



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Invitation for Bid for Informal Annual Contract for Plant Maintenance

Solicitation Number: 6100007605

Description: The City of San Antonio is soliciting bids for a contractor to perform plant maintenance in accordance to the specifications listed herein. These services will be used by the City of San Antonio at the City Council Chambers, Government and Public Affairs, City Council District 8 Office, Finance Department, 4th & 5th floor, and Central Library. This will be a lease and maintenance contract. The vendor shall provide all plants, pots, materials, and maintenance for the City Council Chambers, Government and Public Affairs Office, and City Council District 8 Office for the duration of this contract. The vendor shall provide maintenance to City owned plants located at the City's Finance Department 4th & 5th Floor, and Central Library.

Applicable Product Categories: 91061

Date Issued: August 8, 2016

Bid Due Date & Time: **August 26, 2016 at 10:00 am Central Time**

Pre-Submittal Conference: A Pre-Submittal Conference will be held at the River View Tower, Hill Country Conference Room, 111 Soledad, 11th floor, San Antonio, Texas 78205, at 10:00 a.m., Central Time, on August 19, 2016.

Staff Contact Person: MICHAEL SIMONOFF, PROCUREMENT SPECIALIST II,

Email: MICHAEL.SIMONOFF@SANANTONIO.GOV

To view this solicitation, go to <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list