KD/vv
11/19/15
Item #24

AN ORDINANCE 2015-11-19-0974

APPROVING REVISIONS TO THE BYLAWS OF THE CITY/COUNTY JOINT COMMISSION ON ELDERLY AFFAIRS.

* * * * *

WHEREAS, the City/County Joint Commission on Elderly Affairs (hereinafter referred to as "Commission") was formed in 2002 by the City of San Antonio and Bexar County and is charged with serving in an advisory capacity on issues related to seniors, advocating for seniors in the community, and serving as a clearinghouse for information on elderly issues, programs and services; and

WHEREAS, the Commission is comprised of 11 City appointees (one from each council district and the Mayor) and 5 Bexar County appointees (one from each county precinct and the County Judge), and the Executive Director of the Alamo Area Council of Governments (AACOG) serves in an ex-officio capacity; and

WHEREAS, the Commission previously amended its bylaws on July 21, 2005; September 4, 2008; and August 16, 2012; and approved the current proposed amendments at its most recent meeting on September 8, 2015; and

WHEREAS, the City of San Antonio desires to approve the proposed amended bylaws effective upon approval by the Bexar County Commissioners Court; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposed amended bylaws of the City/County Joint Commission on Elderly Affairs, which are attached hereto and incorporated herein for all purposes as **Attachment I,** are hereby approved effective upon the date of approval by the Bexar County Commissioners Court. A copy of the Bylaws showing the revisions to the prior version are also attached hereto and incorporated herein as **Attachment II.**

SECTION 2. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 19th day of November, 2015.

Ivy R. Taylor

M A Y O R
Ivy R. Taylor

ATTEST:

Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

for Martha G. Sepeda, Acting City Attorney

Agenda Item:	**24 (in consent vote: 5, 6, 7, 8, 9A, 9B, 10, 11, 12, 13, 14, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26A, 26B)**
Date:	11/19/2015
Time:	09:11:03 AM
Vote Type:	Motion to Approve
Description:	An Ordinance approving revisions to the bylaws of the City/County Joint Commission on Elderly Affairs. [Maria Villagomez, Assistant City Manager; Melody Woosley, Director, Human Services]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Treviño	District 1		x				
Alan Warrick	District 2		x			x	
Rebecca Viagran	District 3		x				x
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6	x					
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x				

Attachment I

City/County Joint Commission on Elderly Affairs

BYLAWS

City / County Joint Commission on Elderly Affairs

approved _____, _____.

San Antonio City Council approved _____, _____.

Bexar County Commissioners Court approved _____, _____.

ARTICLE 1: NAME

The name of this Commission is the City/County Joint Commission on Elderly Affairs (hereinafter the "Commission").

ARTICLE 2: PURPOSE AND DUTIES OF THE COMMISSION

The Commission is an advisory board of the City of San Antonio City Council ("City") and the Bexar County Commissioners Court ("County") (collectively, "governing bodies") and will:

2.1 Annually develop the Commission's goals and objectives for the following fiscal year. The Commission may recommend to City and County staff ("staff") that these goals and objectives be reflected in senior programs, be incorporated into the budget process, and be submitted to the governing bodies for review and final approval.

2.2 Review any senior services budgeting, operating, staffing and other issues, and participate, when requested, in presentations to the appropriate governing body Committee or Department. May also request, or be requested, to brief either on other issues pertinent to the purpose and duties of the Commission.

2.3 Monitor all federal, state and local legislative initiatives that may impact City and County citizens sixty years of age and older, in the manner and by the means the Commission determines most cost effective and efficient in fulfilling its mission.

2.3a Propose legislative endorsements or initiatives to the appropriate governing body Department by Spring of the previous year for consideration and potential inclusion in the legislative packages of that body the following year. E.g. Proposals should be prepared no later than May of even-numbered years for inclusion in the legislative packages of odd-numbered years.

2.3b If given prior approval, select Commission members to attend legislative hearings or community events and provide authorized, appropriate verbal or written testimony consistent with governing body policy initiatives.

2.4 Work to enhance senior quality of life through outreach, advocacy and support of senior services and resources. With prior approval by the governing bodies, initiate community outreach/education campaigns on Commission–approved issues, including collaboration with other entities on such campaigns or projects.

