SW/vv
09/10/15
Item #14

AN ORDINANCE 2015-09-10-0771

ACCEPTING THE LOWEST RESPONSIVE BID, INCLUDING TWO ADDITIVE ALTERNATES AND AWARDING A CONSTRUCTION CONTRACT WITH CROWNHILL BUILDERS INC., IN THE AMOUNT OF $679,046.00 AND APPROPRIATING $31,372.14 FROM UNIFIED DEVELOPMENT CODE FEE IN LIEU OF PARK DEDICATION FUNDS FROM THE PARKS AND RECREATION DEPARTMENT FOR THE MCALLISTER PARK IMPROVEMENTS PROJECT, A 2012-2017 BOND-FUNDED PROJECT, LOCATED IN COUNCIL DISTRICTS 9 AND 10.

* * * * *

WHEREAS, under the voter approved 2012-2017 Bond Program, $1 million was approved for park improvements at McAllister Park, located in Council Districts 9 and 10; and

WHEREAS, three public input meetings were held in September 2014, December 2014 and March 2015 for the McAllister Park project; and

WHEREAS, the McAllister Park improvements provide for the base bid construction, rehabilitation and expansion of approximately 6,072 linear feet (1.2 miles) of existing multi-purpose trails with asphalt surfaces, new trail amenities and signage; and

WHEREAS, the additive alternates provide for improvements to the existing wildlife watering trough and a parking lot to serve the dog park; and

WHEREAS, project construction is anticipated to begin in October 2015 and estimated to be completed by April 2016; and

WHEREAS, coordination with the Parks and Recreation Department will be made to allow the park to remain open to patrons and residents during construction; and

WHEREAS, this project was advertised for construction bids in June 2015 in the San Antonio Hart Beat, on the City's website, on the Texas Electronic State Business Daily, on TVSA and through the Transportation and Capital Improvements Small Business Office; and

WHEREAS, plans also were available to potential bidders at the office of CFZ, Inc., located at 7410 John Smith, #208, San Antonio, TX 78229; and

WHEREAS, bids were opened on July 14, 2015 and (5) bids were received and Crownhill Builders, Inc. submitted the lowest responsive bid; and

WHEREAS, this contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract in an effort to maximize the amount of small, minority, and women-owned business participation on the contract; and

WHEREAS, the Goal Setting Committee set an 8% Minority/Women Business Enterprise (M/WBE) subcontracting goal; and

WHEREAS, Crownhill Builders, Inc. has committed to 8% M/WBE subcontractor participation and is a certified small business; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The lowest responsive bid in the amount of $679,046.00, from Crownhill Builders, Inc., for the McAllister Park Improvements Project, is hereby accepted. The contract described herein shall become effective upon the deposit of all required bonds and insurance certificates so long as such deposits are accomplished within sixty (60) days from the effective date of this ordinance. A copy of the contractor's executed Formal Invitation for Bids and Contract is attached hereto and incorporated herein for all purposes as **Attachment I**.

SECTION 2. The amount of $31,372.14 is appropriated in the listed SAP Funds. The amount of $31,372.14 is authorized to be transferred to SAP Fund 45099000.

FUND NO. OR INTERNAL ORDER NO.	FUND NAME OR INTERNAL ORDER NAME	G/L	FUND #	PLAN VERSION 0 REVISION/ APPROPRIATION
I/O 226000000325	Trf to 40-00375-90-14-01	6102100	29088048	7,169.60
I/O 226000000516	Trf to 40-00375-90-14-02	6102100	29088125	18,400.28
I/O 226000000535	Trf to 40-00375-90-14-03	6102100	29088138	5,802.26
			Totals	31,372.14

SECTION 3. The budget in SAP Fund 45099000, SAP Project Definition 40-00375, McAllister Park, shall be revised by increasing/decreasing SAP WBS Elements as follows:

