

AN ORDINANCE **99028**

APPROVING A CONTRACT, IN THE AMOUNT OF \$308,613.71 FOR ELECTION SERVICES, WITH BEXAR COUNTY THROUGH THE BEXAR COUNTY ELECTIONS ADMINISTRATOR, AUTHORIZING THE BEXAR COUNTY ELECTIONS ADMINISTRATOR TO OFFICIALLY CONDUCT THE SATURDAY, MAY 15, 2004 JOINT SPECIAL ELECTION; APPOINTING ELECTION OFFICERS FOR THE CITY OF SAN ANTONIO FOR SAID JOINT SPECIAL ELECTION; AND AUTHORIZING PAYMENT FOR THESE SERVICES.

* * * * *

WHEREAS, the City of San Antonio has called an election for Saturday, May 15, 2004, for the purpose of amending the City Charter of the City of San Antonio; and

WHEREAS, the City of San Antonio has historically contracted with the Bexar County Elections Administrator to conduct its municipal elections; and

WHEREAS, it is now necessary to authorize a contract in accordance with Section 31.092 of the Texas Election Code, whereby the Bexar County Elections Administrator will provide election services to the City in connection with the Saturday, May 15, 2004 Joint Special Election; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager, or her designee, is hereby authorized to execute a contract with Bexar County through the Bexar County Elections Administrator for conducting the Joint Special Election on Saturday, May 15, 2004. The contract shall be in substantially the same form and content as that attached as **Exhibit A** and is incorporated herein by reference.

SECTION 2. Funds are authorized to be encumbered in Fiscal Year 2003-2004, contingent upon budget appropriations, in Fund 11-000000 (General Fund), in Index Code 545178 (Fees to Governmental Contractors), in the estimated amount of \$308,613.71 and are authorized to be payable to Bexar County for election services in connection with the Saturday, May 15, 2004 Joint Special Election.

SECTION 3. The Director of Finance may, subject to concurrence by the City Manager, or her designee, correct allocation to specific Index Codes and Fund Numbers, as necessary to carry out the purpose of this Ordinance.

SECTION 4. Payment in the sum of \$154,306.86 on or before March 22, 2004, and \$154,306.86 on or before April 19, 2004, as the City's share of the cost of the election

under the above agreement is hereby authorized. Bexar County shall refund to the City any and all City of San Antonio funds remaining after the payment of all election costs.

SECTION 5. The Bexar County Elections Administrator is hereby authorized to appoint election officials to serve as judges and clerks for early voting and election day, members of the Early Voting Ballot Board, Signature Verification Committee and Central Counting Station, in connection with the Joint Special Election to be held on Saturday, May 15, 2004.

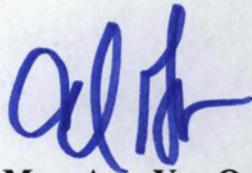
SECTION 6. The City of San Antonio will be responsible for publishing notice of the City's election and for canvassing the City's election returns for the Joint Special Election to be held on Saturday, May 15, 2004.

SECTION 7. Electors may cast their early vote by mail, and the early voting clerk's mailing address to which ballot application requests and ballots voted by mail shall be sent to, is as follows:

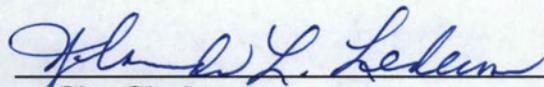
Cliff R. Borofsky
Bexar County Elections Administrator
203 W. Nueva 3.61
San Antonio, Texas 78207
Attention: Early Voting Clerk

SECTION 8. This ordinance shall be effective on and after the tenth day from passage hereof.

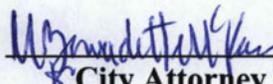
PASSED AND APPROVED this 1st day of April, 2004.