2.5 Perform any and all duties as may be directed by the governing bodies.

ARTICLE 3: MEMBERSHIP

3.1 **Eligibility:** Members of the Commission must be 60 years of age or older and reside in Bexar County.

3.2 **Composition:** The Commission is composed of sixteen members. The members will be appointed by the governing bodies as shown below. The Executive Director of the Alamo Area Council of Governments, or his or her designee, is always encouraged to attend and participate in discussion in a non-voting ex-officio capacity, but is not counted for membership or quorum purposes.

Appointed Representatives:

a) City – 11 total
   - Mayor (1)
   - Council Members (1 each)

b) County – 5 total
   - County Judge (1)
   - County Commissioners (1 each)

3.3 **Terms of Office:** Members serve upon appointment by their governing body officer and serve until replaced, unless earlier removal or resignation occurs. Continued service is contingent upon eligibility and reapplication when directed by either governing body.

3.4 **Authority:** As an advisory board, the Commission must obtain the approval of the appropriate governing body before taking any action or speaking on behalf of the Commission. Commission members may not speak on behalf of the Commission in opposition to the positions of the governing bodies.

ARTICLE 4: MEETINGS; VOTING; REMOVAL

4.1 **Regular Meetings:** Regular meetings of the Commission will be held no less than quarterly, and the dates are to be determined no later than by the Annual Meeting. A meeting may not be held unless a quorum of members is present.

4.2 **Annual Meeting:** The first Commission meeting of each year will be designated the Annual Meeting. At the Annual Meeting, the Commission will elect Officers and Executive Committee members, and conduct any outstanding business.

4.3 **Special Meetings:** The Chair is authorized to call other, special meetings of the Commission as deemed necessary.

4.4 **Quorum:** A quorum is a majority. For purposes of meeting attendance, a quorum will be the majority of the *seated* Commission members, not counting vacant positions, and for voting purposes, a quorum will be the majority of the votes *cast*.

4.5 **Attendance:** Commission members are highly encouraged to attend all meetings. Regular attendance reports will be sent to the appropriate governing body office.

4.6 **Voting:** Each Commission member will have one vote in action items of the Commission. Neither proxy nor absentee votes are permitted. A proposed action is adopted if a quorum of the votes cast is in favor of the action. Abstentions do not count as a cast vote.

4.7 **Vacancies.** If a vacancy occurs in Commission membership, the Commission, through staff, will request the appropriate governing body office to appoint a replacement.

4.8 **Removal:** If any member is absent from 3 consecutive Regular Meetings, the Commission, through staff, may request the appropriate governing body to appoint a replacement.

4.9 **Conduct of Meetings:** When not in conflict with these bylaws, Robert's Rules of Order Newly Revised will generally govern proceedings of Commission meetings.

ARTICLE 5: OFFICERS

5.1 **Officers:** Officers of the Commission shall be as follows: Chair and Vice-Chair.

a) The Chair shall:

1) Convene and preside over all Meetings of the Commission.
2) Establish, with Commission approval, Special Committees.
3) Call Special Meetings as deemed necessary and allowable under the Texas Open Meetings Act.

b) The Vice-Chair shall:

1) Perform the duties of the Chair in the absence of the Chairperson.
2) Assume the duties of the Chairperson should a vacancy occur in the office of the Chair until replaced.

c) In the event that both the Chair and the Vice-Chair are absent from a meeting, the Commission will vote on a Chair Pro-Tem for that meeting.

5.2 **Elections, Terms of Service and Removal:** Officers must be currently-appointed members of the Commission and elected by a majority of votes cast at the Annual Meeting. Officers shall be elected for a one–year term of service. There is no limit to the number of terms Officers may serve if re-elected by the Commission. Officers may be removed by a two-thirds vote of Commission members.

5.2 **Officer Vacancies:** Upon the removal, resignation, or incapacity of an Officer, the Commission will declare the office vacant and will vote to replace the Officer at the next Commission meeting. The newly-elected Officer will serve out the unexpired term of the vacated office.

