



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals for Implementation Evaluation Services for Stand Up SA Prevention Project

Solicitation Number: RFP 16-101 RFX No.: 6100008008

Description: The City of San Antonio Metropolitan Health District is seeking proposals from qualified organizations to conduct implementation evaluation for the Stand Up SA Violence Prevention Project to measure Stand UP SA's impacts and fidelity to evidence-based research.

Applicable Product Categories: 95277

Date Issued: September 9, 2016

**Bid Due Date & Time: October 11, 2016 at 11:00 am Central Time**

Pre-Submittal Conference: A Pre-Submittal Conference will be held at the Riverview Tower, Hill Country Conference Room, 111 Soledad, 11th floor, San Antonio, Texas 78205, at 10:00 a.m., Central Time, on September 15, 2016.

Staff Contact Person: Denise Flotte, Procurement Specialist III, [denise.flotte@sanantonio.gov](mailto:denise.flotte@sanantonio.gov)

#### Evaluation Committee Voting Members:

Judit Vega, Neighborhood Engagement Coordinator, Metro Health

Mycheryl Price, Stand Up SA Project Coordinator, Metro Health

Cara Hausler, School Health Liaison, Metro Health

Marcus Primm, Healthy Neighborhoods Coordinator, Metro Health

Ramon Vasquez, Executive Director, American Indians of Texas at the Spanish Colonial Missions

**Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **September 22, 2016**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail to:

**Denise Flotte, Procurement Specialist III**  
**City of San Antonio, Finance Department, Purchasing Division**  
[denise.flotte@sanantonio.gov](mailto:denise.flotte@sanantonio.gov)

Questions submitted and the City's responses will be posted with this solicitation.

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.