M A Y O R
EDWARD D. GARZA

ATTEST:


City Clerk

APPROVED AS TO FORM:


City Attorney

- (D) Procure, prepare, and distribute adequate election equipment and transport equipment to and from the initial polling locations, including early voting substations, for COSA;
- (E) Distribute the lists of registered voters to be used in conducting the election, as provided by Bexar County Voter Registration pursuant to the request by COSA;
- (F) Pay election day and early voting judges and clerks;
- (G) Pay the judges for election night returns and early voting returns;
- (H) Provide information for election officers;
- (I) Provide general overall supervision of the election and advisory services;
- (J) Prepare writ of election to election officers and notice of appointment to Presiding and Alternate judges, as required by law;
- (K) Conduct early voting, in person and by mail, for COSA;
- (L) Establish a Central Counting Station for the purpose of tabulating ballots;
- (M) Provide such incidental related services as may be necessary to effect the election;
- (N) Meet ADA requirements as the law relates to polling locations and voter assistance, etc; and
- (O) Provide for Central Count Tabulation (s):
 - a. Preparation and programming of the ballots on the AIS 650 Optical Scanner
 - b. Preparation and tabulation of votes from the iVotronic Voting System, if ADMINISTRATOR approves use of that system in this election.

ARTICLE III

SCHEDULE FOR PERFORMANCE OF SERVICES

3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV

SERVICES NOT PROVIDED BY COUNTY

4.01. ADMINISTRATOR shall have no responsibility for insuring the passage of the appropriate Election Order by COSA, preparing or sending Justice Department Submissions, publishing and (or) posting the election notice as required by the Texas Election Code Section 4.003, or canvassing election results. ADMINISTRATOR shall have no responsibility as custodian of COSA'S election records.

ARTICLE V

TERM

5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI

COST OF SERVICE AND BILLING

6.01 In consideration for the services provided hereunder by ADMINISTRATOR, COSA agrees to pay ADMINISTRATOR the pro rata share of performing the services, including any overtime incurred by ADMINISTRATOR'S employees. COSA further agrees to deposit with ADMINISTRATOR \$ ~~165,234.35~~ no later than March 22, 2004, and the remainder \$ ~~165,234.35~~, no later than April 19, 2004 to cover the estimated pro rata cost. \$ 154,306.86 (YL)
↓ \$ 154,306.86 (YL)

6.02 In the event the actual election costs exceed COSA'S deposit, the difference between the actual costs and the deposit will be paid by COSA within 30 days after receiving an itemized invoice from ADMINISTRATOR. Payment shall be made by check payable to the Bexar County Clerk and mailed to:

Clifford R. Borofsky
Bexar County Elections Administrator
203 W Nueva St., Ste. 3.61
San Antonio, Texas 78207-4505

6.03 Any monies remaining after the payment of all costs of elections bills, shall be the property of COSA and returned to it.

ARTICLE VII

GENERAL PROVISIONS

7.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Bexar County, Texas.

7.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

7.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.

7.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

SIGNED this 16th day of April, 2004

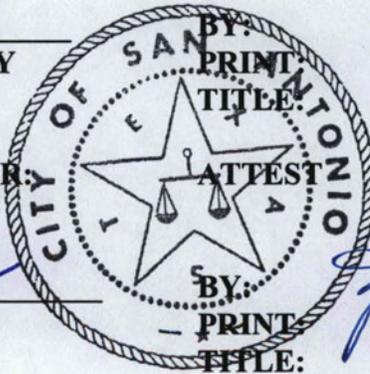
ELECTIONS ADMINISTRATOR

COSA

BY: [Signature]
CLIFFORD R. BOROFSKY

[Signature]
Erik J. Walsh
Asst. to the City Mgr.

