

**Special Urban Affairs Council Committee
Minutes**

Tuesday, May 8, 2007

5:00 p.m.

Municipal Plaza B Room

Members Present: Councilmember Patti Radle, *Chair, District 5*
Councilmember Sheila McNeil, *District 2*
Councilmember Delicia Herrera, *District 6*

Members Absent: Councilmember Roger O. Flores, *District 1*

Staff Present: Frances Gonzalez, *Assistant City Manager*; T.C. Broadnax, *Assistant City Manager*; Peter Zaroni, *Office of Management & Budget Director*; Dennis Campa, *Community Initiatives Director*; Henry Ross, *Office of Management & Budget Assistant Director*; Shreya Shah, *Assistant City Attorney*; Teresa Rachel Scheller, *Assistant City Attorney*; Jenny Ayala, *Community Initiatives*; George Morales, *Community Initiatives*; D. Kim Jordan, *Community Initiatives*; Chad Tustison, *Office of Management & Budget*; Brenda Werts, *Office of Management & Budget*; Melinda Cerda, *City Manager's Office*; Jarvis Soileau, *District 2 Staff*; Paul Jimenez, *District 2 Staff*; Emily Tarango-Chavez, *District 2 Staff*; Brandon Smith, *Office of the City Clerk*

Others Present:

A. Regular Business:

❖ **Call to Order**

Chairperson Radle called the meeting to order.

❖ **Approval of Minutes from the April 10, 2007 Council Committee Meeting**

Councilmember Herrera moved to approve the minutes from the April 10, 2007 Urban Affairs Council Committee Meeting. Councilmember McNeil seconded the motion. Motion carried unanimously by those present.

B. Second Quarter Update on Human Development Services Funds

Dennis J. Campa, Director, Department of Community Initiatives;
Frances A. Gonzalez, Assistant City Manager

Dennis Campa presented a PowerPoint presentation entitled, "Urban Affairs Committee Briefing Delegate Agency Update". He addressed the duplication of participants accessing multiple funding categories, outcome results of various City Delegate Agencies, and Contract Monitoring.

Mr. Campa explained to the Committee that two data comparisons were performed based on name address and phone numbers. He noted that participants accessing multiple programs may be positive. He added that delegate agencies and internal programs are achieving or exceeding performance levels. Mr. Campa also noted that due to the nature of services, many outcome results for these programs will not be realized until later in the contract year. He stated that the Department of Community Initiatives monitored 135 delegate agency contracts and explained that two of the agency contracts were terminated due to noncompliance. He noted that eight agencies were required to develop corrective action plans to ensure an acceptable level of performance.

Mr. Campa informed the Committee that Staff and Delegate Agencies would be trained on the Results Based Accountability (RBA) system. He noted that the RBA system begins with the end results and works backward to the means, signifying how well the customer has been served by a program.

C. Adjournment

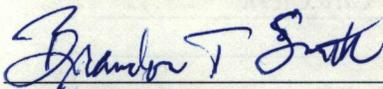
There being no further discussion, the meeting was adjourned at 6:09 p.m.

Copies of these presentations are made part of the file and are available upon request.



Patti Radle, Chairperson

Respectfully Submitted,



**Brandon T. Smith
Administrative Assistant II
Office of the City Clerk**