

City of San Antonio

ADDENDUM II

SUBJECT: Request for Proposals for Automated Teller Machine (ATM) Services, (RFP 13-099), Scheduled to Close: January 31, 2014; Date of Issue: December 20, 2013

FROM: Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator

DATE: January 24, 2014

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS

THE ABOVE MENTIONED REQUEST FOR PROPOSALS IS HEREBY AMENDED AS FOLLOWS:

1. **Add:** Exhibit 9, Wall Unit Inset Specifications. Exhibits are posted as a separate document.
2. **Add:** Exhibit 10, Sample Map. Exhibits are posted as a separate document.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 011, RESTRICTIONS ON COMMUNICATION:

Question 1: Are the ATM's required to take deposits? Or would it only be available to those who bank with the awarded firm?

Response: The City prefers that the ATM's accept deposits and at a minimum the City requests that the awarded firm accept deposits from customers of their own financial institutions. However, if the ATM's will not be able to accept the deposits, please submit all other capabilities in the proposed plan.

Question 2: Is there an example available of the map of the ATM locations referenced under the Minimum Qualifications section, item 6? Is there a required size for the map?

Response: Maps are available on the ATM's for Respondents to view. There is not a size requirement for the maps; however the maps should be clearly viewable. Some of the current locations maps are six by nine inches. A sample of the map from Riverview Towers – 111 Soledad, Suite 400 (standing kiosk) is posted as Exhibit 10.

Question 3: What is the make and model of the current ATMS, specifically the "Wall Inset" units?

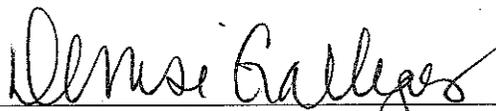
Response: The make and model of the current ATM's has been added as Exhibit 9.

Question 4: In order for us to be prepared and have all needed service personnel available, we will need to take measurements of the current Thru the Wall units if possible. Is there a point of contact that could provide access to the ATMs at the Convention Center and at Market Square?

Response: The Respondent is welcome to visit the current locations and take measurement as they are accessible to the public. However, do not interfere with customers using or wanting to use the machine; and the Respondent and its subcontractor are each responsible for damages, losses, expenses, claims, etc. to property or persons resulting from their actions. With regard to the inset units, it is ok to survey the outside of these units. Exhibit 9 contains the specifications of the wall inset units.

Question 3: Would it be an option to submit the compensation schedule with an asterisk? The asterisk would state something along the lines that "based on any unforeseen installation or wall remediation cost due to the inability of being able to survey the inset wall units, the compensation amounts may need to be adjusted".

Response: The Respondent can submit the compensation schedule as they see suitable to performing the services asked in the RFP.



Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator
Finance Department – Purchasing Division

Date _____

Company Name _____

Address _____

City/State/Zip Code _____

Signature