



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal – A/C Automated Cataloging Services

Solicitation Number RFCSP 2015-099, 6100006568

Description: The City of San Antonio's Public Library is preparing to issue a Request for Competitive Sealed Proposal – Automated Catalog Services.

Applicable Product Categories: 95610

Date Issued: Wednesday, September 30, 2015

Due Date & Time: Monday, November 2, 2015 at 2:00 p.m. CT

Pre-Submittal Conference: Monday, October 12, 2015 at 10:00 a.m. at Central Library, 4th floor Library Conference Room, 600 Soledad, San Antonio, TX 78205.

Conference Bridge: 1-855-850-2672, Access Code: 990 879 974.

Staff Contact Person: Tony Aguilar, Procurement Specialist II, tony.aguilar@sanantonio.gov

Evaluation Committee Voting Members:

Katie Enright

Kathryn Sturtz

Barbara Brownell

Barbara Lujan

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below on or before 2:00 pm on Friday, October 16, 2015. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

**Tony Aguilar, Procurement Specialist II
City of San Antonio, Procurement Division, Finance Department
Tony.Aguilar@sanantonio.gov**

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.