

CITY OF SAN ANTONIO

Issued By: Capital Improvements Management Services
 ID NO.: 40-00222

Date Issued: June 12, 2013
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**FORMAL REQUEST FOR COMPETITIVE SEALED PROPOSAL (RFCSP)
 St. Mary’s Garage Lease Space Renovation – Project No. 40-00222**

Seven (7) sealed submittals, one original and six (6) copies, subject to the Terms and Conditions of this Request for Competitive Sealed Proposals and other contract provisions, will be received at the Office of the City Clerk, City Hall, 100 Military Plaza, 2nd floor San Antonio, TX 78205 until **2:00 p.m. CST on Tuesday, July 9, 2013**. This is the *solicitation deadline*. The original and copies of the Sealed Proposals must be submitted in an envelope and clearly marked with the due date of submittal, respondent name, Project Name and ID NO. The City is not responsible for submissions not clearly and appropriately marked. Late submissions will be rejected and returned to proposer.

Table A - This package includes the following Contract Documents:	
011 Request for Competitive Sealed Proposals	060 Supplemental Conditions
020 Proposal Form	075 Performance Bond
040 Standard Instructions to Respondents	076 Payment Bond
045 Statement of Qualifications	081 General Conditions (Building)
050.01 SBEDA Guidelines	City of San Antonio, Permit Set of Plans, Specifications, Special Conditions
SBEDA Subcontractor/Supplier Utilization Plan	Discretionary Contracts Disclosure Form - Complete online at: https://www.sanantonio.gov/eforms/atty/DiscretionaryContractsDisclosure.pdf
Project Wage Decision	Project Wage Decision

Plans and Specifications of the Construction Documents may be purchased at a cost of **\$100** per set (tax included), from the office of **Chesney - Morales & Associates, Inc.**, located at **4901 Broadway, Suite 250**, San Antonio, Texas, 78209, phone no. (210) 828-9481. No refund will be made for plan sets that are returned. Addenda will be posted on the web at www.sanantonio.gov/rfplistsings/ along with this solicitation. Changes to Plans and Specifications will be included in an Addendum and may be obtained from the office of **Chesney -Morales & Associates, Inc.** Respondent understands and agrees that Respondent is responsible for obtaining addenda and adhering to all requirements in addenda. City is not responsible for incorrect information obtained through other sources.

The following documents (fully completed and with original signatures) constitute the required information to be submitted as a part of the submittal process clearly marked on the outside of the sealed envelope with the due date of submittal, respondent’s name, Project Name and ID NO and in the order as follows:

1) 011 Invitation for Competitive Sealed Proposal for St. Mary’s Garage Lease Space Renovation	5) Signed Addenda Acknowledgement Forms (if applicable)
2) 020 Proposal Form	6) Discretionary Contracts Disclosure Form (Complete online and insert hard copy print out)
3) Proposal Bond	7) 045 Statement of Qualifications
4) Subcontractor/Supplier Utilization Plan	

The Original submittal shall be clearly marked on the outside of the sealed envelope as “ORIGINAL” with the due date of submittal, respondents’ name, Project Name and ID NO. Six (6) copies of the entire submittal shall be provided in a sealed package and one compact disk (CD) of the entire submittal.

A **Non-Mandatory** Pre-submittal conference will be held at the Downtown Operations Office located at 400 N. St. Mary’s, Suite 100, San Antonio, Texas 78205 on June 18, 2013 at 10:00 a.m.

It is understood and agreed that the work is to be completed in full on or before **120** calendar days. This project requires **1** project sign.