APPROVAL COUNTY OF BEXAR



BY: [Signature]
NELSON W. WOLFF
COUNTY JUDGE

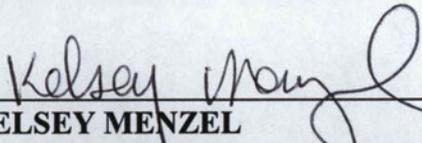
[Signature]
YOLANDA L. LEDESMA
ACTING CITY CLERK

ATTEST

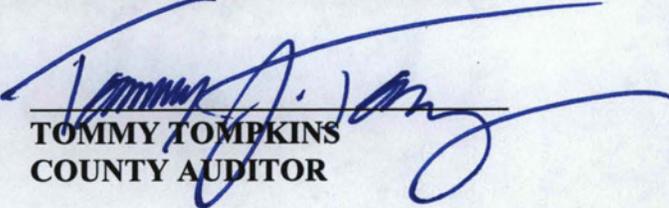
BY: [Signature]
GERRY C. RICKHOFF
COUNTY CLERK

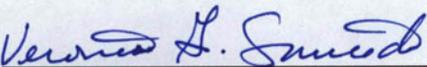
APPROVED AS TO LEGAL FORM:

**SUSAN REED
CRIMINAL DISTRICT ATTORNEY
BEXAR COUNTY, TEXAS**

BY: 
**KELSEY MENZEL
ASSISTANT CRIMINAL DISTRICT
ATTORNEY- CIVIL SECTION**

APPROVED AS TO FINANCIAL CONTENT:

BY: 
**TOMMY TOMPKINS
COUNTY AUDITOR**

BY: 
**DAVID SMITH
COUNTY BUDGET OFFICER**

CITY OF SAN ANTONIO ELECTION		EXHIBIT "A"		15-May-04	
I	Early Voting	Units	Cost Per Unit	Estimated	TOTALS
A	REMUNERATION				
	REMUNERATION SUMMARY				
	NUMBER OF JUDGES	1			
	HOURS WORKED	130	\$7.00	\$910.00	
	NUMBER OF CLERKS	3			
	HOURS WORKED	130	\$6.00	\$2,340.00	
	JUDGES DAILY RETURN FEE				
	NUMBER OF TRIPS	12			
	COST PER TRIP		\$5.00	\$60.00	
	COST PER CREW	CC		\$3,310.00	
	NUMBER OF SITES	24			
	WAGES			\$79,440.00	
	TOTAL FICA			\$6,077.16	
	TOTAL REMUNERATION			\$85,517.16	\$85,517.16
B	PRINTING				
	PRINTING OF EARLY VOTING SUPPLIES				
	FORMATTING STYLE	38	\$50.00	\$1,900.00	
	COST OF BALLOTS		\$0.26		
	NUMBER OF BALLOTS	25,000		\$6,500.00	
	COST OF SAMPLE BALLOTS		\$0.05		
	NUMBER OF SAMPLE BALLOTS	25,000		\$1,250.00	
	Freight		\$0.00	\$0.00	
	TOTAL PRINTING			\$9,650.00	\$9,650.00
C	MAIL				
	NUMBER OF WHITE ENVELOPES	5,000	\$0.09	\$450.00	
	NUMBER APPLICATIONS	5,000	\$0.05	\$250.00	
	NUMBER OF CARRIER ENVELOPES	5,000	\$0.09	\$450.00	
	NUMBER OF TRANSPORT ENVELOPES	5,000	\$0.09	\$450.00	
	NUMBER OF POSTAGE STAMPS	5,000	\$0.55	\$2,750.00	
	TOTAL MAIL			\$4,350.00	\$4,350.00
D	TEMPORARY WORKERS				
	NUMBER OF TEMPORARY EMPLOYEES/MAIL	3			
	HOURS WORKED	240	\$10.00	\$7,200.00	
	NUMBER OF MONTHS	2			
	WORKMANS COMP UNEMPLOYEMENT		\$49.33	\$98.66	
	iVotronic PREPARATION				
	NUMBER OF TEMPORARY EMPLOYEES	10	\$10.00		
	HOURS WORKED	60		\$6,000.00	

