



Request for Qualifications

ENGINEERING DESIGN SERVICES FOR UTSA BOULEVARD

(Project No. 40-00445) - (RFQ-CIMS04172013AM)

Pre-Submission Conference Agenda

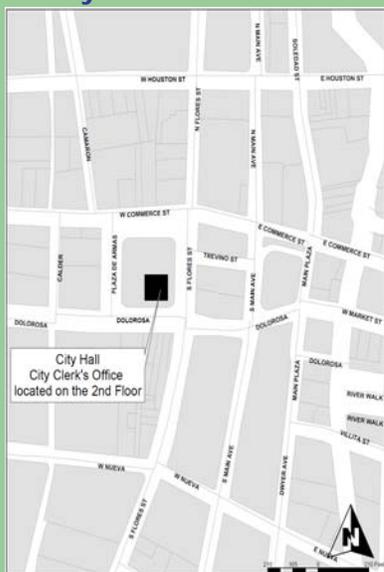
April 29, 2013

10:00am

Plaza B Room
Municipal Plaza
Building

114 W. Commerce St.
San Antonio, TX
78205

City Clerks Office:



Send All Questions To:
Angela.Mata@sanantonio.gov



- **Call to Order (Welcome)**
 - **Introduction of City Staff**
 - **Background & Project Scope-Section I & II**
 - **Schedule of Events-Section III**
 - Deadline for submission of written questions:
 - **April 30, 2013 at 4:00 pm**
 - Responses due on:
 - **May 8, 2013 at 3:00 pm**
 - Anticipated Council Consideration Date:
 - **June, 2013**
 - **Submittal Documents Requirements & Evaluation Criteria- Section V**
 - **Submission Instructions- Section VI**
 - Submittals are due on **Wednesday, May 8, 2013 at 3:00 p.m.**
 - Hand Delivery Location: City Clerk's Office, 2nd Floor of City Hall at 100 Military Plaza (SW corner of Commerce and Flores).
 - May be delivered by mail to address in RFQ; however, must be received by the due dates/time as indicated in the solicitation
 - **Amendments to the RFQ- Section VII**
 - Review Website (<http://epay.sanantonio.gov/RFPListings/>) for:
 - Summary of Pre-Submission Conference including questions/responses and a list of attendees;
 - Amendments or changes to the RFQ;
 - Responses to questions presented subsequent to Pre-submission Conference, if any and received prior to the deadline for questions.
 - **Restriction on Communications- Section VIII**
 - Respondents are prohibited from communicating with City staff regarding the RFQ/Submittals with the some exceptions.
 - Questions must be submitted in writing,
 - Deadline for submission of RFQ questions is **April 30, 2013 at 4:00 PM**
 - **Award of Contract and Reservation of Rights- Section IX**
 - Read this section carefully.
 - **Review of SBEDA Ordinance Compliance Provisions- Section X**
- **Questions and/or Information**
- **Adjournment**