ARTICLE 6: COMMITTEES

6.1 The Commission will have 2 standing Committees, to be established at the first available opportunity each term, and an unspecified number of Special Committees, all comprised of currently-appointed Commission members. A quorum is not required for Committee meetings.

6.2 Standing Committees

a) **Executive Committee** shall be comprised of the Chair, Vice-Chair, and 3 additional, currently-appointed Commission members elected by the Commission who will serve for a term of one year, without limit if reelected. The Executive Committee shall meet no less than five days prior to each Commission meeting to review the meeting agenda and any other items deemed appropriate. Vacancies in the 3 elected Committee member positions shall be replaced by majority vote at the next Commission meeting to serve for the remainder of the unexpired term.

b) **Nominating Committee** shall be comprised of 3 currently-appointed Commission members, to garner nominees for the coming year's Officers and Executive Committee member positions. The Nominating Committee shall meet at least two months prior to the next Annual meeting to collect the nominees and shall present the slate of nominees for each position at the last Commission meeting prior to the Annual meeting. Nominees must be currently-appointed members of the Commission.

6.3 **Special Committees** may be established on an ad hoc basis, by a majority of Commission votes cast, to address various issues that arise during Commission meetings requiring further review, study or investigation. For each, a chair shall be appointed who will assemble the other members. Each Special Committee shall be no less than 3 and no more 5 members, shall be given a descriptive name, and shall either operate for one year or automatically dissolve upon the completion of its charge, as determined by the Commission. Each shall be responsible for presenting its findings to the full Commission.

ARTICLE 7: CODE OF CONDUCT

All Commission members are subject to their governing body's Ethics Code, as applicable to board members.

ARTICLE 8: AMENDMENTS TO THESE BYLAWS

These bylaws may be amended by a majority of Commission votes cast and subsequent approval by the governing bodies.

Amended and adopted by the Commission on _____.

I hereby certify that this is a true and correct copy of the amended Bylaws for the City / County Joint Commission on Elderly Affairs as approved by the Commission on the date indicated above.

_____
Chair, City / County Joint Commission on Elderly Affairs

Date: _____

City/County Joint Commission on Elderly Affairs

BYLAWS

City / County Joint Commission on Elderly Affairs

approved ~~March 13, 2012~~_____, _____.

San Antonio City Council approved ~~August 16, 2012~~ _____, _____.

Bexar County Commissioners Court approved _____, _____.

BYLAWS OF THE CITY/COUNTY JOINT COMMISSION ON ELDERLY AFFAIRS

~~BYLAWS OF THE~~
~~CITY/COUNTY JOINT COMMISSION ON ELDERLY AFFAIRS~~

ARTICLE 1: NAME

The name of this Commission is the ~~"~~City/County Joint Commission on Elderly Affairs (hereinafter the "Commission").~~."~~

ARTICLE 2: PURPOSE AND DUTIES OF THE COMMISSION

The Commission ~~shall perform the following duties on behalf of, and for the benefit of,~~is an advisory board of the City of San Antonio City Council ("City") and the Bexar County Commissioners Court ("County") (collectively, "governing bodies") and will:

2.1 Annually develop the Commission's goals and objectives for the following fiscal year. The Commission may recommend to City and County staff ("staff") that these goals and objectives be reflected in senior ~~service~~ programs, ~~and that they~~ be incorporated into the budget process, and be submitted to the ~~City of San Antonio City Council and the Bexar County Commissioners Court~~governing bodies for review and final approval.

2.2 Review any senior ~~-~~services budgeting, operating, staffing and other issues, and~~.~~ p~~P~~articipate, when~~as needed,~~requested, in presentations to the appropriate ~~City of San Antonio City Council and Bexar County Commissioners Court~~governing body Committee or Department. May also request, or be requested, to brief either on other issues pertinent to the purpose and duties of the Commission.

2.3~~a~~ Monitor all federal, state and local legislative initiatives that may impact ~~San Antonio~~City and ~~Bexar~~ County citizens sixty years of age and older, in the manner and by the means the Commission determines most cost effective and efficient in fulfilling its mission.

