrictions on Communication prior to this revised extension date will be answered in a forthcoming addendum.

THIS NOTICE SHALL SERVE AS ADDENDUM NO. VII - TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS

THE ABOVE MENTIONED REQUEST FOR PROPOSALS IS HEREBY AMENDED AS FOLLOWS:

1. The **question deadline** has been changed from: **Tuesday, September 12, 2014, 10:00 a.m., local time** to **Monday, January 12, 2015, 10:00 a.m., local time.**
2. **Change:** Section 011 – Restrictions on Communication, 4th Paragraph, 1st Sentence to read as the following:

“Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 10:00 a.m., Local Time, on Monday, January 12, 2015.”
3. The **submission deadline** has been changed from: **Monday, September 29, 2014 11:00 a.m., local time** to **Monday, January 26, 2015, 11:00 a.m., local time.**
4. **Change:** Section 010 – Submission of Proposal, 2nd Paragraph, 1st Sentence to read as the following:

“Proposals must be received in the Office of the City Clerk no later than 11:00 a.m., Local Time, on Monday, January 26, 2015 at the address below.

Any proposal or modification received after this time shall not be considered, and will be returned, unopened to the Respondent. Respondents should note that delivery to the P.O. Box address in a timely manner does not guarantee its receipt in the City Clerk's Office by the deadline for submission. Therefore, Respondents should strive for early submission to avoid the possibility of rejection for late arrival and/or deliver directly to the City Clerk's Office (physical address below).

Mailing Address:

*Office of the City Clerk
Attn: Catering and Concessions for the Convention Center
P.O. Box 839966
San Antonio, Texas 78283-3966*

Physical Address:

*Office of the City Clerk
Attn: Catering and Concessions for the Convention Center
100 Military Plaza
2nd Floor, City Hall San Antonio, Texas 78205*

5. **Change:** Section 014 – Schedule of Events, last two events to read as the following:

*“Final Questions Accepted Monday, January 12, 2015 at 10:00 a.m.
Proposal Due Monday, January 26, 2015 at 11:00 a.m.”*

6. **Change:** Section 006 – Term of Contract, 1st Paragraph, 1st Sentence to read as the following:

“The anticipated term of the proposed contract is 10 years commencing January 1, 2016 and terminating December 31, 2025.”



Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator
Finance Department – Purchasing Division