	WAREHOUSE				
	NUMBER OF TEMPORARY EMPLOYEES	3			
	HOURS WORKED	240	\$8.25	\$5,940.00	
	WORKMANS COMP UNEMPLOYEMENT		\$49.33		
	NUMBER OF MONTHS	2		\$98.66	
	FICA			\$1,005.21	
	TOTAL TEMP EMPLOYEE COST			\$20,342.53	\$20,342.53
E	RENTAL				
	NUMBER OF SITES	24			
	NUMBER OF SITES COSTS	3	\$500.00	\$1,500.00	
	NUMBER OF IVOTRONICS	5	\$237.80	\$28,536.00	
	NUMBER OF IVOTRONICS - ADA	1	\$286.10	\$6,866.40	
	NUMBER OF FLASH CARDS	24	\$33.00	\$792.00	
	NUMBER OF PEBS	96	\$7.50	\$720.00	
	NUMBER OF DAYS BALLOT CANS USED	0	\$6.00	\$0.00	
	NUMBER OF BALLOT CANS AND SEAL	0	\$1.50	\$0.00	
	VANS		\$0.00	\$0.00	
	TRUCK RENTAL		\$0.00	\$0.00	
	NUMBER OF BALLOT SLEEVES	0	\$0.80	\$0.00	
	NUMBER OF COMPUTERS	24	\$200.00	\$4,800.00	
	NUMBER OF TV'S	24	\$10.00	\$240.00	
	NUMBER OF TABLES	12	\$6.00	\$72.00	
	NUMBER OF CHAIRS	36	\$1.50	\$54.00	
	NUMBER LOCKS ,CHAINS, FILE CABINETS	24	\$5.00	\$120.00	
	TOTAL RENTAL			\$43,700.40	\$43,700.40
F	STAFFTIME				
	ORDER BALLOTS	0	\$16.38	\$0.00	
	DAILY RETURNS				
	NUMBER OF EMPLOYEES	8	\$16.38		
	HOURS WORKED (DAYS X NO. HOURS)	36		\$4,717.44	
	FICA 7.65			\$90.22	
	TOTAL WAGES			\$4,807.66	
	PRO RATA COST	1			
	TOTAL STAFFTIME			\$4,807.66	\$4,807.66
G	E.B.B.AND S.V.C.				
	EARLY BALLOT BOARD				
	NUMBER OF BOARD MEMBERS	10			
	HOURS WORKED	16	\$7.00	\$1,120.00	
	SIGNATURE VERIFICATION COMM.				
	NUMBER OF MEMBERS	0			
	HOURS WORKED	0	\$7.00	\$0.00	
	TOTAL WAGES			\$1,120.00	

	UNEMPLOYMENT			\$0.08	
	FICA 7.65			\$85.68	
	PRO RATA COST	1			
	TOTAL E.B.B. AND S.V.C. COST			\$1,205.76	\$1,205.76
H	PUBLICATION POLLING PLACES				
	EXPRESS NEWS	1	\$18,000.00	\$18,000.00	
	LA PRENSA	1	\$1,200.00	\$1,200.00	
	PRO RATA COST	1		\$0.00	
	TOTAL PUBLICATION			\$19,200.00	\$19,200.00
I	MISCELLANEOUS				
	NUMBER OF DISKETTES	0	\$0.30	\$0.00	
	NUMBER OF LABELS	24	\$15.00	\$360.00	
	NUMBER OF CELL PHONES	24	\$35.00	\$840.00	
	NUMBER OF RIBBONS	24	\$20.00	\$480.00	
	SHRINK WRAP COST	0	\$50.00	\$0.00	
	TRAINING CLASS FOR E.V. JUDGES				
	NUMBER OF JUDGES	0			
	NUMBER OF HOURS	0	\$20.00	\$0.00	
	PARKING FOR JUDGES RATE				
	NUMBER HOURS PARKED	0	\$4.00	\$0.00	
	WRITS AND MAILOUTS TO JUDGES				
	ENVELOPES AND POSTAGE	120	\$0.40	\$48.00	
	NUMBER OF KITS	24	\$35.00	\$840.00	
	TOTAL MISCELLANEOUS			\$2,568.00	\$2,568.00
K	SUMMARY OF E.V. COST				
	REMUNERATION			\$85,517.16	\$85,517.16
	PRINTING OF E.V. SUPPLIES			\$9,650.00	\$9,650.00
	MAIL			\$4,350.00	\$4,350.00
	TEMPORARY EMPLOYEE COST			\$20,342.53	\$20,342.53
	RENTAL			\$43,700.40	\$43,700.40
	STAFFTIME			\$4,807.66	\$4,807.66
	E.B.B.AND S.V.C. COST			\$1,205.76	\$1,205.76
	MISCELLANEOUS			\$2,568.00	\$2,568.00
	PUBLICATION			\$19,200.00	\$19,200.00
	EARLY VOTING COST SUBTOTAL			\$191,341.51	\$191,341.51
	TOTAL EARLY VOTING COST				
	10% CONTRACT FEE EARLY VOTING			\$19,134.15	\$19,134.15
	Grand Total Early Voting			\$210,475.66	\$210,475.66

