



# CITY OF SAN ANTONIO

## FINANCE DEPARTMENT – PURCHASING DIVISION

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Healthy Snack Vending Services

Solicitation Number: RFP 13-002

Description: The City of San Antonio is seeking proposals from qualified vending machine operators (“Respondents”) that provide healthy snack options for employees and visitors at various City facilities and properties. The successful Respondent(s) will provide and maintain snack vending machines on City of San Antonio properties identified in the RFP. The City requires that a minimum of 75% of the snacks offered in each vending machine will comply with the guidelines that are set in the RFP. The City requires a spectrum of health and wellness interventions to counter the growing rates of obesity and diabetes. One effort within the community is to promote healthier foods, snack, and beverages where residents live, work, study, and play. Healthy vending is a way to build healthier snacking habits in the worksite and these habits can extend to the home and throughout the community.

Applicable Product Categories: 96115

**Date Issued: April 30, 2013**

**Due Date: May 29, 2013 at 2:00 p.m. CST**

**Pre-Submittal Conference:** City of San Antonio, Finance Department, Purchasing Division Large Conference Room, Riverview Towers, 111 Soledad, Suite 1100, San Antonio, Texas 78205 at **1:30 p.m., Central Time, on Thursday, May 9, 2013.**

Staff Contact Person: Grace Solis, Procurement Specialist III, [grace.solis@sanantonio.gov](mailto:grace.solis@sanantonio.gov)

The RFP and associated attachments can be obtained at <http://epay.sanantonio.gov/RFPListings/>.

In addition, The City of San Antonio utilizes an electronic procurement system called SAePS to notify potential bidders of contracting opportunities. While some bid solicitations continue to be advertised in the newspaper and City website, others may be sent only via email to those suppliers and vendors who have registered in SAePS for Spend Categories (NIGP codes) and can provide quotes for particular goods/services. In order to view future solicitation and conduct business with the City of San Antonio, you must be a registered vendor and select the appropriate NIGP codes for which your firm can provide goods/services.

To learn more about the City’s electronic procurement system, or to register as a vendor, go to [http://www.sanantonio.gov/purchasing/SAePS\\_intro.aspx](http://www.sanantonio.gov/purchasing/SAePS_intro.aspx).