

## City of San Antonio

### ADDENDUM II

**SUBJECT:** Annual Contract for Rental of Barricades, Formal Invitation for Bid, (IFB 6100003848),  
Scheduled to Open: January 31, 2014; Date of Issue: January 10, 2014

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** January 30, 2014

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED INVITATION FOR BID**

**THE ABOVE MENTIONED INFORMAL INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

**1. THE IFB OPENING DATE IS HEREBY EXTENDED TO FEBRUARY 5, 2014; 2:00 PM LOCAL TIME.**

**2. Section 004 – Specifications / Scope of Services, Specifications, Number 1; Change last sentence to:**

“This Contract establishes the mechanism through which the City of San Antonio (City) enters into an agreement with a selected Certified Barricade Contractor such that the City may order barricade services. Due to the significant differences in the nature and timing of traffic control for construction and for special events, this Contract has two different price schedules from which orders will be processed: construction projects, and special events. Each or both of these price schedules may be individually accepted and adopted by the City. All barricade orders from the City will be through one of the adopted price schedules. **The cost for the items listed on the price schedule shall include all costs for the labor, materials, transportation, set-up and removal of the devices as listed.**”

**3. Section 004 – Specifications / Scope of Services, Specifications, Number 8; Change second sentence to:**

“Only those individuals who can provide proof of adequate training in safe traffic control practices and have a basic understanding of the principles established by applicable standards and regulations, including those of the TMUCD, shall supervise or perform selection, placement and maintenance of traffic control devices in maintenance and construction areas. **Vendor must include with its response, documentation of applicable training and/or certification to operate and perform the scope of services as described in this solicitation, in the State of Texas.** If requested by City, the Barricade Contractor shall provide proof of training in a timely manner.

A regular driver must remain on site for each truck required. The substitution of a helper to fill in for a regular driver will not be acceptable.”

4. Section 004 – Specifications / Scope of Services, Special Conditions for Special Events, **Number 2**;  
Remove current language and Replace with the following:

“When multiple set-ups are requested for single day events, the City may request the materials be delivered to the City at multiple intervals throughout the day; or when multiple set-ups are required for single day events, the City may require that all materials be delivered at one time, to one location. Throughout the duration of same day the Vendor may be requested to relocate the materials for additional set-ups; Price Schedule, Item 2, Number 23, Laborer rate will apply for this service. For these multiple events on the same day, the Vendor will invoice the City for the materials once, and invoice the City for the laborer rate for each additional set-up performed by the laborer.”

5. Section 004 – Specifications / Scope of Services, Special Conditions for Special Events, **Number 14**;  
Remove current language and Replace with the following:

“Most plastic barrier used for processions and special events will not be required to be filled with water; Price Schedule, Item 2, Number 19, Standard 32” Unfilled Plastic Water Barrier – 6 piece, and Number 20, 48” Tall Unfilled Plastic Water Barrier – 6’piece, rates will apply for this service.

When the City requires plastic barrier to be filled with water, the City will order the item as per Price Schedule, Item 2, Number 21, Standard 32” Filled Plastic Water Barrier – 6 piece rate will apply for this service.”

6. Section 004 – Specifications / Scope of Services, Special Conditions for Special Events, **Number 15**;  
Remove current language and Replace with the following:

**“ITEM: Freeway Ramp Closure for a Special Event**

A “Freeway Ramp Closure for a Special Event” shall be defined as a complete closure of an entrance or exit ramp to or from the main lanes of a freeway. The Item for a “Freeway Ramp Closure for a Special Event” includes all material, transportation and labor costs associated with the closure; Price Schedule, Item II, Number 15, Freeway Ramp Closure for Special Events, rate will apply for this service. The Vendor shall invoice the City at the total rate per day.

Item 2, Number 15, Freeway Ramp Closure for Special Events does not include Dynamic Message Board or Dynamic Arrow Boards. If the City requires these items the City will order these items as per Price Schedule, Item 2, Number 13, Dynamic Message Board or Number 14 Dynamic Arrow Board rates will apply for this service.

**ITEM: Freeway Lane Closure for a Special Event**

A “Freeway Lane Closure for a Special Event” shall be defined as a complete closure of one or more of the main lanes of a freeway. The Item for a “Freeway Lane Closure for a Special Event” will include all material, transportation and labor costs associated with the closure, for any length up to two miles; Price Schedule, Item 2, Number 16, Freeway Main Lane Closures for Special Events, rate will apply for this service. The Vendor shall invoice the City at the total rate per day for up to two miles in length.

In the event that a Freeway Lane Closure for Special Event exceeds two miles in length, the additional materials shall be paid per the contract unit costs of the initial required materials.

Item 2, Number 16, Freeway Lane Closure for Special Events, does not include Dynamic Message Board or Dynamic Arrow Boards. If the City requires these items the City will order these items as per Price Schedule, Item 2, Number 13, Dynamic Message Board or Number 14 Dynamic Arrow Board rates will apply for this service.

7. Remove Attachment A, Price Schedule and replace with Attachment A, Price Schedule Rev. I dated 1/30/14, posted as a separate document. Revisions to the Price Schedule are highlighted in yellow.

8. Add Attachment H – SBEDA Pre-Submittal Presentation, posted as a separate document.

9. Add Attachment I – Good Faith Effort Tips for SBEDA Waivers, posted as a separate document.

10. Add Attachment J – Pre-Submittal Conference Sign-in Sheet, posted as a separate document.

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:**

On January 17, 2014, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for the Annual Contract for Rental of Barricades. The Economic Development Department, Small Business Office provided a Small Business Economic Development Advocacy (SBEDA) Program Presentation. The presentation is posted as separate documents. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

Question 1: At what point will you determine that water is needed for the barricade?  
Response: The City will determine if water is needed at the time that the order is placed for barricades.

