

Request for Qualifications

Professional Design Services for Fire Station # 30

Pre-Submittal Conference Agenda

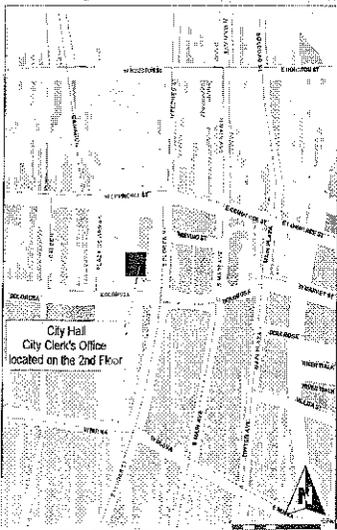
March 20, 2014

10:00 a.m.

International Center
Suite 383 Conference
Room

- Introductions/Welcome
- Section I, Background
- Section II, Project Scope
- Section III, Tentative Schedule
 - Deadline for written questions, March 24, 2014 at 4:00 PM
 - SOQ Submittal Deadline, April 2, 2014 at 3:00 PM
 - Interviews (If Necessary), April 2014 (TBD)
 - Anticipated Council Date, May 2014
- Section IV, Pre-Submittal Conference
- Section V, Submittal Document Requirements and Evaluation Criteria
 - A. Background, Experience and Qualifications of Prime Firm and Key Sub-Consultants – **40%**
 - B. Proposed Management Plan – **20%**
 - C. Team's Experience with San Antonio Region Issues and past experience with CoSA contracts – **20%**
 - D. SBEDA – SBE & M/WBE Prime Contract Program – **20%**
- Section VI, Submission Instructions
 - No later than April 2, 2014 at 3:00 P.M. – **No late submittals will be accepted.**
- Section VII, Amendments
- Section VIII, Restriction on Communication
 - POC for RFQ questions, Clayton Hoelscher, 210-207-8310
 - POC for SBEDA questions, Edson Zavala, 210-207-3962
- Section IX, Award of Contract and Reservation of Rights
- Section X, SBEDA Ordinance Compliance Provisions
- Questions and/or Information
- Adjournment

City Clerks Office:



Send All Questions To:
Clayton.Hoelscher@sanantonio.gov

