

Request for Competitive Sealed Proposal PARKING TRAILBLAZING SIGNAGE SYSTEM Project No. 19-00013

Pre-Submission Conference Agenda

Pre-submittal Conference

Monday, April 14, 2014
9:00 a.m.
Downtown Operations Office
Training Room
400 N. St. Mary's
Suite 100
San Antonio, Texas 78205

■ Welcome, Introduction & General Information

■ Project Background & Scope

■ Schedule of Events

- Deadline for submission of written questions:
 - **Wednesday, April 23, 2014 at 4:00 pm**
- Last addendum to be posted on:
 - **April 29, 2014**
- Responses due and read aloud on:
 - **Tuesday, May 6, 2014 at 2:00 pm**
- Anticipated Council Consideration Date:
 - **August 2014**

■ Review of Contract Requirements & Processes

● Required Forms & Submittal Format & Other Forms

- Reference Checklist and Table of Content for list of all required forms & documents
- Solicitation Response Tip List
- Other forms

● Evaluation Criteria

● Restriction on Communications

● SBEDA Ordinance Compliance Provisions

● Labor Compliance & Wage Decision

● Addendum to the RFCSP

- Reference City's website: <http://www.sanantonio.gov/RFPListings/>
- Pre-submission Conference documents including questions/responses and pre-submission sign in sheet
- Responses to questions presented subsequent to Pre-submission Conference, if any, and received prior to the deadline for questions

● Submission Instructions

- Due Date/Time: Submittals are due on **Tuesday, May 6, 2014 at 2:00 pm**
- Hand Delivery Location: City Clerk's Office, 2nd Floor of City Hall at 100 Military Plaza (SW corner of Commerce and Flores)
- May be delivered by mail to address in RFCSP; however, **must be received** by the due dates/time as indicated in the solicitation

■ Questions

■ Adjournment



City Clerks Office



Office of the City Clerk
City Hall
100 Military Plaza, 2nd floor
San Antonio, TX 78205