

# 2016-2018 TASK ORDER CONTRACT FOR TRAFFIC SIGNAL SYSTEMS PACKAGES A & B

## Pre-Bid Meeting Agenda



CITY OF SAN ANTONIO  
TRANSPORTATION & CAPITAL IMPROVEMENTS

### Pre-bid Meeting

Wednesday, November 4, 2015  
9<sup>th</sup> Floor Conference Room,  
Municipal Plaza Building  
114 W. Commerce  
San Antonio, Texas 78205

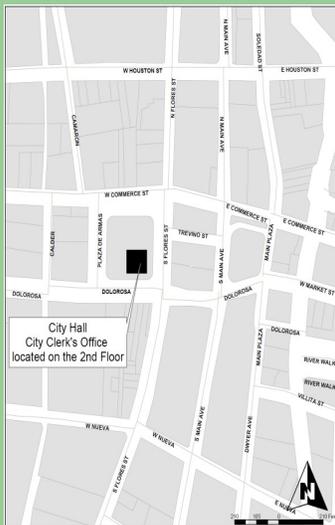
### Project Manager:

Marc Jacobson  
[Marc.Jacobson@sanantonio.gov](mailto:Marc.Jacobson@sanantonio.gov)

Solicitation documents available for  
download at:

[http://www.sanantonio.gov/purchasing/  
biddingcontract/opportunities.aspx](http://www.sanantonio.gov/purchasing/biddingcontract/opportunities.aspx)

Bids due by 2:00 P.M. in the  
Office of the City Clerk and  
will be read out loud shortly  
after in the 9<sup>th</sup> floor conference  
room of the Municipal Plaza  
Building



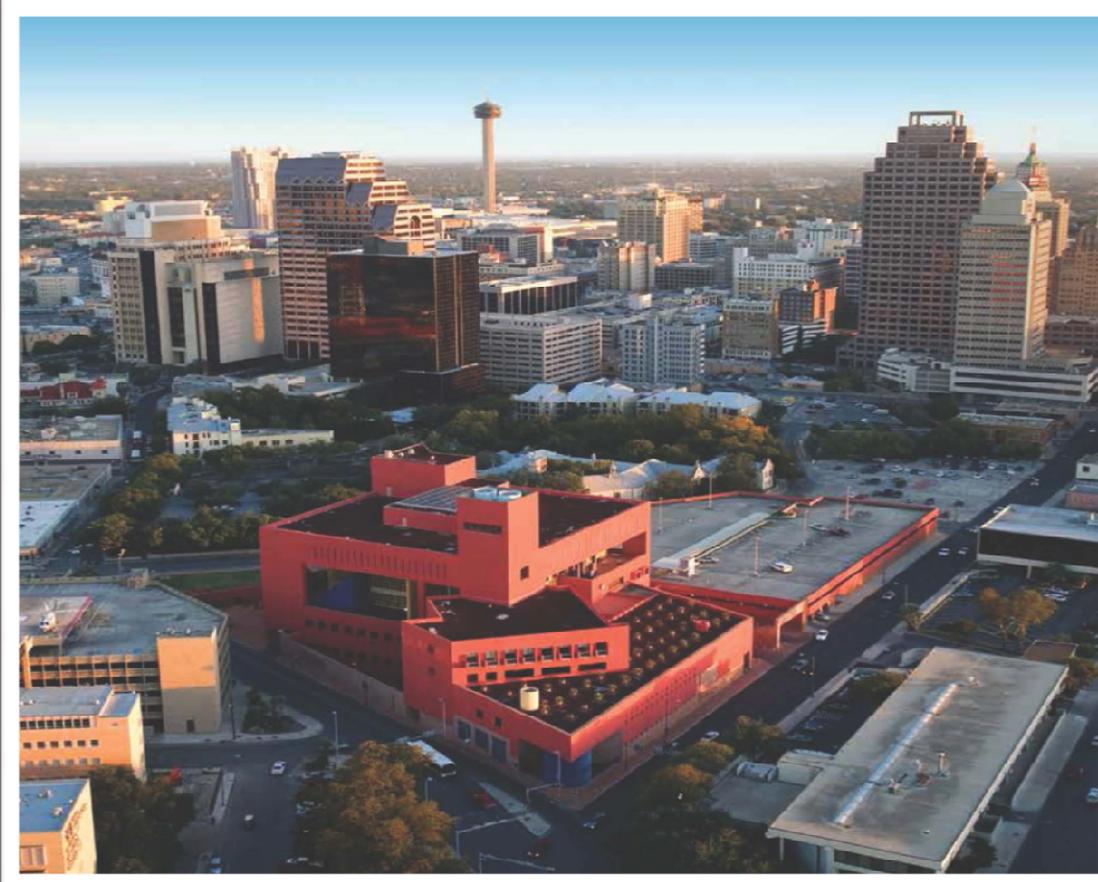
Office of the City Clerk  
City Hall  
100 Military Plaza, 2nd floor  
San Antonio, TX 78205

