



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal – Annual Contract for Compressed Natural Gas Fuel Facility For Operations and Maintenance Services

Solicitation Number: RFCSP 14-036, 6100004482

Description: The City of San Antonio owns a compressed natural gas (CNG) station that was built in 2008 to refuel refuse trucks and is seeking an independent CNG contractor to operate, maintain, and repair said station. The selected respondent shall have the responsibility and ability to bring deficient station equipment back into operation within two hours of a failure under all circumstances by either repair or replacement. The natural gas used by the station is supplied by CPS Energy and is paid directly by the City of San Antonio. Likewise, the station card reader system is managed directly by the City of San Antonio and will not be included under the responsibilities of station operation and maintenance. Average natural gas consumption is 27,424 CCF (20,165 diesel gallon equivalent).

Applicable Product Categories: 92829

Date Issued: Tuesday, June 10, 2014

**Due Date & Time: Monday, July 14, 2014 at 2:00 p.m. CT**

Pre-Submittal Conference(s): Riverview Towers, Purchasing Hill Country Conference Room, III Soledad, Suite 1100, San Antonio, Texas 78205 at 10:00 a.m. Central Time, on Tuesday, June 17, 2014.

Staff Contact Person: Charisma Esparza, Procurement Specialist II, [charisma.esparza@sanantonio.gov](mailto:charisma.esparza@sanantonio.gov)

#### Evaluation Committee Voting Members:

Jorge Perez, Director, Department of Building and Equipment Services

David Newman, Assistant Director, Solid Waste Management Department

Jeffrey Magee, Special Projects Manager, Department of Building and Equipment Services

Maggie Metzner, Special Projects Manager, Department of Building and Equipment Services

David Lopez, Assistant to the Director, Solid Waste Management Department

Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 2:00 p.m., Local Time, on Monday, June 30, 2014. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Charisma Esparza, Procurement Specialist II  
City of San Antonio, Finance Department – Purchasing Division  
[charisma.esparza@sanantonio.gov](mailto:charisma.esparza@sanantonio.gov)

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the City of San Antonio's e-Procurement system, SAePS, <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, please do so in order to view the solicitation and submit a response through the SAePS portal.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list for SAePS portal viewing.