



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal for Annual Job Order Contract for On-Call Electrical Maintenance and Repairs Services - Citywide

Solicitation Number: 6100007699, RFCSP-2016-079

Description: The City of San Antonio Building and Equipment Services Department ("BESD") is requesting proposals from qualified licensed contractors interested in providing electrical maintenance and repairs services on an as needed basis in various City facilities through an on call contracting services (OCCS) contract, also referred to as job order contract (JOC). Trade services within new building construction, remodeling or alterations of an existing building will not be included.

Applicable Product Categories: 91082

Date Issued: June 24, 2016

**Bid Due Date & Time: July 27, 2016 at 2:00pm Central Time**

Pre-Submittal Conference: A Pre-Submittal Conference will be held at the River View Tower, Hill Country Conference Room, 111 Soledad, 11th floor, San Antonio, Texas 78205, at 10:30 a.m., Central Time, on June 30, 2016.

Staff Contact Person: DENISE FLOTTE, PROCUREMENT SPECIALIST III,

E-mail: [DENISE.FLOTTE@SANANTONIO.GOV](mailto:DENISE.FLOTTE@SANANTONIO.GOV)

Evaluation Committee Voting Members:

Jose Correa, Interim Assistant Director, Building and Equipment Services Department  
Ron Griego, Facilities Administrator, Building and Equipment Services Department  
Luis Rivas, Building Maintenance Specialist, Building and Equipment Services Department  
Victor Valdez, Parks and Recreation Manager, Parks and Recreation  
Rich Walker, Project Control Officer, San Antonio Public Library

**Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **July 13, 2016**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

**Denise Flotte, Procurement Specialist III**  
**City of San Antonio, Finance Department, Purchasing Division**  
[denise.flotte@sanantonio.gov](mailto:denise.flotte@sanantonio.gov)

Questions submitted and the City's responses will be posted with this solicitation.

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.