FUND NO. OR INTERNAL ORDER NO.	FUND NAME OR INTERNAL ORDER NAME	G/L	G/L NAME	PLAN VERSION 0 REVISION/ APPROPRIATION
40-00375-90-14-01	I/O 226000000325	6101100	Transfer In	-7,169.60
40-00375-90-14-02	I/O 226000000516	6101100	Transfer In	-18,400.28
40-00375-90-14-03	I/O 226000000535	6101100	Transfer In	-5,802.26
			Totals	-31,372.14

SECTION 4. The amount up to $31,372.14 is appropriated in SAP Fund 45099000, General Obligation Capital Projects, SAP Project Definition 4040-00375, McAllister Park, SAP WBS Element 40-00375-05-02-01, entitled Construction-City, SAP GL Account 5401140.

SECTION 5. Payment in the amount not to exceed $679,046.00 in SAP Fund 40099000, Other Capital Projects, SAP Project Definition 40-00375, McAllister Park, is authorized to be encumbered and made payable to Crownhill Builders Inc., for construction service.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 7. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 10th day of September, 2015.

Ivy R. Taylor

M A Y O R
Ivy R. Taylor

ATTEST:

Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

for Martha G. Sepeda, Acting City Attorney

Agenda Item:	**14 (in consent vote: 5, 6, 7, 8, 9, 10, 11, 13, 14, 15, 16A, 16B, 18, 19, 20)**
Date:	09/10/2015
Time:	11:25:20 AM
Vote Type:	Motion to Approve
Description:	An Ordinance for the McAllister Park Improvements Project awarding a construction contract including two additive alternates to Crownhill Builders Inc. in the amount of $679,046.00, and appropriating $31,372.14 from Unified Development Code fee in lieu of park dedication funds for the project, a 2012-2017 Bond-funded project, located in Council District 9 and Council District 10. [Peter Zanoni, Deputy City Manager; Mike Frisbie, Director, Transportation & Capital Improvements]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Treviño	District 1		x				
Alan Warrick	District 2		x				
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				x
Michael Gallagher	District 10		x			x	

CITY OF SAN ANTONIO

Issued By: Transportation and Capital Improvements **Date Issued: June 17, 2015**
ID NO.: 40-00375-02-01

(010) FORMAL INVITATION FOR BIDS (IFB) to CONTRACT MCALLISTER PARK RENOVATIONS (Rebid)#40-00375

Sealed bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, will be received at the Office of the City Clerk, City Hall, 100 Military Plaza, 2nd floor San Antonio, Tx 78205 until **2:00 P.M. CST** on **Tuesday, July 14, 2015** and publicly read aloud in **City Council Chambers at 114 W. Commerce, Municipal Plaza Building.** This is the ***solicitation deadline***. Bids must be submitted in a sealed envelope and clearly marked with the due date of bid, bidder name, Project Name and ID NO. The City is not responsible for submissions not clearly and appropriately marked. Late submissions will be rejected and returned to bidder. A Non-Mandatory Pre-bid meeting will be held at 114 W. Commerce, San Antonio, TX 78205 in the 9th fl. conference room on Thursday, June 25, 2015 at 10:00 A.M. **Deadline for questions:** 4:00 P.M., July 2, 2015.

This invitation includes the following Contract Documents:

- 010 Invitation for Bids and Contract Signature Page
- 020 Bid Form
- 025 Unit Pricing Form
- 040 Standard Instructions to Respondent
- 050 SBEDA Guidelines
- ◘ Subcontractor/Supplier Utilization Plan
- 060 Supplemental Conditions
- 075 Performance Bond
- 076 Payment Bond
- 081 General Conditions for Construction Contracts
- ◘ Wage Decision

Plans, Specifications and Special Conditions may be purchased at a cost of **$71.45** per set (tax included) from **Lone Star Reprographics, Inc., 227 W. Nakoma, San Antonio, TX 78216; Phone: (210)-366-4808.** No refund will be made for plan sets that are returned. Changes to Plans, Specifications and Special Conditions will be included in an addendum and will be posted on the web at **www.sanantonio.gov/rfplistings** along with this solicitation. Bidder understands and agrees that bidder is responsible for obtaining addenda and adhering to all requirements in addenda. City is not responsible for incorrect information obtained through other sources.

