



CITY OF SAN ANTONIO
 P. O. BOX 839966
 SAN ANTONIO, TEXAS 78283-3966

RFCSP SUBMITTAL CHECKLIST AND TABLE OF CONTENTS

RFCSP: St. Mary’s Garage Lease Space Renovation

The materials and information listed on this checklist shall be submitted as part of the submittal. Failure to submit any of the requested materials or provide adequate explanation may eliminate the submittal from consideration. Materials shall be included and tabbed in the submittal in the order identified on the checklist. Identify the corresponding page numbers in the space provided.

Page No.	Tab.	Form Title
	No Tab	RFCSP Submittal Checklist and Table of Content
	Tab 1	011 Invitation for RFCSP – Indexed as Tab “1”
	Tab 2	020 Proposal Form – Indexed as Tab “2”
	Tab 3	Proposal Bond – Indexed as Tab “3”
	Tab 4	Subcontractor/Supplier Utilization Plan - Indexed as Tab “4”
	Tab 5	Signed Addenda Acknowledgement Forms – Indexed as Tab “5”
	Tab 6	Discretionary Contracts Disclosure Form – Indexed as Tab “6”
		045 Statement of Qualifications:
	Tab 7	A.1 Experience – Indexed as Tab “7”
	Tab 8	A.2 Project Sheets – Indexed as Tab “8”
	Tab 9	A.3 Proposed Key Personnel/Organizational Chart - Indexed as Tab “9”
	Tab 10	A.4 Resumes – Indexed as Tab “10”
	Tab 11	B.1 Project Understanding – Indexed as Tab “11”
	Tab 12	B.2 Management Approach – Indexed as Tab “12”
	Tab 13	C. Team’s Experience with San Antonio Region Issues and Past Experience with City of San Antonio Contracts – Indexed as Tab “13”
Submission includes: one (1) unbound original proposal signed in ink, six (6) printed copies (total of 7) and one PDF version of entire submittal on CD. Check Here: _____		