CITY OF SAN ANTONIO ELECTI		EXHIBIT "B"		15-May-04	
	Election Day	Units	Cost Per Unit	Estimated	TOTALS
II	REMUNERATIONS				
A	NUMBER OF JUDGES	1			
	HOURS WORKED	14	\$7.00	\$94.50	
	NUMBER OF CLERKS	2			
	HOURS WORKED	14	\$6.00	\$162.00	
	FICA 7.65 FOR JUDGES AND CLERKS			\$19.62	
	TOTAL WAGES JUDGES and CLERKS			\$276.12	
	NUMBER OF SITES	275	\$75,933.62	\$75,933.62	
	SECURITY	12			
	HOURS WORKED	14	\$25.00	\$4,200.00	
	FICA 7.65 FOR SECURITY			\$321.30	
	TOTAL REMUNERATION			\$80,454.92	\$80,454.92
	HOURS WORKED	3		\$75.00	
	HOURS WORKED	8	\$25.00		
	FICA 7.65 FOR SECURITY			\$321.30	
	TOTAL WAGES SECURITY			\$4,521.30	
	PRO RATA COST SECURITY	1			
	REMUNERATIONS TOTAL			\$80,454.92	\$80,454.92
B	ELECTION NIGHT RETURNS				
	NUMBER OF SITES RETURNS	275	\$25.00	\$6,875.00	
	NUMBER OF KITS	275	\$35.00	\$9,625.00	
	TOTAL KITS AND RETURNS			\$16,500.00	\$16,500.00
C	RENTAL				
	NUMBER OF IVOTRONICS	1,100	\$237.80	\$261,580.00	
	NUMBER OF IVOTRONICS - ADA	275	\$286.10	\$78,677.50	
	NUMBER OF COMMPACS	275	\$80.00	\$22,000.00	
	NUMBER OF PEBS	1,100	\$7.50	\$8,250.00	
	NUMBER OF FLASH CARDS	275	\$33.00	\$9,075.00	
	NUMBER OF BALLOT CANS USED	0	\$6.00	\$0.00	
	NUMBER OF TV'S	275	\$10.00	\$2,750.00	
	TABLES	50	\$10.00	\$0.00	
	CHAIRS	150	\$2.50	\$0.00	
	TRAFFIC CONES	25	\$1.20	\$30.00	
	SHRINK WRAP COST	0	\$50.00	\$0.00	
	NUMBER OF BALLOT BOXES	25	\$1.45	\$36.25	