Question 2: For an emergency, are you only paying on the construction side of the bid?  
Response: Yes. Please refer to Section 004 Specifications / Scope of Services, Number 15; "Barricades ordered for the purpose of handling natural disasters or emergencies (non-planned events) shall be billed per the price schedule established for rental of barricades for construction purposes. The one-time delivery and pick-up charge may be assessed."

Price Schedule, Item 1, Number 18, One –time Delivery & Pick-up Charge rate will apply for this service.

Question 3: On the bid item list, are you going to do the special events separately?  
Response: Yes. Refer to Price Schedule, Item 2, Rental of Barricades for Processions or Special Events.

Question 4: Is this an all on none bid?  
Response: Please refer to Section 003 – Instructions for Bidders:

Evaluation and Award of Contract.

"City reserves the right to make an award on the basis of low line item, low total line items, or in any other combination that serves the best interest of City, unless City designates this solicitation as an "all or none" bid in the Supplemental Terms & Conditions."

Question 5: Will the Purchase Orders be issued in advance of the events?  
Response: Please refer to Section 006 General Terms & Conditions: "Purchase Orders. Each time a City department wishes to place an order against this contract, it will issue Vendor a purchase order. Vendor must have the purchase order before making any delivery."

Question 6: Are the Purchase Orders going to be issued through the portal?  
Response: No, Purchase Order will be provided to the vendor as a hard copy or via e-mail.

Question 7: Will the Purchase Order tell you how many people and material we will be paid for?  
Response: The Purchase Orders will include the estimates for people and materials required. However, if the Contractor needs to modify the plan to make a closure safe, he should recommend changes to the plan to the City requestor. If the City accepts the changes a Purchase Order change will be issue to the vendor.

Question 8: If there is an event a week after in the same location, can we leave the material there?  
Response: Please refer to Section 004 Specifications / Scope of Services, Number 21 and 22:

21. "Outside of the area specified below, barricades shall not be stored in the field prior to 48 hours before the commencement of a project or event, or remain in the field over 48 hours after the end of said project, unless otherwise directed herein, or by written agreement with the City for a specific project. Failure to comply will be considered a breach of contract."

22. "Barricades shall not be stored in the field prior to 24 hours before the commencement of any special event or construction project in the following areas:

- Downtown area as defined as Martin Street to the north, IH 35 to the west, Cesar Chavez to the south, and Cherry Street to the east;
- Broadway, between Houston Street and Josephine Street;
- Alamo Street between Cesar Chavez and Flores Street;
- St. Mary's Street between Cesar Chavez and Eagleland Drive; and
- Frio Street between Martin and IH 10 to the south.

All traffic control devices must be picked up and removed immediately upon completion of the special event or specific construction phase. Failure to comply will be considered a breach of contract."

Question 9: For the large Alamodome events, do we need to keep three drivers?  
Response: The number of drivers, laborers and hours will be specifically requested on the City Purchase Order.

Question 10: Can we get a set of plans for the Alamodome? Do you have something basic?  
Response: Plans are not available at this time. The price schedule includes the estimated annual quantities for anticipated Alamodome event.

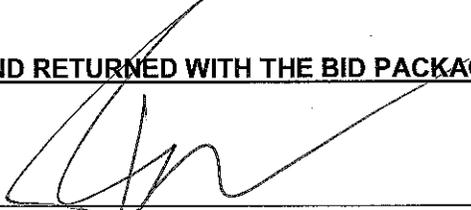
Question 11: Is there going to be a specific list of materials needed for each special event?  
Response: Most large events will include a specific list and plan. On occasion, standard lane closures or street closures may be requested without specific quantities. The Contractor will be asked to review the request and provide an estimate, before the City issues a purchase order.

Question 12: For the ramp closures, are you going to use message boards?  
Response: Lump-sum freeway lane or ramp closures will not include electronic message or arrow boards. These items will be individually ordered and paid for under the specific item in the price schedule. Refer to Item 6 of this Addendum.

Question 13: If you are going to cancel an event, is there a specific time to notify the vendor that the event is being cancelled?  
Response: The City will provide the vendor a 24 hours cancelation notice before a small event, and 48 hours cancelation notice before a large event that requires materials to be delivered in advance.

Question 14: If you are already registered as small business, do you still have to use the 10% goal?  
Response: Yes, self-performance by SBE prime respondents does not count toward the 10% subcontracting goal. All respondents must demonstrate commitment to satisfy a ten percent (10%) SBE subcontracting goal by completing and submitting the Subcontractor/ Supplier Utilization Plan that contains: the names of the subcontractors to be utilized in the project (certified and non-certified); the percentage of prime contract dollars and the projected absolute dollar value of subcontracting services to be performed by each subcontractor (certified and non-certified); a description of the work that each subcontractor shall perform (certified and non-certified); and documentation confirming subcontractor commitment to perform the work. In the absence of a waiver granted by the Small Business Office, failure of a Respondent to commit to satisfying the SBE subcontracting goal shall render its response NON-RESPONSIVE. For additional information, contact Edson Zavala at 210-207-3962 or [Edson.Zavala@sanantonio.gov](mailto:Edson.Zavala@sanantonio.gov)

**\*\*THIS ADDENDUM SHALL BE SIGNED AND RETURNED WITH THE BID PACKAGE\*\***



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Paul J. Catapa  
Procurement Administrator  
Finance Department – Procurement Division

Date \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip Code \_\_\_\_\_  
Signature \_\_\_\_\_

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