



CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS

TO: Meeting Attendees
FROM: David McBeth
SUBJECT: Low Impact Landscape – Around San Antonio Downtown Freeway Ramps:
Pre Bid Meeting
DATE: October 13, 2015
TIME: 10:00 AM
VENUE: Municipal Plaza Building - 9th Floor Conference Room
114 W. Commerce, San Antonio, TX 78205

MEETING AGENDA

- 1) Introductions
 - a) Project Team – COSA
 - b) Design Team: Bender Wells Clark – Beth Bender Wells
 - c) Construction Management: COSA TCI
 - d) TXDOT
 - e) Contractors

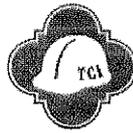
- 2) Contract Requirements/ Expectations
 - a) Duration- 180 Calendar Days (six-day workweek)
 - b) Liquidated Damages - \$610.00 per day
 - c) Estimate – Total Base Bid Estimate: \$999,500.50
 - d) Required Forms
 - i. 002 Proposal
 - ii. 003 Unit Pricing Form
 - iii. Assurance of Compliance
 - iv. Certificate of Non Segregated Facilities
 - v. Statement on President’s Executive Orders
 - vi. Disclosure of Lobbying Activities
 - vii. Child Support Statement
 - viii. Certificate of Non-Collusion
 - ix. Certificate of Interest
 - x. Litigation Disclosure
 - xi. Certificate of Debarment
 - xii. Addenda Acknowledgement Forms
 - xiii. Bid Bond
 - e) Deadline for Questions: Friday October 16, 2015 at 4:00 PM

Low Impact Landscape Pre-Bid Meeting

- f) Bid due on October 27, 2015 @ 2 :00 PM in the Office of the City Clerk and then opened and read aloud in the 9th floor conference room of the Municipal Plaza Bldg.
 - g) Restrictions on Communications
 - h) Addenda
- 3) Project Summary (TCI / Bender Wells Clark)
 - a) Project Background
 - b) Phasing
 - c) Pre-qualification
 - 4) Comments from Utilities
 - a) CPS
 - b) SAWS
 - c) AT&T
 - d) TWC
 - e) Others –
 - 5) Comments from City Staff
 - a) Traffic
 - b) Storm Water
 - c) Environmental
 - d) City Arborist
 - e) Inspections
 - f) TCI Schedules
 - g) Primelink
 - h) Others
 - 6) Comments or Questions from Contractors
 - a) Written submittal of questions for official response.
 - 7) Comments from TxDOT
 - 8) Comments from Landscape Architects
 - 9) Adjourn

Questions need to be submitted to: Beth Wells at bwells@bwcdesign.com and
David McBeth at David.McBeth@sanantonio.gov

Pre-Bid Meeting Sign-In



CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS

NAME	ORGANIZATION	PHONE	EMAIL
RON RAMIREZ	TCI-CONTRACT SERVICES	207-8063	ronald.ramirez@sanantonio.gov
David Chunchel	COSA / TCI	207-4616	David.Chunchel@sanantonio.gov
Marc Ramirez	SLM.	(210)913-7324	marc@straightlinem.com
Bob Leug	Maldonado Nursery	240-339-7779	bob@mnlsa.com
Valerie Esperza	TCI Stormwater	210-207-8785	Valerie.a.esperza@sa.gov
Beth Wells	BWC Design	210 692-9221	bwells@bwcdesign.com
IRIS PUI	" "	"	iris@bwcdesign.com
ELIZA REYNA	TXDOT	210 615 1442	ELIZA.REYNA@TXDOT.GOV
Jesse Arcos	JACO Landscape	830-734-5152 210-805-9377	jarcos@jacotx.com
David Henke	Txdot	210 615 5849	David.Henke@Txdot.gov
Thomas Lanza	TCI	207-1328	Tci.schedules@sanantonio.gov
Lincoln St George	CCDO	207-7895	Lincoln.StGeorge@SanAntonio.gov
DAVID MURPHY	TCI-COSA	207-6342	david.murphy@sanantonio.gov
Kaum Alfaro	TCI-COSA	207-6942	Kaum.Alfaro@sanantonio.gov
Mila Tolano	LAWNSCAPING SA	210-454-5016	SALES@LAWNSCAPINGSA.COM

THIS FORM WILL BE POSTED TO THE CITY WEBSITE, SIGNING THIS FORM GIVES CITY PERMISSION TO RELEASE YOUR INFORMATION

October 13, 2015
LOW IMPACT LANDSCAPING #23-01405

COMPLIANCE - TOP 10



1 Post the appropriate Wage Determination for the project in a conspicuous location.

2 Pay time-and-a-half to workers who work on any of the 7 listed City Holidays.

3 Pay time-and-a-half to workers who work in excess of 40 hours in a given week.

4 Workers must be classified for the work performed, in accordance to the Wage Determination.

5 Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors.

6 Certified payrolls must be submitted through the LCP Tracker System, weekly.

7 Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor.

8 All workers must be paid on an hourly rate basis. No piece work or day labor rates.

9 Site Visits may be conducted to ensure proper work classification and wage rates.

10 If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract.