



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: INFORMAL ANNUAL CONTRACT FOR SUPPLY OF 1 GALLON TREES - PARKS

Solicitation Number: 6100006415

Description: The City of San Antonio is seeking a contractor TO furnish and deliver a wide variety of trees on an as needed basis throughout the City of San Antonio. The list of tree species includes Anacacho Orchid, Cedar Elm, Crape Myrtle, Desert Willow, Live Oak, Mexican Buckeye, Mexican Olive, Monterrey White Oak, Red Oak and Texas Mountain Laurel. Contractor will supply species of trees in accordance with the specifications listed herein. The trees will be utilized by the Department of Parks and Recreation for park enhancement or to enhance the tree population on City property. Price includes delivery to City location.

Applicable Product Categories: 59575

Date Issued: SEPTEMBER 24, 2015

Bid Due Date & Time: OCTOBER 12, 2015 at 10:00 A.M., CT

Pre-Submittal Conference: **OCTOBER 1, 2015 at 9:30 A.M., CT**, at Parks and Recreation Department Ron Darner Bldg-Pecan Room, 5800 Old Hwy 90W., San Antonio, Texas 78227.

Staff Contact Person: RAMON SANCHEZ, PROCUREMENT SPECIALIST II,

Email: [ramon.sanchez@sanantonio.gov](mailto:ramon.sanchez@sanantonio.gov)

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.