The following documents (fully completed and with original signatures) constitute the required information to be submitted as a part of the bid proposal:

1.) 010 Invitation for Bids and Contract Signature Page
2.) 020 Bid Form
3.) 025 Unit Pricing Form
4.) Bid Bond
5.) Subcontractor/Supplier Utilization Plan
6.) Signed Addenda Acknowledgement Forms

It is understood and agreed that the work is to be substantially completed on or before **165** calendar days. This project does not include hazardous environmental work. This project requires 1 project sign.

Small Business Economic Development Advocacy (SBEDA) Program Compliance – Respondents shall meet the subcontracting requirements as stated on Form 050.01 and on the Subcontractor/Supplier Utilization Plan posted with this solicitation on the City's website.

Wage Decision – Respondent shall meet the prevailing wage rate requirements established for this contract and shall reference the wage decision posted with this solicitation on the City's website.

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with Contract Documents for the amount(s) shown on the accompanying bid sheet(s). The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the City. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final. The bidder by submitting this bid and signing below, acknowledges that he/she has received & read the entire Bid and Contract document and agrees to be bound by the terms therein, has received all Addenda, and agrees to the terms, conditions, and requirements of the bidder's bid proposal and all documents listed in the tables above and the enabling Ordinance and associated documentation that form the entire Contract upon approval by the City Council.

Official Name of Company (legal): Crownhill Builders, Inc.

Sherrie Arnold / 7-14-15 Signer's Name: Sherrie Arnold
Original Signature of Person Authorized to Sign Bid/Contract Date (Please Print or Type)

CITY OF SAN ANTONIO

Project Name: McAllister Park Improvements
ID NO.: 40-00375

Date Issued: June 17, 2015

020

BID FORM

Total construction budget for this Project is: ..... $ 776,000

Crownhill Builders, Inc.	210-344-0297
Official Name of Company (legal)	Telephone No.
8400 Blanco Rd, Ste 302	210-344-0797
Address	Fax No.
San Antonio, TX 78216	renee@chbinc.net
City, State and Zip Code	E-mail Address

Name of the Company **Project Manager:** Renee Fruiht

Name of the Company **Site Superintendent:** Fred Hernandez

I. BASE BID

Provide and install all materials, labor and construction operations necessary to complete the intended work described and shown in the plan-drawings and technical specifications, which includes but not limited to; demolition and hauling, site preparation and earthwork, excavation and backfill, concrete forming, concrete pouring and finishes, asphalt paving, electrical and plumbing work, specialty shade structures, site furniture and accessories, specialty masonry, landscape, cleanup, maintenance, and warranty, complete-in-place per:

Total Amount of Base Bid: 561,000

Five Hundred Sixty One Thousand Dollars & no cents $ 561,000

(Insert Total Amount of Base Bid in Words and Numbers)

II. ALTERNATES

Additive Alternate #1 – Pavilion at Practice Field Parking Lot (including lighting, grills, trash can, landscaping)

Total Amount of Alternate #1 Bid: Sixty Two Thousand

Eight Hundred Dollars and no cents $ 62,800

(Insert Total Amount in Words and Numbers)

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
2015 JUL 14 PM 1:57

Additive Alternate #2 – Existing Wildlife Trough auto-fill valve

Total Amount of Alternate #2 Bid: Two Thousand forty Six Dollars and no cents $ 2,046.00

(Insert Total Amount in Words and Numbers)

Additive Alternate #3 – Dog Park Parking Lot (including 1 light fixture, electrical panel, signage, landscaping)

Total Amount of Additive Alternate #3 Bid: One hundred Sixteen thousand dollars and no cents $ 116,000

(Insert Total Amount in Words and Numbers)

Additive Alternate #4 – New Wildlife Trough (including landscaping)

