



# Request for Qualifications

Construction Manager at Risk Services for the River Walk Capital Improvements Phase IV Project (Project No. 40-00170)

## *Pre-Submittal Conference Agenda*

April 2, 2013

1:30 PM

International Center

La Orilla Del Rio  
Conference Room, Suite  
385

203 S. St. Mary's

### City Clerks Office:



Send All Questions To:  
[Carisa.Gamez@sanantonio.gov](mailto:Carisa.Gamez@sanantonio.gov)



- Call to Order (Welcome)
- Discussion of Background & Project Scope- Section I & II
- Review of RFQ:
  - III, Tentative Schedule
    - Deadline for written questions, Friday, April 5, 2013 at 4:00 PM
    - SOQ Submittal Deadline, April 16, 2013 at 3:00 PM
    - Interviews, May 2013 (TBD)
    - Anticipated Council Date, August 2013
  - IV, PreSubmittal Conference
  - V, Submittal Document Requirements and Evaluation Criteria
    - A. Experience and qualifications of Prime Firm and Key Sub-Consultants and Key Personnel – 40%
    - B. Team's Experience with San Antonio Region Issues and past experience with CoSA – 20%
    - D. Understanding of the Project and Proposed Management Plan – 30%
    - E. Proposed Costing Methodology – 10%
  - VI, Phase II Evaluation Criteria (Interviews), if selected will be sent to short-listed firms
  - VII, Submission Instructions, Submittals due no later than April 16, 2013 at 3:00 PM – **No late submittals will be accepted**
  - VIII, Amendments to RFQ
  - IX, Restriction on Communication
    - POC for RFQ questions, Carisa Gamez, 210-207-8325
    - POC for SBEDA questions, Brenda Navarro, 210-207-5442
  - X, Award of Contract and Reservation of Rights
  - XI, SBEDA Ordinance Compliance Provisions
  - Questions and/or Information
  - Adjournment