2.3~~ab~~ Propose legislative endorsements ~~and~~ or initiatives to the appropriate governing bod~~ies~~y Department ~~by~~ by Spring of the previous year for consideration and potential inclusion in the ~~state and federal~~ legislative packages of ~~the governing~~that bod~~ies~~y the following year. E.g. Proposals should be prepared no

later than May of even-numbered years for inclusion in the legislative packages of odd-numbered years.

2.3b~~c~~ ~~With~~ ~~If requested, or~~ given prior approval ~~by the appointing governing bodies, or their authorized designees,~~ select Commission members to ~~represent the Commission and~~ attend legislative hearings or community events~~,~~ ~~and~~and provide authorized, appropriate verbal or written testimony consistent with ~~the~~ governing body policy initiatives ~~and position of the governing bodies~~.

2.4 Work to ~~ensure~~ enhance ~~the~~ senior quality of life ~~of seniors in San Antonio and Bexar County~~ through outreach, advocacy and support of senior services and resources. With prior approval by the ~~appointing~~ governing bodies, ~~or their authorized designees,~~ initiate community outreach/education campaigns on Commission–approved issues, including ~~. With prior City and County approval,~~ collaborate~~ion~~ with other entities on such campaigns or projects ~~designed to improve seniors' lives~~.

2.5 Perform any and all duties ~~and functions~~ as may be directed by the ~~City of San Antonio City Council and/or the Bexar County Commissioners Court~~governing bodies.

ARTICLE 3: ~~ELIGIBILITY, COMPOSITION AND TERMS OF OFFICE~~MEMBERSHIP

3.1 **Eligibility:** Members of the ~~City/County Joint~~ Commission ~~on Elderly Affairs~~ must be 60 years of age or older and reside ~~with~~in Bexar County.

Composition: The ~~City/County Joint~~ Commission ~~on Elderly Affairs will be~~is composed of ~~seventeen~~ sixteen members. ~~Sixteen of t~~The members will be appointed by ~~City Council/Commissioners Court~~the governing bodies as shown below. The Executive Director of the Alamo Area Council of Governments, or his or her designee, is always encouraged to attend and participate in discussion in a non-voting ex-officio capacity, but is not counted for membership or quorum purposes. ~~shall serve on the Commission as an ex-officio, non-voting member.~~

3.2

Appointed Representatives:

a) City – 11 total
- Mayor (1)
- Council Members (1 each)

b) County – 5 total

~~• County – 5 total~~
- County Judge (1)
- County Commissioners (1 each)

- ~~AACOG, Executive Director (ex officio) (minimum age requirement does not apply)~~

3.3 Terms of Office: ~~The terms of City appointees are established by the City's Rules for Boards and Commissions, codified in Chapter 2, Article IX of the City Code, which provide for two-year terms running concurrently with the terms of office of the appointing City Council. Vacancies are filled for the remainder of the unexpired term. The terms of County appointees, established by the County's Order for Boards and Commissions Guidelines, is two years, running concurrently with the first two years and second two years of the term of the appointing officer, although County appointees serve at the pleasure of their appointing officer.~~Members serve upon appointment by their governing body officer and serve until replaced, unless earlier removal or resignation occurs. Continued service is contingent upon eligibility and reapplication when directed by either governing body.

3.4 Authority: As an advisory board, the Commission must obtain the approval of the appropriate governing body before taking any action or speaking on behalf of the Commission. Commission members may not speak on behalf of the Commission in opposition to the positions of the ~~City or County~~governing bodies.

ARTICLE 4: MEETINGS; VOTING; REMOVAL

4.1 Regular Meetings: Regular meetings of the Commission will be held ~~on such days and times as designated by the Commission, but~~ no less than quarterly, and the dates are to be determined no later than by the Annual Meeting. ~~.~~ A meeting may not be held unless a quorum of members is present.

4.2 Annual Meeting: The first Commission meeting of each year will be designated ~~as~~ the Annual M~~m~~eeting. ~~The purpose of the Annual meeting is for the~~ At the Annual Meeting, the Commission will elect ~~ion of~~Officers and Executive Committee members~~ Chair, Vice-Chair and three Executive Committee members~~, and ~~for the~~ conduct ~~of such other~~any outstanding business ~~as the Chair deems appropriate~~.