Total Amount of Additive Alternate #4 Bid: Eleven Thousand One Hundred Seventy Two Dollars $ 11,172.00

(Insert Total Amount in Words and Numbers)

Additive Alternate #5 – New light fixtures at Practice Field Parking Lot Expansions (including electrical panel and demolition)

Total Amount of Additive Alternate #5 Bid: Sixty Eight Thousand dollars and no cents $ 68,000

(Insert Total Amount in Words and Numbers)

Additive Alternate #6 – Practice Field Parking Lot Expansion (including sidewalks, signage, restroom enclosure and pad, trash can, drinking fountain, landscaping)

Total Amount of Additive Alternate #6 Bid: One Hundred Forty-Seven Thousand dollars and no cents $ 147,000

(Insert Total Amount in Words and Numbers)

III. UNIT PRICES

Bidders shall complete and submit the unit pricing requested on the **Section 025 Unit Pricing Form** and it shall be attached immediately following this sheet. The unit prices bid shall be the **'complete-in-place unit costs'** that is necessary and required to complete the unit bid item work described.

The unit prices bid may be used by the City of San Antonio to change the intended scope and/or the final contract amount for this project by applying "additions-to" or "deletions-form" the scope of work, at the sole discretion of the City of San Antonio.

IV. ALLOWANCES

No Allowance Given for this Bid Request, N/A.

McAllister Park Improvements
PROJECT NO: 40-00375

CITY OF SAN ANTONIO

025

UNIT PRICING FORM

The City will only accept bid amount annotations to the hundredths.
Any amount annotation extended beyond three decimal points will be truncated to two decimal points in the City's favor.

ITEM NO.	ITEM NO.	UNIT OF MEASURE		BID PRICE OF UNIT MEASURE
1	CONCRETE REMOVAL	S.F.		3.78
2	ASPHALT REMOVAL - TRAIL	S.F.		1.89
3	ASPHALT REMOVAL - PARKING LOT	S.F.		1.89
4	TRIAX TX5 GEOGRID BASE REINFORCING	S.Y.		7.00
5	STRIPING (4" white line)	L.F.	1	$ .65
6	WHEEL STOP	EA.	1	$ 85.00
7	ADA/HANDICAP PARKING SIGN	EA.	1	$ 275.00
8	12" GABION MATTRESS	S.Y.	1	$ 142.00
9	FLEXIBLE BASE	S.Y.		15.66
10	HOT MIX ASPHALT CONCRETE PAVEMENT - TRAIL	S.Y.		17.28
11	HOT MIX ASPHALT CONCRETE PAVEMENT - PARKING LOT	S.Y.		17.28
12	PRIME COAT	GAL.		8.65
13	TACK COAT	GAL.		8.65
14	CONCRETE CURB	L.F.		15.65
15	CONCRETE SIDEWALKS	S.Y.		52.11
16	CONSTRUCTION SIGNAGE	EA.	1	$ 475.00
17	TRAIL SIGNAGE	EA.	1	$ 1,250.00
18	TOPSOIL	C.Y.	1	$ 32.50
19	SEEDING	S.F.	1	$ 0.48
20	WOOD BOLLARD	EA.	1	$ 105.00
21	2"-2 ½" CALIPER LIVE OAK	EA.	1	$ 652.00

GENERAL NOTES:

