



**CITY OF SAN ANTONIO**  
**FINANCE DEPARTMENT – PURCHASING DIVISION**

**ADVERTISEMENT INFORMATION ONLY**

Solicitation Type and Name: Annual Contract for Locksmith Services

Solicitation Number: 6100002329

Description: The City of San Antonio is soliciting bids for a contractor to provide locksmith services to various City departments. This contract will provide locksmith services to include but not limited to, lockset installation, duplicate keys, key fitting, and key numbering. These services are required on a daily basis for repairs and to re-key offices, make duplicate keys, key numbering, etc. as needed.

Applicable Product Categories: 91048 & 45055

Date Issued: February 26, 2013

Bid Due Date & Time: March 15, 2013 at 2:00pm

Pre-Submittal Conference: None Scheduled

Staff Contact Person: Jorge D Figueroa  
Procurement Specialist I  
jorge.figueroa@sanantonio.gov

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at [http://www.sanantonio.gov/purchasing/SAePS\\_intro.aspx](http://www.sanantonio.gov/purchasing/SAePS_intro.aspx). Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [saeps@sanantonio.gov](mailto:saeps@sanantonio.gov).

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.