- **Welcome, Introduction & General Information**
- **Project Background & Scope**
- **Schedule of Events**
  - **Deadline for submission of written questions:**
    - Pkg. A: Friday, November 13, 2015 by 4:00 P.M.
    - Pkg. B: Friday, November 20, 2015 by 4:00 P.M.
  - **Responses due and read aloud on:**
    - Pkg. A: Tuesday, November 24, 2015 by 2:00 P.M.
    - Pkg. B: Tuesday, December 1, 2015 by 2:00 P.M.
- **Review of Contract Requirements & Expectations**
  - **Type of Contract: IFB –Low Bid.**
  - **Contract Duration:**
    - **1095 calendar days to substantial completion** or until the contract capacity has been exhausted;
    - A 30 day maintenance period will begin once the contractor has completed all identified punch list items at a particular location. The test period will be on a location by location basis.
  - **Liquidated Damages:**
    - **\$225.00** if substantial completion deadline is not met;
    - **\$125.00** if final completion deadline is not met.
  - **Contract Value: \$2,750,000.00.**
  - **Required Forms**
    - Please ensure to sign and date the **010, 025, SBEDA Utilization Plan** and any/all **addenda acknowledgment** forms;
    - Original signatures are mandatory on bid proposals;
- **Restriction on Communications**
- **Labor Compliance & Wage Decision**
- **SBEDA Requirements/Expectations**
- **Questions**

# COMPLIANCE - TOP 10



- 1 Post the appropriate Wage Determination for the project in a conspicuous location.
- 2 Pay time-and-a-half to workers who work on any of the 7 listed City Holidays.
- 3 Pay time-and-a-half to workers who work in excess of 40 hours in a given week.
- 4 Workers must be classified for the work performed, in accordance to the Wage Determination.
- 5 Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors.
- 6 Certified payrolls must be submitted through the LCP Tracker System, weekly.
- 7 Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor.
- 8 All workers must be paid on an hourly rate basis. No piece work or day labor rates.
- 9 Site Visits may be conducted to ensure proper work classification and wage rates.
- 10 If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract.



# 2016 – 2018 TASK ORDER CONTRACT FOR TRAFFIC SIGNAL SYSTEM PACKAGE A

SBEDA PRESENTATION

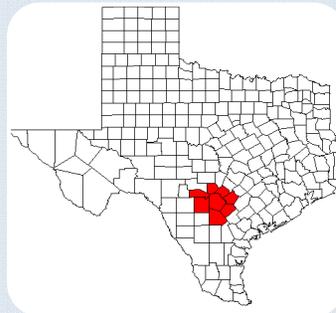
# SBEDA Eligibility



CITY OF SAN ANTONIO  
ECONOMIC DEVELOPMENT  
DEPARTMENT



Certified  
by SCTRCA



HQ or  
Significant  
Business  
Presence in  
SAMSA



Registered  
in CVR

# SBEDA Affirmative Procurement Initiatives (APIs)



## Subcontracting Program

**M/WBE  
Subcontracting  
Goal**

**• 9%**

# Commitment Form



## City of San Antonio Subcontractor/Supplier Utilization Commitment Form

Solicitation Name: **2016-2017 Concrete Pavement/Flatwork Task Order Contract Package 7**

Respondent Name:

Initial each statement and sign below.

In responding to this solicitation for a task order contract, I hereby commit to meet the subcontracting requirements indicated in the solicitation.

I understand a Minority/Women Business Enterprise (M/WBE) subcontracting goal of **seventeen percent** (17%) applies to this solicitation.

I understand a African American Business Enterprise (AABE) subcontracting goal of **percent** (1%) applies to this solicitation.

I understand that self-performance by S/M/WBE prime respondents does not count toward these subcontracting goals.

I understand that absent a waiver approved by the Small Business Office, failure to include a completed, signed copy of this Commitment Form to satisfy the subcontracting requirements in the solicitation will render this response NON-RESPONSIVE.

I understand my firm is required to submit the Subcontractor/Supplier Utilization Plan to CITY on a quarterly basis based on the SBO's job order, on-call, and/or indefinite delivery contracts reporting schedule resulting from this solicitation (except for the last quarter of this contract term, during which my firm shall submit for each accepted task order).

I understand in the absence of a waiver granted by the SBO, the failure of firm to attain these subcontracting goals for S/M/WBE firm participation in the performance of a Commercially Useful Function under the terms of its contract shall be a material breach and grounds for termination of the contract with the CITY, and may result in debarment from performing future CITY contracts, withholding of payment for retainage equal to the dollar amount of the under-utilization below the agreed-upon subcontracting goals, and/or shall be subject to any other remedies available under the terms of this Agreement for violations of the SBEDA Ordinance, or under any other law.

Signature

Date

Printed Name & Title

I understand that absent a waiver approved by the Small Business Office, failure to include a completed, signed copy of this Commitment Form to satisfy the subcontracting goals for this solicitation will render this response NON-RESPONSIVE.

