



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Consolidated Human & Workforce Development Services (FY 15/16)

Solicitation Number: RFP 14-008, 6100003962

Description: The City of San Antonio is seeking proposals for human and workforce development services that are in alignment with the SA2020 initiative and City Council investment priorities; community safety, economic competitiveness, family well-being, and education. Coordination with City departments as well as SA 2020, and local community-based organizations is essential to successful provisions of community services. Funds to support programs provided through a variety of federal and local resources, including: General Fund, and Emergency Solutions Grant (ESG) – Homeless Services Housing Opportunities for Persons with AIDS (HOPWA).

Applicable Product Categories: NIGP Entire Class Codes of 924 and 952

Date Issued: March 10, 2014

Due Date & Time: April 23, 2014 at 2:00 p.m. CST

Pre-Submittal Conference(s): Carver Community Cultural Center, Little Carver Civic Center, 226 N. Hackberry, San Antonio, Texas 78202 at 9:00 a.m. or at 1:00 p.m., Central Time, on Tuesday, March 18, 2014.

Staff Contact Person: Laura Sambrano, Procurement Specialist III, [laura.sambrano@sanantonio.gov](mailto:laura.sambrano@sanantonio.gov)

#### Evaluation Committee Voting Members:

Gloria Hurtado, Assistant City Manager, City Manager's Office

Melody Woosley, Director, Department of Human Services

Rene Dominguez, Director, Economic Development Department

John Dugan, Director, Department of Planning and Community Development

In addition, 11 evaluation committees with members to include City staff and Community and Business Representatives will be determined during this process.

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 4:30 p.m., Local Time, on Thursday, March 20, 2014. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Laura Sambrano, Procurement Specialist III  
City of San Antonio, Finance Department – Purchasing Division  
[laura.sambrano@sanantonio.gov](mailto:laura.sambrano@sanantonio.gov)

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the City of San Antonio's e-Procurement system, SAePS, <https://supplierservice.sanantonio.gov/irj/portal> and/or the City of San Antonio's website, Bidding and Contracting Opportunities, <http://www.sanantonio.gov/RFPListings/>. If you have not completed the City's SAePS Vendor Registration, please do so in order to view the solicitation and submit a response through the SAePS portal.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list for SAePS portal viewing.