	COST OF LOCKS AND SEALS	275	\$1.50	\$412.50	
	TOTAL RENTAL			\$382,811.25	\$382,811.25
D	TRANSPORTATION				
	VANS		\$0.00	\$0.00	
	MOVERS		\$13,000.00	\$13,000.00	
	TRUCK RENTAL		\$0.00	\$0.00	
	PALLET JACK	0	\$0.00	\$0.00	
	PRO RATA COST	1			
	TRANSPORTATION			\$13,000.00	\$13,000.00
	TRANSPORTATION TOTAL			\$0.00	
E	PROGRAMMING, EQUIPMENT, TECHNICAL SERVICES				
	PERSONEL COST				
	PROGRAMMER HOURS	80	\$50.00	\$4,000.00	
	CENTRAL COUNTING STATION JUDGE	8	\$7.00	\$56.00	
	REGIONAL SENDING SITES	1	\$560.00		
	NUMBER OF SITES/PERSONNEL	5		\$2,800.00	
	CENTRAL COUNTING STATION MGR HRS	25	\$40.00	\$1,000.00	
	TABULATION SUPERVISOR HOURS	8	\$35.00	\$280.00	
	ASST TO TAB. SUPERVISOR HOURS	8	\$25.00	\$200.00	
	COMPUTER COST	1	\$40,500.00	\$40,500.00	
	TABULATION SOFTWARE	1	\$25,800.00	\$25,800.00	
	AIS 650 OPTICAL SCANNERS	2	\$7,600.00	\$15,200.00	
	PUBLIC TEST	1	\$50.00	\$50.00	
	PREVENTIVE MAINT. INSP	1	\$2,600.00	\$2,600.00	
	PICK AND DELIVERY	0	\$20.00	\$0.00	
	PRO RATA COST	1			
	INFORMATION SERVICES			\$92,486.00	
	TOTAL PETS			\$92,486.00	\$92,486.00
F	ELECTION DEPARTMENT STAFF				
	NUMBER OF EMPLOYEES	12	\$16.38		
	HOURS WORKED	35		\$6,879.60	
	FICA 7.65			\$526.29	
	PRO RATA COST	1			
	TOTAL STAFFTIME WAGES			\$7,405.89	\$7,405.89
G	TEMPORARY EMPLOYEE				
	NUMBER OF EMPLOYEES (POST ELEC.)	1			
	HOURS WORKED	3	\$10.00	\$30.00	
	PRO RATA COST	1		\$0.00	
	WORKMANS COMP UNEMPLOYEMENT	1	\$49.33	\$49.33	
	PHONE BANK RATE PER HOUR		\$8.25	\$0.00	
	HOURS WORKED	13			
	NUMBER OF EMPLOYEES	20		\$2,145.00	

	TEMPORARY EMPLOYEE COST			\$2,224.33	
	FICA 7.65			\$170.16	
	TOTAL TEMP EMPLOYEE COST			\$2,394.49	\$2,394.49
H	PUBLICATION				
	EXPRESS NEWS ACCURACY TEST		\$500.00	\$500.00	
	LA PRENSA		\$0.00	\$0.00	
	PRO RATA COST	1			
	TOTAL PUBLICATION			\$500.00	\$500.00
I	MISCELLANEOUS				
	NOTIFICATION TO JUDGES/payroll	3,000	\$0.40	\$1,200.00	
	POLLING SITE RENTAL	25	\$210.00	\$5,250.00	
	CELL PHONES AND AIRTIME	275	\$30.00	\$8,250.00	
	TOTAL MISCELLANEOUS			\$14,700.00	\$14,700.00
J	SUMMARY ELECTION DAY COST				
	REMUNERATIONS			\$80,454.92	\$80,454.92
	ELECTION KITS AND RETURNS			\$16,500.00	\$16,500.00
	RENTAL			\$382,811.25	\$382,811.25
	STAFFTIME			\$7,405.89	\$7,405.89
	PRINTING COST			\$0.00	\$0.00
	INFORMATION SERVICES			\$92,486.00	\$92,486.00
	TEMPORARY EMPLOYEE COST			\$2,394.49	\$2,394.49
	PUBLICATION			\$500.00	\$500.00
	TRANSPORTATION			\$13,000.00	\$13,000.00
	MISCELLANEOUS			\$14,700.00	\$14,700.00
	ELEC. DAY COST SUBTOTAL			\$610,252.55	\$610,252.55
	TOTAL ELECTION DAY			\$610,252.55	\$610,252.55
	10% CONTRACT FEE			\$61,025.25	\$61,025.25
	Grand Total Election Day			\$671,277.80	\$671,277.80

	Total	ESTIMATE
Early Voting Grand Total	\$210,475.66	\$210,475.66
Election Day Grand Total	\$671,277.80	\$671,277.80
Total For Early Voting and Election Day	\$881,753.47	\$881,753.47
Pro Rata Share 35%	\$308,613.71	\$308,613.71
Amount of Deposit	\$154,306.86	\$154,306.86
Final Deposit	\$154,306.86	\$154,306.86
(Overpaid)/Underpaid		

CITY OF SAN ANTONIO
CITY CLERK'S OFFICE
INTERDEPARTMENTAL MEMORANDUM

AGENDA ITEM NO.