1. ALL UNIT BID PRICES FOR PAVEMENTS AND WALKS TO INCLUDE COST OF SUB BASE.

CITY OF SAN ANTONIO

025

UNIT PRICING FORM

22	REMOVAL OF EXISTING SOIL - PAVILION	C.Y.		16.75
23	PAVILION	EA.	1	$ 27,600.00
24	REINFORCED CONCRETE SLAB - PAVILION	C.Y.		13.02
25	COMPACTED SELECT FILL MATERIAL-PAVILION	C.Y.		16.75
26	MOISTURE BARRIER - PAVILION	C.Y.		included in pavilion
27	STRATUM I SOILS (PAVILION)	C.Y.		N/A
28	CONCRETE FLAT WORK	C.Y.		7.02
29	TRASH RECEPTACLE	EA.	1	$ 2375.00
30	BARBECUE GRILL	EA.	1	$ 486.00
31	AUTO-FILL ASSEMBLY FOR EXISTING WILDLIFE DRINKING TROUGH	EA.	1	$ 1,950.00
32	WILDLIFE DRINKING TROUGH, COMPLETE	EA.	1	$ 9,500.00
33	POLE LIGHT TYPE P1	EA.	1	$ 675.00
34	POLE LIGHT TYPE P2	EA.	1	$ 1,675.00
35	IN-GROUND PULL BOX	EA.	1	$ 230.00
36	UNDERGROUND ELECTRICAL CONDUIT & WIRE, TYPE 100N	L.F.	1	$ 5.50
37	UNDERGROUND ELECTRICAL CONDUIT & WIRE, CONDUIT #C1	L.F.	1	$ 5.67
38	UNDERGROUND ELECTRICAL CONDUIT & WIRE, CONDUIT #C3	L.F.	1	$ 8.10
39	RESTROOM STRUCTURE	EA.	1	$ 10,260.00
40	CONCRETE PAD - RESTROOM	EA.		2500.00
41	PORTABLE RESTROOM FOOTINGS	EA.		N/A
42	MOST DEPENDABLE FOUNTAIN COMPLETE WITH ½" COLD WATER LINE	EA.	1	$ 16,387.00
43	¾" COLD WATER LINE, 24" BELOW GRADE	L.F.	1	$ 16.00
44	1" COLD WATER LINE, 24" BELOW GRADE	L.F.	1	$ 18.00
***	**BID DOES NOT INCLUDE CPS FEES**			

GENERAL NOTES:

1. ALL UNIT BID PRICES FOR PAVEMENTS AND WALKS TO INCLUDE COST OF SUB BASE.

CITY OF SAN ANTONIO

025

UNIT PRICING FORM

Crownhill Builders, Inc. hereby certifies that the unit prices shown herein this form are the unit prices intended for this project work and used to determine this bid proposal. The unit prices shown are 'complete-in-place' and include, but are not limited to; all necessary superintendence, labor, machinery, equipment, tools, materials, mobilization, insurance, overhead and any other miscellaneous items and cost required to complete the unit bid item.

It is further understood that the unit prices shown herein may be used by the City of San Antonio to change the scope intended for this project and/or the final contract amount by "additions-to" or "deletions-form" the scope of work, at the sole discretion of the City of San Antonio.

Crownhill Builders, Inc. agrees to the terms, conditions, and requirements of the bidder's bid proposal.

Signed: _____ Date: 7/14/2015

Title: Project Manager

GENERAL NOTES:

1. ALL UNIT BID PRICES FOR PAVEMENTS AND WALKS TO INCLUDE COST OF SUB BASE.

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

Crownhill Builders, Inc.
8400 Blanco Rd., Suite 302
San Antonio, TX 78216

as Principal, hereinafter called the Principal, and

THE GUARANTEE COMPANY OF NORTH AMERICA USA
One Towne Square, Suite 1470
Southfield MI 48076-3725

a corporation duly organized under the laws of the State of Michigan as Surety, hereinafter called the Surety, are held and firmly bound unto

City of San Antonio
100 Military Plaza, San Antonio, Texas 78205

as Obligee, hereinafter called the Obligee, in the sum of

Five Per Cent (5%) of Greatest Amount Bid by Principal ($ 5%),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrates, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

McAllister Park Renovations (Rebid)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure the Principal to enter such contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **14th** day of **July** **2015**

(Witness)

Crownhill Builders, Inc.

