



CITY OF SAN ANTONIO

FINANCE DEPARTMENT – PURCHASING DIVISION

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals – Annual Contract for Auction Services for Automotive Vehicles and Equipment

Solicitation Number: RFCSP 13-094

Description: The City of San Antonio is soliciting proposals from qualified, licensed Auctioneers to publicize, including by listing items of City property on Auctioneer's website, and sell by auction such personal property, including, but not limited to fleet vehicles, off road heavy equipment, trailers and non-rolling stock equipment in accordance with the specifications listed herein. The auctioneer must either be located within Bexar County, Texas or have contracted for use of a Bexar County facility that is adequate to meet the storage requirements and provide an outlet to conduct an auction. The City is interested in a company whose primary business, professional qualifications, technical competence and specialized experience indicate their willingness to satisfactorily perform this service and show the ability to make reasonable and prudent efforts to maximize the value of the vehicles and equipment for sale.

Applicable Product Categories: 96209

Date Issued: October 4, 2013

Due Date: November 1, 2013 at 2:00 p.m. CST

Pre-Submittal Conference: City of San Antonio, Finance Department – Purchasing Division, 11th Floor Large Conference Room, 111 Soledad, San Antonio, Texas 78205 at **10:00 a.m., Central Time, on Thursday, October 10, 2013.**

Staff Contact Person: Stephanie Criollo, Procurement Specialist III, stephanie.criollo@sanantonio.gov

Evaluation Committee Voting Members:

Jorge A. Perez, Director, Building and Equipment Services Department

Troy Elliott, Director, Finance Department

Steven Baum, Assistant Director, San Antonio Police Department

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m., Local Time, on October 15, 2013.** Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Stephanie Criollo, Procurement Specialist III

City of San Antonio, Finance Department – Purchasing Division

stephanie.criollo@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.