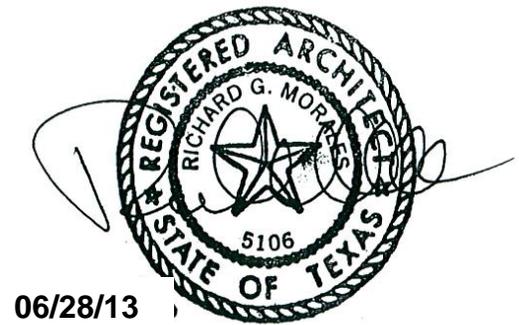


DATE: June 28, 2013  
ADDENDUM NO: 2  
PROJECT NO: 1243.E  
OWNER: City of San Antonio



**PROJECT: St. Mary's Garage Lease Space Renovation  
400 North St. Mary's Street  
San Antonio, TX 78205**

ARCHITECT: Chesney-Morales & Associates  
4901 Broadway, Suite 250  
San Antonio, Texas 78209

This Addendum is generally separated into sections for convenience; however, all contractors, subcontractors, material men, and all other parties shall be responsible for reading this entire addendum. The failure to list an item or items in all affected sections of this addendum does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this addendum. The addendum forms a part of the Contract Documents, modifying and superseding where it is inconsistent with them. All other conditions of the Contract Documents remain unchanged.

**ITEM NO. 1** Contractor's "CPM" Critical Path Method Project Schedule

**The contractor's required critical path method "CPM" project schedule will be required to be in Primavera 5.0 or Contractor 4.1 or greater, submitted electronically to the CIMS Scheduler- [CIMS.Schedules@sanantonio.gov](mailto:CIMS.Schedules@sanantonio.gov).**

**Please see the attached EXHIBIT 'A': Letter requirement from the CIMS Scheduler- Lisa Torres, on this requirement.**

End of Addendum 2



CITY OF SAN ANTONIO  
**CAPITAL IMPROVEMENTS  
MANAGEMENT SERVICES**

P.O. Box 839966 • San Antonio, Texas 78283-3966

June 26, 2013

Dear Contractor;

For all current and future projects awarded by the City of San Antonio, kindly be aware that you are required to adhere to the terms and conditions of the General Conditions for City of San Antonio Construction Contracts (hereafter referred to as the “General Conditions”). It is through those General Conditions that the City is able to ensure projects are built correctly and the project proceeds as required by the City.

Schedule Requirement

One of the key provisions of those General Conditions is **Section 3.10**, titled Contractor’s Project Schedules. Under the City’s General Conditions, among other obligations, a Contractor is obligated to create and maintain a Critical Path Method (hereafter referred to as “CPM”) Project Schedule, showing the manner of execution of Work by which the Contractor intends to follow, in order to complete the Project within the allotted time. This CMP Schedule is required to be in Primavera 5.0 or Contractor 4.1 or greater submitted electronically to the CIMS Schedule and Project Manager.

Schedule Updates

After acceptance of the Contractor’s CPM Project Schedule the City, pursuant to **Section 3.10.9** of the General Conditions, Contractor is required to submit a thorough schedule update, to reflect progress to date on the Project and to reflect the current plans of Contractor to complete the Project on a monthly basis.

If Contractor has failed to submit an updated Project schedule, the City reserves the right to withhold payment until the Contractor complies with the schedule update requirement.

Time Impact Analysis

Under **Section 3.10 et al.** of the General Conditions, if a Contractor knows of an event that has occurred or will occur that will impact Contractor’s submitted and approved schedule, the



CITY OF SAN ANTONIO  
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Contractor is required to notify the City of the occurrence of the event causing the impact to the schedule within twenty (20) calendar days of the event. Failure to file such notification of an impact to the schedule with the City, results in the forfeiture of the Contractor's right to request a time extension or time suspension, based on the occurrence of that event.

Additionally, when changes are initiated or impacts are experienced, the Contractor electronically shall submit to the City a written Time Impact Analysis describing the influence of each change or impact. A Time Impact Analysis will be required as justification for making time adjustments to the Contract's completion date.

Recovery / Acceleration Schedule

Finally, under **Section 3.10.2** of the General Conditions, upon submission of the schedule update by the Contractor and review by the City, if the City concludes that the Contractor rate of Work is inadequate such that the Contractor will be unable to meet the contract Milestones or the contract's Substantial Completion date, the City then "may give written notice to the Contractor and direct the Contractor, at Contractor's sole expense, to propose and adopt a plan to accelerate the Work so that the Work conforms to the Project Schedule and Project Milestones previously agreed upon" by the City and the Contractor.

If you have any questions about any of the information contained in this letter, or if you wish to discuss any of the items addressed herein, do not hesitate to contact Thomas Gonzalez at (210) 207-1328 or [CIMS.Schedules@sanantonio.gov](mailto:CIMS.Schedules@sanantonio.gov).

Sincerely,

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Lisa Torres  
CIMS Scheduler

CC: Razi Hosseini, P.E.  
Ruben Guerrero, P.E.