(Principal) (Seal)

BY Renee Fruiht
Renee Fruiht, President

Maryanna S. Christensen
(Witness)

THE GUARANTEE COMPANY OF NORTH AMERICA USA

(Surety) (Seal)

BY John P. Poettgen
John P. Poettgen, Attorney-in-Fact

THE GUARANTEE COMPANY OF NORTH AMERICA USA

Southfield, Michigan

POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS: That **THE GUARANTEE COMPANY OF NORTH AMERICA USA**, a corporation organized and existing under the laws of the State of Michigan, having its principal office in Southfield, Michigan, does hereby constitute and appoint

Paul W. Poettgen, Maryanna S. Christensen, Rose M. Poettgen, Richard Jeter, John P. Poettgen
Harding Conley Drawert Tinch Insurance Agency, Inc.

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise.

The execution of such instrument(s) in pursuance of these presents, shall be as binding upon **THE GUARANTEE COMPANY OF NORTH AMERICA USA** as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at the principal office.

The Power of Attorney is executed and may be certified so, and may be revoked, pursuant to and by authority of Article IX, Section 9.03 of the By-Laws adopted by the Board of Directors of **THE GUARANTEE COMPANY OF NORTH AMERICA USA** at a meeting held on the 31st day of December, 2003. The President, or any Vice President, acting with any Secretary or Assistant Secretary, shall have power and authority:

1. To appoint Attorney(s)-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof; and
2. To revoke, at any time, any such Attorney-in-fact and revoke the authority given, except as provided below
3. In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.
4. In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner – Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of the Company adopted at a meeting duly called and held on the 6th day of December 2011, of which the following is a true excerpt:

RESOLVED that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, contracts of indemnity and other writings obligatory in the nature thereof, and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, THE GUARANTEE COMPANY OF NORTH AMERICA USA has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 23rd day of February, 2012.

THE GUARANTEE COMPANY OF NORTH AMERICA USA

Stephen C. Ruschak, Vice President | **Randall Musselman, Secretary**

STATE OF MICHIGAN
County of Oakland

On this 23rd day of February, 2012 before me came the individuals who executed the preceding instrument, to me personally known, and being by me duly sworn, said that each is the herein described and authorized officer of The Guarantee Company of North America USA; that the seal affixed to said instrument is the Corporate Seal of said Company; that the Corporate Seal and each signature were duly affixed by order of the Board of Directors of

Cynthia A. Takai
Notary Public, State of Michigan
County of Oakland
My Commission Expires February 27, 2018
Acting in Oakland County

IN WITNESS WHEREOF, I have hereunto set my hand at The Guarantee Company of North America USA offices the day and year above written.

Cynthia A. Takai

I, Randall Musselman, Secretary of **THE GUARANTEE COMPANY OF NORTH AMERICA USA**, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by **THE GUARANTEE COMPANY OF NORTH AMERICA USA**, which is still in full force and effect.

IN WITNESS WHEREOF, I have thereunto set my hand and attached the seal of said Company this 14th day of July, 2015.

Randall Musselman, Secretary

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/11/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Wortham Insurance & Risk Management
P.O. Box 795008
San Antonio, TX 78279

www.worthamsa.com

CONTACT NAME: (SA) Helen Rocamontes
PHONE (A/C, No, Ext): 210-249-2319 FAX (A/C, No): 210-223-2806
E-MAIL ADDRESS: helen.rocamontes@worthaminsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Cincinnati Insurance Company	
INSURER B : Texas Mutual Insurance Company	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Crownhill Builders Inc.
8400 Blanco Rd., Suite 302
San Antonio TX 78216

COVERAGES **CERTIFICATE NUMBER:** 23782287 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	✓ COMMERCIAL GENERAL LIABILITY			ENP0151699	8/1/2014	8/1/2015	EACH OCCURRENCE	$ 1,000,000
	☐ CLAIMS-MADE ✓ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	☐ POLICY ✓ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			ENP0151699	8/1/2014	8/1/2015	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	✓ HIRED AUTOS ✓ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
A	✓ UMBRELLA LIAB ✓ OCCUR			ENP0151699	8/1/2014	8/1/2015	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			SBP0001127692	1/25/2015	1/25/2016	✓ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project –Cathedral Rock Park

