



CITY OF SAN ANTONIO

FINANCE DEPARTMENT – PURCHASING DIVISION

SOLICITATION AND COMMITTEE INFORMATION

Solicitation Type and Name: Request for Proposals - Designated Aviation Channeling Services for San Antonio International Airport

Solicitation Number 6100003040, RFP-013-056

Description: The City of San Antonio, Aviation Department, seeks proposals from TSA certified and approved Designated Aviation Channeling service providers to provide Criminal History Record Checks and Security Threat Assessments for the San Antonio International Airport. Respondent must be certified and authorized by the TSA as a DAC service provider or receive certification and authorization by the TSA as a DAC service provider prior to award.

Applicable Product Categories: 90568

Date Issued: Monday, August 12, 2013

Due Date & Time: Friday, September 13, 2013 at 11:00 a.m.

Pre-Submittal Conference: Tuesday, August 20, 2013 at 8:00 a.m. San Antonio International Airport, Terminal A Mezzanine Conference Room A, 9800 Airport Blvd., San Antonio, TX 78216.

Staff Contact Person: Marisol Amador, Procurement Specialist III, marisol.amador@sanantonio.gov

Evaluation Committee Voting Members:

Tim O'Krongley, Assistant Director, Aviation Department

Robert Klimtz, Interim Security Manager, Aviation Department

Austin Fikes, Duty Manager, AvAirPros Services

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below on or before 2:00 pm on Friday, August 30, 2013. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Marisol Amador, Procurement Specialist III

City of San Antonio, Aviation Department

marisol.amador@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor

Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.