



# CITY OF SAN ANTONIO

## FINANCE DEPARTMENT – PURCHASING DIVISION

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals - Semi-Annual Passenger Survey

Solicitation Number: RFP 13-059, 6100002734

Description: The Aviation Department seeks proposals from qualified Respondents interested in providing Semi-Annual Passenger Survey services for the San Antonio International Airport.

The selected Respondent shall be required to provide questionnaire administration and statistical analysis and report development. The information obtained will be used as a means to continue to improve passenger satisfaction, communications in the airport environment, and services.

Applicable Product Categories: 96120

Date Issued: April 10, 2013

Bid Due Date & Time: May 10, 2013 @ 11:00 a.m.

Pre-Submittal Conference: San Antonio International Airport, Terminal A Mezzanine Conference Room A, 9800 Airport Blvd., San Antonio, TX 78216 on Monday, April 22, 2013 @ 1:00 p.m.

Staff Contact Person: Cheryl V. Caylao, Procurement Specialist II  
[Cheryl.Caylao@sanantonio.gov](mailto:Cheryl.Caylao@sanantonio.gov)

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.