4.3 ~~Called~~ Special Meetings: The Chair ~~of the Commission~~ is authorized to call ~~other~~ other, special meetings of the Commission as deemed necessary.

~~**4.4 Place:** Meetings of the Commission will be held at the location specified by the Chair.~~

4.4~~5~~ Quorum: A quorum is a majority. For purposes of meeting attendance, a quorum will be the ~~simple~~ majority of the *seated* Commission members, not counting vacant positions, and for voting purposes, a quorum will be the majority of the votes *cast*.~~.~~

~~4.6 **Conduct of Meetings:** Robert's Rules of Order, Newly Revised, will generally govern proceedings of all Commission meetings.~~

Comment [KD1]: Moved to below

4.~~7~~5 **Attendance:** Commission members are ~~expected~~ highly encouraged to attend ~~Commission~~ all meetings. ~~The minutes of all Regular, Annual or Called Commission meetings must reflect Commission members' attendance.~~ Regular ~~Annual a~~attendance reports will be sent to the appropriate governing body office~~s of the City of San Antonio City Council and Bexar County Commissioners Court~~.

4.~~6~~8 **Voting:** Each Commission member ~~shall~~ will have one vote in ~~all~~ action items of the Commission. Neither ~~P~~proxy nor absentee votes are ~~not~~ permitted. A proposed action is adopted if a ~~majority~~ quorum of the votes *cast* ~~are~~ is in favor of the action. Abstentions do not count as a cast vote.

4.7 Vacancies. If a vacancy occurs in Commission membership, the Commission, through staff, will request the appropriate governing body office to appoint a replacement.

4.8 Removal: If any member is absent from 3 consecutive Regular Meetings, the Commission, through staff, may request the appropriate governing body to appoint a replacement.

Comment [KD2]: Added to hopefully resolve and alleviate any continued absences.

4.9 Conduct of Meetings: When not in conflict with these bylaws, Robert's Rules of Order Newly Revised will generally govern proceedings of Commission meetings.

Comment [KD3]: Moved from above

~~4.9 **Briefings to City Council and Commissioners Court:** The Commission, through its Chair, may request the ability to present matters of significance to either the City of San Antonio City Council, through a City Council Committee, or the Bexar County Commissioners Court when such briefings are deemed necessary by the Chair. The date, time, place and agenda for such briefings will be arranged by City or County staff, as applicable.~~

Comment [KD4]: Moved to 2.2. More appropriate placement as this was duplicative.

ARTICLE 5: OFFICERS

5.1 **Officers:** Officers of the Commission shall be as follows: Chair and~~,~~ Vice-Chair ~~and three Executive Committee Members~~.

Comment [KD5]: Moved to Article 6, Committees

a) ~~5.1.1~~ The Chair shall:

1) ~~a)~~ Convene and preside over all Meetings of the Commission.
2) ~~b) Ensure agendas and minutes are prepared and distributed at the meetings.Appoint, with Commission approval,~~

~~Committee members~~ Establish, with Commission approval, Special Committees.

3) ~~c) Establish and/or revise Standing Rules to effectively guide the work of the Commission and its subcommittees.~~Call Special Meetings as deemed necessary and allowable under the Texas Open Meetings Act.

~~5.1.2~~b) The Vice-Chair shall:

1) ~~a) The Vice-Chair shall f~~Perform the duties of ~~ulfill~~ the Chair~~'s duties~~ in the absence of the Chairperson.

~~1)~~2) ~~if the Chair becomes temporarily unable to perform the duties of the office, and until such time that the Commission determines that the replacement of the Chair is necessary~~Assume the duties of the Chairperson should a vacancy occur in the office of the Chair until replaced.~~.~~

~~c)~~5.1.3 ~~-~~In the event that both the Chair and the Vice-Chair are absent from a meeting, the Commission will vote on a Chair Pro-Tem for that meeting.

5.2~~a~~ Elections, Terms of Service and Removal ~~of Officers~~: ~~All o~~Officers must be currently-appointed members of the Commission and elected by ~~a majority of the Commission~~a majority of votes cast at the Annual Meeting. Officers shall be elected for a one–year term of service. There is no limit to the number of terms O~~o~~fficers may serve if re-elected by the Commission. Officers may be removed ~~for cause~~ by a two-thirds vote of Commission members.