I understand my firm is required to submit the Subcontractor/Supplier Utilization Plan to CITY on a quarterly basis based on the SBO's job order, on-call, and/or indefinite delivery contracts reporting schedule resulting from this solicitation (except for the last quarter of this contract term, during which my firm shall submit for each accepted task order).

# Waivers



 **Respondent/Vendor Subcontracting Waiver Request Form**  
COMPANY MUST SUBMIT THIS FORM WITH ITS SOLICITATION RESPONSE.

COMPANY NAME:  DATE:   
CONTACT PERSON:  CONTACT PHONE #:   
CONTACT EMAIL ADDRESS:   
SOLICITATION NAME:

1. Describe the rationale for your request for a waiver to the subcontracting goals applied to this solicitation.

2. List all SBE/AABE/ABE/HABE/NABE/WBE listings or directories utilized to solicit participation for this solicitation.

3. List all contractor associations and other associations solicited for SBE/AABE/ABE/HABE/NABE/WBE referrals.

4. Indicate advertisement mediums used for soliciting bids from all SBE/AABE/ABE/HABE/NABE/WBEs.

5. List all other efforts aimed at utilizing SBE/AABE/ABE/HABE/NABE/WBE firms.

- A full or partial waiver of a specified subcontracting goal may be requested, for good cause, by submitting the *Respondent Subcontracting Waiver Request* form with the solicitation response
- Form is available at:  
<http://www.sanantonio.gov/SBO/Forms.aspx>
- Waiver request must fully document subcontractor unavailability despite good faith efforts to comply with the goal
- Please refer to the Good Faith Effort Tips Sheet for SBEDA waiver for additional information on how to complete a *Respondent/Vendor Subcontracting Waiver* :  
<http://www.sanantonio.gov/Portals/0/Files/SBO/Forms/GFETips07232013FinalVersion.pdf>

# Important Notes



CITY OF SAN ANTONIO  
ECONOMIC DEVELOPMENT  
DEPARTMENT

## Respondents may request an Exception from SBEDA

- Submit with response and are subject to SBO approval  
<http://www.sanantonio.gov/SBO/Forms.aspx>

## All primes and subcontractors must be registered in SAePS

- <http://www.sanantonio.gov/purchasing/saeps.aspx>
- For technical assistance please call (210) 207-0118

## Vendor listing available online

- The City of San Antonio has a new and improved vendor search function. Please visit the COSA Vendor Listing to view or to download a listing of certified and non-certified vendors registered with the City.  
<http://sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx>

## Assistance available developing proposal, completing the Utilization Plan and priority certification

- Priority certification is not guaranteed before bid closing
- To download the application, please visit the SCRTCA website: <http://www.sctrca.org/>

# CONTACT US



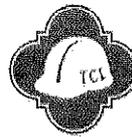
**David Rodriguez, SBEDA Economic Development Sr. Specialist,  
Economic Development Department**

- [David.Rodriguez@SanAntonio.gov](mailto:David.Rodriguez@SanAntonio.gov)
- (210) 207- 0071

**UTSA PTAC is available to provide assistance to SMWBEs**

- Website: [ptac.txsbdc.org](http://ptac.txsbdc.org)
- Email: [ptac@utsa.edu](mailto:ptac@utsa.edu)
- (210) 458-2458

# Pre-Bid Meeting Sign-In



CITY OF SAN ANTONIO  
TRANSPORTATION & CAPITAL IMPROVEMENTS

NAME	ORGANIZATION	PHONE	EMAIL
Marc Jacobson	TCI, Transportation Planning Division, Traffic Management Center	210-207-4574	marc.jacobson@sanantonio.gov
Ron Ramirez	TCI, Contract Services	210-207-8063	ronald.ramirez@sanantonio.gov
Margaret Toscano	TCI, Contract Services	210-207-5438	margaret.toscano@sanantonio.gov
DAMIAN JONES	AMERICAN LIGHTING & SIGNALIZATION	682-300-1120	djones45@asplundh.com
Ryan Detrey	E-Z Bee Const.	(210) 736-6595	RyanDetrey@EZBee.com
Andy Ajis	Levy Co.	210-497-4500	aaajis@levycompany.com
Marc Jacobson	TCI Traffic Management	(210) 207-4574	marc.jacobson@sanantonio.gov
Joe Mendola	TCI TMC	210 207-4574	joe.mendola@sanantonio.gov
Leo Garcia	D&G Energy Corp	960-432-3466	lgarcia@dgenergy.com
Irene Melendez	EDD	210-207-8124	irene.melendez@sanantonio.gov

THIS FORM WILL BE POSTED TO THE CITY WEBSITE, SIGNING THIS FORM GIVES CITY PERMISSION TO RELEASE YOUR INFORMATION

November 4, 2015  
2016-2018 Task Order Contract for Traffic Signal Systems Pkg. A&B