



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Investment Consulting and Investment Training Services

Solicitation Number: RFP 16-070

Description: The City of San Antonio's Finance Department is seeking proposals from qualified investment consultant to provide Investment Consulting Services related to the City's Investment Portfolio and Investment Training to the City's authorized investment officers in accordance with the Texas Public Funds Investment Act (the "Act"). The primary role of the Consultant is to provide objective, third-party advice, and counsel that will enable the City to make well-informed and educated decisions regarding the investment of the City's financial assets.

Applicable Product Categories: 94649

Date Issued: Monday, June 20, 2016

Due Date & Time: Wednesday, July 20, 2016, 11:00 a.m. Central Time

Pre-Submittal Conference: City of San Antonio, Finance Department – Purchasing Division, 11th Floor Large Conference Room, 111 Soledad, San Antonio, Texas 78205 at 10:00 a.m., Central Time, on Tuesday, June 28, 2016.

Staff Contact Person: Tony Aguilar, Procurement Specialist III, tony.aguilar@sanantonio.gov.

Evaluation Committee Voting Members:

Margaret U. Villegas, Assistant Director, Finance Department
Cappi Arriola, Financial Management Administrator, Finance Department
Alejandro Tijerina, Financial Manager, Finance Department
Carlos Esparza Jr., Investment Officer, Finance Department
Yamin Aguilar, Investment Officer, Finance Department

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials or the Corporation board, and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a Corporation Board agenda item; and 2) City and Corporation Board employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 2:00 p.m., Local Time, on Friday, July 1, 2016. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Tony Aguilar, Procurement Specialist III
City of San Antonio, Finance Department – Purchasing Division
tony.aguilar@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov