

**LAURENS HIKE AND BIKE GREENWAY TRAIL
PRE-BID MEETING AGENDA
MAY 21, 2014**

A. Contract:

- Type of Contract: **Qualified Low Bid**
- Total Estimated Construction Cost: **\$256,198.00**
- Duration of Contract: **90 Calendar Days**

B. Overview of Project Scope by Project Manager, Samuel Sanchez

C. Contract Required Forms – Original Documents Only

- Please ensure to sign/date Forms 010, 020, 025, 030, and all Addendum Acknowledgment Forms
- Certified Bid Bond (No Cashier's Checks)
- SBEDA Subcontractor Utilization Plan

D. SBEDA Requirements

E. Wage & Hour

- LCP Tracker System
- Required to adhere to Prevailing Wages – Posted on Website

F. Restriction on Communication & Submission of Questions (Form 040, Section 12)

- Respondents are prohibited from communication with City staff and City officials regarding this solicitation with the following exception:
 - Questions not pertaining to this solicitation
 - Questions asked at Pre-Bid Meeting
 - SBEDA Questions
 - Questions submitted prior to Deadline for Questions
- Questions and comments regarding the solicitation must be **submitted in writing** to Consultant, Slay Engineering Company, and copy Project Manager.
- Deadline for questions **4:00 PM on Friday, May 30, 2014**
- Responses to comments and questions presented subsequent to Pre-bid Meeting and prior to the deadline, will be answered via Addendum.

Note: Each Addendum Posted Requires Signature on Acknowledgement Form & must be submitted with bid.

G. Post Meeting Information

- Review Website: **<http://www.sanantonio.gov/RFPListings/>**
- Summary of Pre-Bid Meeting including questions/responses and a list of attendees will be posted on the website.

H. Submission of Responses

- All bids are due **Tuesday, June 10, 2014 by 2:00 P.M.**
- Hand Delivery Location: City Clerk's Office, 2nd Floor of City Hall at 100 Military Plaza

I. Contract Questions

II. Project Scope & Questions