5.2~~b~~ Officer Vacancies: Upon the removal, resignation, ~~incapacity~~ or ~~death~~ incapacity of an ~~Commission~~ Officer, the Commission will declare the office vacant and will vote to replace the Officer ~~by a majority vote~~ at the ~~Commission's next Regular, Annual or Called~~ next Commission meeting. The newly-elected Officer will serve out the unexpired term of the vacated office.

~~**5.3 Duties:** The Commission's Chair shall convene and preside over all Regular, Annual or Called meetings of the Commission. The Chair shall ensure agendas and minutes are prepared and distributed at the meetings. The Chair shall also establish and/or revise Standing Rules to effectively guide the work of the Commission and its subcommittees.~~

~~The Vice-Chair shall fulfill the Chair's duties if the Chair becomes temporarily unable to perform the duties of the office, and until such time that the Commission determines that the replacement of the Chair is necessary.~~

Comment [KD6]: Moved to above (5.1)

ARTICLE 6: COMMITTEES

6.1 The Commission will have 2 standing Committees, to be established at the first available opportunity each term, and an unspecified number of Special Committees, all comprised of currently-appointed Commission members. ~~Committee members, with the exception of the Executive Committee Chair and Vice-Chair Officers, shall be appointed by the Chair upon approval by a majority of Commission votes cast.~~ A quorum is not required for Committee meetings.

Comment [KD7]: Moved from 6.2 below.

6.2 Standing Committees

a) **Executive Committee**~~: The Executive Committee~~ shall be comprised of the Chair~~,~~, Vice-Chair, and ~~three~~ 3 ~~Executive Committee~~additional, currently-appointed Commission members elected by the Commission~~, all currently appointed to the Commission~~who will serve for a term of one year, without limit if reelected. The Executive Committee shall meet no less than five days prior to ~~the~~ each Commission ~~'s next regular or annual~~ meeting to ~~set and~~ review the meeting agenda ~~for the meeting~~ and ~~to consider such~~any other items deemed appropriate. Vacancies in the 3 elected Committee member positions shall be replaced by majority vote at the next Commission meeting to serve for the remainder of the unexpired term.

~~The Chair shall set the date, time and location of Executive Committee meetings.~~

b~~.~~) **Nominating Committee** shall be comprised of 3 currently-appointed Commission members, to garner nominees for the coming year's Officers and Executive Committee member positions. The Nominating Committee shall meet at least two months prior to the next Annual meeting to collect the nominees ~~to determine nominees for Commission officers and Executive Committee members for the upcoming year~~ and shall present the slate of nominees~~, to include one nominee~~ for each ~~officer position and three nominees for the Executive Committee~~position~~,~~ at ~~least one~~the last Commission meeting ~~month~~ prior to the Annual meeting. N~~Such n~~ominees must be currently ~~-~~appointed members of the Commission.

Comment [KD8]: Moved from 6.4 below

~~**6.1b Executive Committee Vacancies** - Upon the removal, resignation, incapacity or death of an Executive Committee member, the Commission will declare such position vacant and will replace the Executive Committee member by a majority vote at the Commission's next Regular, Annual or Called meeting. The newly elected Executive Committee member will serve out the unexpired term of the vacated position.~~

Comment [KD9]: Moved up to 6.2a

6.2 ~~3~~ ~~**Subcommittees**~~**Special Committees**~~:~~ may be established on an ad hoc basis, by a majority of Commission votes cast, to address various issues that arise during Commission meetings requiring further review, study or investigation. For each, a chair shall be appointed who will assemble the other members. Each Special Committee shall be no less than 3 and no more 5 members, shall be given a descriptive name, and shall

