

**Intergovernmental Relations Council Committee
Special Meeting
Minutes**

**Tuesday, April 20, 2010
3:00 p.m.**

Municipal Plaza Room B

Members Present: Councilmember Justin Rodriguez, *Chair, District 7*
Councilmember Ivy R. Taylor, *District 2*
Councilmember Jennifer V. Ramos, *District 3*
Councilmember Ray Lopez, *District 6*

Members Absent: *None*

Staff Present: A.J. Rodriguez, *Deputy City Manager*; Carlos Contreras, *Intergovernmental Relations Director*; Sally Basurto, *Intergovernmental Relations*; Christine Wright, *Intergovernmental Relations*; Stephanie Johns, *Intergovernmental Relations*; Lisa Biediger, *Assistant City Attorney*; Brandon Smith, *Office of the City Clerk*

Also Present: Janie Barrera, *ACCION Texas*; Laura Cole, *Bexar County*; Larry Zinn, *Mayor's Green Jobs Council*; John Strybos, *Alamo Colleges*; John Soto, *Alamo Colleges*; Linda Ramirez, *UTSA*; Skip Mills, *SA TEES*

1. Call to order

Chairman Rodriguez called the meeting to order.

2. Issues to be considered

a. State Legislative Update and Possible Action
Carlos Contreras, Director, Intergovernmental Relations

i. Staff recommendation on Federal Consultant RFP

Carlos Contreras reported that a total of eight proposals were received in response to the Request for Proposals (RFP), with one proposal being disqualified as non-responsive. He stated that a Review Panel was formed and that the respondents were interviewed and scored on April 15, 2010. He noted that Marc A. Rodriguez received the highest score and was recommended by staff. He indicated that staff, in consultation with Mr. Rodriguez, would bring forward recommendations on additional consultant(s) to supplement the City's State Consultant Team after the City has adopted its legislative program for the 82nd Legislative Session and/or after the November General Election. He added that the initial contract term was for a period of 17 months and would include two (2) two-year performance based extensions at the City's option.

In response to Chairman Rodriguez, Mr. Contreras replied that the selection of additional consultants could come from the RFP respondents or from outside that source.

Councilmember Ramos requested a list of the RFP respondents, back-up documents on interview scoring, and the resume of the recommended respondent. She asked of the selection process for the additional consultants. Mr. Contreras stated that staff recommendation would be to hire an additional firm(s) as a Professional Services Contract. He noted that there would not be sufficient time for an RFP process. A.J. Rodriguez indicated that the Review Panel had identified many of the respondents' strengths, weaknesses, and proficiencies, and that staff would likely draw from that source prior to seeking outside firms.

Councilmember Ramos moved to forward said item to the full Council for consideration. Councilmember Lopez seconded the motion. Motion carried unanimously.

ii. State Legislative Program Development Update

Mr. Contreras reported that the City Manager issued a memo to the Executive Team requesting City Departments to submit policy recommendations/legislative issues for the development of the City's State Legislative Program. He stated that recommendations would be provided to the IGR Committee for review and then presented to State Delegation Members for feedback prior to presentation to the full Council.

b. Federal Legislative Update and Possible Action

Carlos Contreras, Intergovernmental Relations Director

i. U.S. Department of Energy: Regional Innovation Cluster Initiative

Mr. Contreras reported that the Regional Innovation Cluster Initiative was a \$129 million grant opportunity primarily coordinated through the U.S. Department of Energy. He stated that the innovative grant opportunity would bring together a cluster of co-applicants, stakeholders, and partners to develop, expand, and commercialize energy-efficient building systems technologies, designs, and best practices for use in our region and a model for the nation. He noted that the consortium would consist of the following organizations: The City of San Antonio Mission Verde Center, University of Texas at Austin, Texas Manufacturing Assistance Center, South-West Border Small Business Development Center (SBDC) Network, and Texas A&M University.

ii. Mission Parks Boundary Study Public Meetings

Mr. Contreras provided a calendar of meetings to the Committee and stated that no action was required.

3. Consideration of items for future meetings

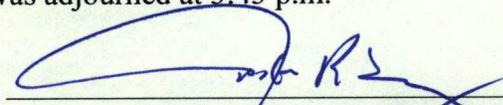
i. Patent Protection and Affordable Care Act & Health Care Education Reconciliation Act of 2010

4. Executive Session: consultation concerning attorney-client matters (real estate, litigation, contracts, personnel and security) may be discussed

There was no executive session.

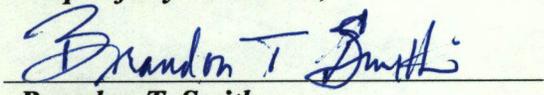
5. Adjournment

There being no further discussion, the meeting was adjourned at 3:43 p.m.



Justin Rodriguez, Chairman

Respectfully Submitted,



Brandon T. Smith
Brandon T. Smith
Office of the City Clerk

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