17(c)

TO: Mayor and City Council

FROM: Yolanda L. Ledesma, Acting City Clerk

COPIES TO: Terry M. Brechtel, City Manager; Erik J. Walsh, Assistant to the City Manager; Management Team; Andrew Martin, City Attorney; Files

SUBJECT: An Ordinance approving a contract with Bexar County Elections Administrator to conduct the Joint Special Election scheduled for Saturday, May 15, 2004

DATE: Thursday, April 1, 2004

SUMMARY & RECOMMENDATION

This ordinance will approve a contract for election services with Bexar County through the Bexar County Elections Administrator. The Ordinance also sets forth the duties and responsibilities of the City of San Antonio, Bexar County, and the Bexar County Elections Administrator in connection with said Election and authorizes the City Manager to execute said contract for Election Services. It also provides for payment in connection with the contract for Election services authorized herein.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Bexar County through the Bexar County Elections Administrator will provide for the City various services for this election. The duties and responsibilities of the Bexar County Elections Administrator as outlined in the contract are as follows:

- a) Provide general overall supervision of the election and advisory services.
- b) Conduct early voting, in person, and by mail.
- c) Procure, prepare, and distribute adequate election equipment and transport equipment to and from the initial polling locations, including early voting substations.
- d) Meet ADA requirements as the law relates to polling locations and voter assistance.
- e) Provision of a report of early voting results by precinct for city districts as well as for election night at 7:00 P.M.
- f) Distribute the lists of registered voters to be used in conducting the election, as provided by Bexar County Voter Registration.
- g) Preparation and programming of the ballots on the AIS 650 Optical Scanner.

- h) Procure and distribute election supplies, including, but not limited to the preparation, printing, and distribution of ballots and sample ballots.
- i) Establish a Central Counting Station for the purpose of tabulating ballots.
- j) Pay election day and early voting judges and clerks.
- k) Provide such incidental related services as may be deemed necessary to effect the election.

Additionally, an agreement was reached to consolidate our Special Election with Bexar County, North East Independent School District (NEISD), San Antonio Independent School District (SAISD), Edgewood Independent School District (EISD), and Alamo Community College District (ACCD) under the auspices of the Bexar County Elections Administrator.

POLICY ANALYSIS

The City of San Antonio has traditionally contracted with Bexar County and joined other entities for election purposes in order to facilitate voting for its citizens and as a means of reducing the costs of the election process.

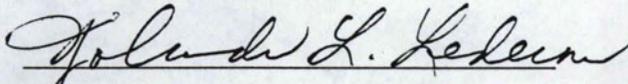
FINANCIAL IMPACT

This contract for election services with the Bexar County Elections Administrator is estimated to cost \$324,132.71. This amount represents approximately 33% of the overall cost for this election, which is estimated to be \$1,001,420.33.

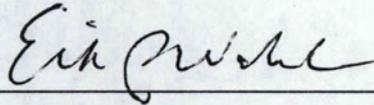
The City Clerk's Office budgeted \$824,805.00 under Municipal Elections for FY 2003-04. Funds expended thus far, has left a remaining balance of \$260,000.00, thereby requiring an additional \$64,000.00 plus the costs of two additional publications for the Charter as required by state law that will cost approximately \$150,000.00 for a total amount of \$214,000.00. While we anticipated higher costs for the leasing of the new IVotronic equipment, the lease cost for the ADA equipment was \$286.00 for each machine rather than the estimated given at \$200.00. Additionally, higher programming costs of the electronic equipment coupled with the costs of continuing the printing of paper ballots for the mail and the new provisional ballot in compliance with the Help America Vote Act (HAVA) have attributed to the higher expenditures. This fiscal year represents the first year that we fully utilized the new electronic voting equipment.