Comment [KD10]: Combined 6.2 and 6.3

either operate for one year or automatically dissolve upon the completion of its charge, as determined by the Commission. Each shall be responsible ~~for naming its own chair and~~ for presenting its findings to the full Commission. ~~Subcommittees shall be appointed by the Chair and approved by the Commission. The number of Subcommittees, the membership of each, and their duties and responsibilities shall be determined by the Chair through the Commission's Standing Rules and approved by the Commission. Appointees to Subcommittees shall be limited to currently appointed members of the Commission. The Subcommittees shall be created to address issues facing the elderly. A quorum is not necessary to conduct meetings by Subcommittees.~~

~~**6.3 Ad Hoc Committees:** Ad Hoc Committees may be recommended by Commission members for the study and investigation of special problems or other purposes. Commission approval for the creation, membership and dissolution of an Ad Hoc Committee must be granted through a majority vote. Non-Commission members may be appointed to Ad Hoc Committees and may fully participate in Ad Hoc Committee business, to include casting votes on issues being considered by such Ad Hoc Committees. Ad Hoc Committee members that are not Commission members may not cast votes at Regular, Called or Annual Commission Meetings.~~

~~**6.4 Nominating Committee:** A Nominating Committee shall be appointed by the Chair and approved by the Commission at the meeting following the Annual meeting of the Commission. The Nominating Committee shall be composed of three members of the Commission.~~

Comment [KD11]: Moved up to 6.1b

~~The Nominating Committee shall meet at least two months prior to the next Annual meeting to determine nominees for Commission officers and Executive Committee members for the upcoming year and shall present the slate of nominees, to include one nominee for each officer position and three nominees for the Executive Committee, at least one month prior to the Annual meeting. Such nominees must be currently appointed members of the Commission.~~

~~Nominations for Officers and Executive Committee members may be made from the floor by currently appointed members of the Commission during the Annual meeting or at other such times Officer vacancies are being filled by Commission vote.~~

~~When a vacancy exists in the membership of the Commission, the Nominating Committee will recommend that the Commission Chair send a letter to the appropriate office of the City of San Antonio City Council or the Bexar County Commissioners Court requesting that an appointment be made to the City/County Joint Commission on Elderly Affairs.~~

Comment [KD12]: Moved to Article 4

~~**6.5 Authority:** Commission members will obtain the Commission's approval, by majority vote, before taking any action or speaking on behalf of the Commission, on the following:~~

Comment [KD13]: Partly included in 3.4 above

~~6.5a Requesting and expending Commission funds;~~

~~6.5b Sending Resolutions to the City of San Antonio City Council and the Bexar County Commissioners Court; and~~
~~6.5c Committing Commission's participation in events and projects.~~

~~**6.6 Media Contacts:** Executive Committee Members may represent the Commission and its positions in interviews with the media, in accordance with the City's and County's Communications Policies.~~

~~ARTICLE 7: REPRESENTATION ON COMMUNITY COMMITTEES~~

Comment [KD14]: ??
Added to Section 2.3c and 3.4 and deleting this Article

~~**7.1 Authority:** In order to serve as a Commission delegate to a community committee, a majority of votes cast must be in favor of the delegation.~~

~~**7.2 Representation of Commission Positions:** Commission members serving on community committees as a representative of the Commission may not speak in opposition to the Commission's, City's or County's positions.~~

ARTICLE ~~8~~7: CODE OF CONDUCT

~~The Commission has developed and adopted a Code of Conduct governing the conduct of the membership. Each Commission member shall sign a copy of the Code of Conduct, as it may be amended from time to time, indicating his / her commitment to adhere to the intent and provisions of the Code of Conduct.~~

All Commission members are subject to their governing body's Ethics Code, as applicable to board members.

ARTICLE ~~9~~8: AMENDMENTS TO THESE BYLAWS

These bylaws may be amended by a majority of Commission votes cast and subsequent approval by the governing bodies. ~~Commission may, at its discretion and upon approval by the City of San Antonio City Council and the Bexar County Commissioners Court through ordinance and order, amend these bylaws.~~

Amended and adopted by the Commission on _____.

I hereby certify that this is a true and correct copy of the amended Bylaws for the City / County Joint Commission on Elderly Affairs as approved by the Commission~~, City Council and the Bexar County Commissioners' Court~~ on the date~~s~~ indicated ~~on the title page~~above.

_____
Chair, City / County Joint Commission on Elderly Affairs

Date: _____