



CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS

**EVALUATION COMMITTEE
FOR
THE FIRE STATION # 18 REPLACEMENT PROJECT**

In accordance with the Discretionary Contract Selection Process Guidelines, below are the evaluation committee members:

- Erik Walsh, Deputy City Manager
- Yvette Granato, Deputy Fire Chief, San Antonio Fire Department
- Gerlach Laven, Project Manager, San Antonio Fire Department
- Mark Beavers, Senior Architect, Transportation and Capital Improvements
- Brent Anderson, Architect, MSA Architecture
- Travis Wilshire, Electrical Engineer, CNG Engineering

RESTRICTION ON COMMUNICATIONS

As outlined in Section VIII of the RFCSP, a person or entity who seeks or applies for a City contract, or any other person acting on behalf of such person or entity, is prohibited from contacting City Officials and/or employees, regarding such a contract after a request for proposal (RFP), request for qualification (RFQ) or other discretionary solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If a contact is required with City Officials and/or employees, such contact shall be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by Respondents or their agents may lead to disqualification of their offer from consideration. As used herein, City Official is defined as the Mayor; members of the City Council; Municipal Court Judges and Magistrates; the City Manager; Deputy City Manager; City Clerk; Deputy City Clerk; Assistant City Clerk; Assistant City Managers; Assistants to the City Manager; all City department heads and assistant department heads; Internal Auditor and Assistant Internal Auditors; Compliance Auditor; Assistant to City Council; Assistants to City Council, including contract personnel; Assistant to Mayor; Assistants to the Mayor, including contract personnel; Executive Secretaries; Public Utilities Supervisor; members of bid committees; members of the Historic and Design Review Commission; Zoning Commission; and members of any board or commission that is more than advisory in nature.

Exceptions to the Restrictions on Communications:

1. Respondent may ask verbal questions concerning this RFCSP at the Project's Pre-Submittal Conference.
2. Respondent may submit written questions concerning this RFCSP to the Staff Contact Person listed in the address below until **4:00 PM on January 29, 2016**. Questions received after the stated deadline will not be answered. It is suggested that all questions be sent by electronic mail or by fax to:

**Clayton Hoelscher, Contract Coordinator, Fax: 210-207-4034 or
Clayton.Hoelscher@sanantonio.gov**

However, questions sent by certified mail, return receipt requested, also shall be accepted and should be addressed to:

Clayton Hoelscher, Contract Coordinator
City of San Antonio, Transportation and Capital Improvements
Contract Services Division
114 Commerce Street, 9th floor, Room 910, San Antonio, TX 78205