CERTIFICATE HOLDER

City of San Antonio
P.O. Box 839966
San Antonio TX 78283-3966

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
(SA) West Warren

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CITY OF SAN ANTONIO
ECONOMIC DEVELOPMENT
DEPARTMENT

CITY OF SAN ANTONIO
SUBCONTRACTOR/SUPPLIER UTILIZATION PLAN

SOLICITATION NAME: ***McAllister Park Improvements (Re-Bid)***

RESPONDENT NAME: Crownhill Builders, Inc.

SOLICITATION API: ***Minority / Women-Owned Business Enterprise (M/WBE) Subcontracting Program***

API REQUIREMENTS: Respondents must demonstrate commitment to satisfy **an eight percent (8%) M/WBE subcontracting goal.** Self-performance by M/WBE prime respondents does not count towards these subcontracting goals. **Commitment to meet subcontracting requirements must be demonstrated by writing the company name and SAePS vendor number of each subcontractor/supplier**.** In the absence of a waiver granted by the Small Business Office, failure of a Respondent to commit to satisfying the M/WBE subcontracting goal shall render its response NON-RESPONSIVE. **To qualify as an M/WBE pursuant to the SBEDA Ordinance, a vendor must also be an SBE.**

S/M/WBEs must be certified with the South Central Texas Regional Certification Agency (SCTRCA) **and** be headquartered or have Significant Business Presence in the San Antonio Metropolitan Statistical Area to satisfy the above-stated goals. For further clarification, please contact Ruben Flores at (210) 207-3923.

Enter Respondent's (Prime) proposed contract participation level. Leave blank for revenue generating contracts.

	PARTICIPATION DOLLAR AMOUNT	% LEVEL OF PARTICIPATION	CERTIFICATION TYPE AND NUMBER	TYPE OF WORK TO BE PERFORMED (BY NIGP CODE)
Prime: Crownhill Builders, Inc.	$	%	WBE/SBE	
SAePS Vendor #:			SCTRCA #:	

List ALL subcontractors/suppliers that will be utilized for the entire contract period, excluding possible extensions, renewals and/or alternates. Use additional pages if necessary.

Sub: American Concrete	$ 348,000	62 %	MBE/SBE	Concrete/Sitework
SAePS Vendor #:			SCTRCA #:	
Sub: C3 Environmental	$ 38,000	6 %	MBE/SBE	Erosion control
SAePS Vendor #:			SCTRCA #:	
Sub: Maldonado Nursery & Landscape	$ 37,000	6 %	SBE	Landscaping
SAePS Vendor #:			SCTRCA #:	
Sub:	$	%		
SAePS Vendor #:			SCTRCA #:	
Sub:	$	%		
SAePS Vendor #:			SCTRCA #:	

***** Prime respondent and all subcontractors/suppliers must be registered in the City of San Antonio Electronic Procurement System (SAePS). To learn more about how to register, please call (210) 207-0118 or visit http://www.sanantonio.gov/purchasing/saeps.aspx.***

Sub:		$	%		
SAePS Vendor #:				SCTRCA #:	
Sub:		$	%		
SAePS Vendor #:				SCTRCA #:	
Sub:		$	%		
SAePS Vendor #:				SCTRCA #:	
Sub:		$	%		
SAePS Vendor #:				SCTRCA #:	
Sub:		$	%		
SAePS Vendor #:				SCTRCA #:	

A.Total Prime Participation:	$	%	*A. Total base bid amount to be kept by prime.*
B.Total Sub Participation:	$	%	*B. Total amount prime will pay to certified and non-certified subcontractors/suppliers*
C.Total Certified Sub Participation:	$	%	*C. Total amount prime will pay to certified subcontractors/suppliers per the eligibility requirements stated above*
D.Total Prime & Sub Participation*:	$	%	*D. Total prime and subcontractor(s)/supplier(s) participation must equal your base bid amount (A+B)*

If a business is not certified, please call the Small Business Program Office at (210) 207-3900 for information and details on how subcontractors and suppliers may obtain certification.