COORDINATION

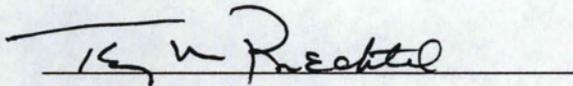
The proposed ordinance has been coordinated with the City Attorney's Office, Office of Management and Budget, and the Bexar County Elections Administrator.



Yolanda L. Ledesma, Acting City Clerk



Erik J. Walsh, Assistant to the City Manager



Terry M. Brechtel, City Manager

MEETING OF THE CITY COUNCIL

ALAMODOME
ASSET MANAGEMENT
AVIATION
CITY ATTORNEY
MUNICIPAL COURT
REAL ESTATE (FASSNIDGE)
REAL ESTATE (WOOD)
RISK MANAGEMENT
CITY MANAGER
SPECIAL PROJECTS
CITY PUBLIC SERVICE – GENERAL MANAGER
CITY PUBLIC SERVICE – MAPS AND RECORDS
CODE COMPLIANCE
COMMERCIAL RECORDER
COMMUNITY INITIATIVES
CONVENTION AND VISITORS BUREAU
CONVENTION CENTER EXPANSION OFFICE
CONVENTION FACILITIES
COUNCIL OFFICES
CULTURAL AFFAIRS
CUSTOMER SERVICE/311 SYSTEM
DEVELOPMENT SERVICES
HOUSE NUMBERING
LAND DEVELOPMENT SERVICES
TRAFFIC & DRAINAGE PLAN REVIEW
ECONOMIC DEVELOPMENT
ENVIRONMENTAL SERVICES
SOLID WASTE
EXTERNAL RELATIONS
PUBLIC INFORMATION OFFICE
FINANCE - DIRECTOR
FINANCE – ASSESSOR
FINANCE – CONTROLLER
FINANCE – GRANTS
FINANCE – PUBLIC UTILITIES SUPERVISOR
FINANCE-TREASURY
FIRE DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT
HUMAN RESOURCES (PERSONNEL)
INFORMATION SERVICES
INTERNAL REVIEW
INTERNATIONAL AFFAIRS
LIBRARY
MANAGEMENT & BUDGET (OFFICE OF) OMB
MAYOR'S OFFICE
METROPOLITAN HEALTH DISTRICT
MUNICIPAL CODE CORPORATION
MUNICIPAL COURT
NEIGHBORHOOD ACTION
PARKS AND RECREATION
MARKET SQUARE
YOUTH INITIATIVES
PLANNING DEPARTMENT –NEIGHBORHOOD PLNG; URBAN DESIGN/HISTORIC PRESERVATION
DISABILITY ACCESS OFFICE
POLICE DEPARTMENT
GROUND TRANSPORTATION
PUBLIC WORKS DIRECTOR
CAPITAL PROJECTS
CENTRAL MAPPING
ENGINEERING
PARKING DIVISION
REAL ESTATE DIVISION
TRAFFIC ENGINEERING
PURCHASING AND GENERAL SERVICES
SAN ANTONIO WATER SYSTEMS (SAWS)
VIA

AGENDA ITEM NUMBER: _____

DATE: _____

MOTION: _____

ORDINANCE NUMBER: _____

RESOLUTION NUMBER: _____

ZONING CASE NUMBER: _____

TRAVEL AUTHORIZATION: _____

17C
APR 1 2004
Hall
99028

NAME	ROLL	AYE	NAY
ROGER O. FLORES JR. District 1		✓	
JOEL WILLIAMS District 2		<i>absent</i>	
RON SEGOVIA District 3		✓	
RICHARD PEREZ District 4		✓	
PATTI RADLE District 5		✓	
ENRIQUE M. BARRERA District 6		✓	
JULIAN CASTRO District 7		✓	
ART A. HALL District 8		- ✓	
CARROLL SCHUBERT District 9		✓	
CHRISTOPHER "CHIP" HAASS District 10		✓	
EDWARD D. GARZA Mayor		✓	

04-13