I HEREBY AFFIRM THAT I POSSESS DOCUMENTATION FROM ALL PROPOSED SUBCONTRACTORS/SUPPLIERS CONFIRMING THEIR INTENT TO PERFORM THE SCOPE OF WORK FOR THE PRICE INDICATED ABOVE. I FURTHER AFFIRM THAT THE ABOVE INFORMATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND AND AGREE THAT, IF AWARDED THE CONTRACT, THIS DOCUMENT SHALL BE ATTACHED THERETO AND BECOME A BINDING PART OF THE CONTRACT.

Print Name: Sherrie Arnold **Sign:** _____ **Title:** Project Manager

Date: 7-14-15

****

FOR CITY USE

Action Taken: **Approved**_____ **Denied**_____ _____

ASSISTANT DIRECTOR
ECONOMIC DEVELOPMENT DEPARTMENT

Version 09/04/13

City of San Antonio

TRANSPORTATION AND CAPITAL IMPROVEMENTS

RECEIPT OF ADDENDUM NUMBER(S) **01** IS HEREBY ACKNOWLEDGED FOR PLANS AND

SPECIFICATIONS FOR CONSTRUCTION OF **MCALLISTER PARK RENOVATIONS 40-00375**

FOR WHICH BIDS WILL BE OPENED ON **JULY 14, 2015**

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE.

Company Name: Crownhill Builders, Inc.

Address: 8400 Blanco Rd, Suite 302

City/State/Zip Code: San Antonio, TX 78216

Date: 7-14-15

Signature

Sherrie Arnold / Project Manager

Print Name/Title

City of San Antonio

TRANSPORTATION AND CAPITAL IMPROVEMENTS

RECEIPT OF ADDENDUM NUMBER(S) **02** IS HEREBY ACKNOWLEDGED FOR PLANS AND

SPECIFICATIONS FOR CONSTRUCTION OF **MCALLISTER PARK RENOVATIONS 40-00375**

FOR WHICH BIDS WILL BE OPENED ON **JULY 14, 2015**

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE.

Company Name: Crownhill Builders, Inc.

Address: 8400 Blanco Rd, Ste 302

City/State/Zip Code: San Antonio, TX 78216

Date: 7-14-15

Signature

Sherrie Arnold / Project Manager

Print Name/Title

City of San Antonio

TRANSPORTATION AND CAPITAL IMPROVEMENTS

RECEIPT OF ADDENDUM NUMBER(S) **03** IS HEREBY ACKNOWLEDGED FOR PLANS AND

SPECIFICATIONS FOR CONSTRUCTION OF **MCALLISTER PARK RENOVATIONS 40-00375**

FOR WHICH BIDS WILL BE OPENED ON **JULY 14, 2015**

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE.

Company Name: Crownhill Builders, Inc.

Address: 8400 Blanco Rd, Ste 302

City/State/Zip Code: San Antonio, TX 78216

Date: 7-14-15

Signature

Sherrie Arnold / Project Manager

Print Name/Title

Crownhill Builders Inc.
GENERAL CONTRACTOR

PROPOSAL FOR:

McAllister Park Renovations

ID No. 40-00375-02-01

BID DUE DATE:

July 14th, 2015 @ 2 pm

TO: City of San Antonio
Office of the City Clerk, City Hall
100 Military Plaza, 2nd Floor
San Antonio, TX 78205

Crownhill Builders Inc.
GENERAL CONTRACTOR

TABLE OF CONTENTS:

McAllister Park Renovations

DESCRIPTION OF CONTENTS

Invitation for Bids and Contract Signature Page

Bid Form

Unit Pricing Form

Bid Bond & Proof of Insurance

Subcontractor/Supplier Utilization Plan

Signed Addenda Acknowledgement Forms