

AN ORDINANCE 2013 - 10 - 17 - 0722

**APPROVING THE INTERIM ANNUAL OPERATING BUDGET AND APPOINTMENTS TO THE BOARD OF DIRECTORS FOR WORKFORCE SOLUTIONS ALAMO AS RECOMMENDED BY THE COMMITTEE OF SIX.**

\* \* \* \* \*

**WHEREAS**, the Texas Workforce Commission (the “TWC”) is the state agency which oversees and provides workforce development funding for services to employers and job seekers in Texas and, by statute, is required to provide funding and services through 28 regional workforce boards, including the locally-developed Workforce Solutions Alamo (the “WSA”) which serves Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, Medina and Wilson counties (the “WSA Service Area”); and

**WHEREAS**, the WSA Board is an appointed group of 25 individuals who represent business, education, economic development, community organizations and government, which may be appointed to two consecutive, three-year terms; and

**WHEREAS**, the primary role of the WSA Board is to align, focus and set direction for all workforce activities in the WSA Service Area, and manage and execute an annual workforce budget of approximately \$67 million in federal and state workforce funding; and

**WHEREAS**, as required by statute, the City, Bexar County, and the 11 other counties (“the Principals”) have entered into an Interlocal Agreement with the Chief Elected Officials (the “CEOs”) of the WSA Service Area to oversee the planning, budgeting, administration and execution of WSA programs; and

**WHEREAS**, the CEOs include the 12 county judges of the WSA Service Area and the Mayor of San Antonio, all of whom have established a “Committee of Six” to carry out their duties and responsibilities, which include recommending to the Principals the appointment of members to the WSA Board and approval of the WSA Board Operating Budget and Planning Estimates; and

**WHEREAS**, on September 20, 2013, the Committee of Six reviewed the applications (included as “ATTACHMENT I”) and recommended re-appointments to the WSA Board for Places 7, 12 in the Business category; Place 15 for the Community-Based Organization category; Place 18 for the Education category, and a new appointment to fill a vacancy in Place 20 for the Economic Development category; and

**WHEREAS**, the proposed interim WSA Budget for FY 2013-2014 (included as “ATTACHMENT II”) was considered and recommended for approval by the Committee of Six on August 21, 2013 and consists of a planning estimate of \$67 million in Federal and State funding sources, including approximately \$39.2 million for child care services; \$22.7 million to staff and operate 16 contract service centers in the 12-county area serving WIA Adult, WIA Youth, WIA Dislocated, Temporary Assistance to Needy Families (TANF), SNAP Employment & Training (SNAP E&T) and SNAP E&T-ABAWD participants; \$1.3 million for Just-in-Time training to support the manufacturing, IT and aerospace industries; and \$3.8 million for the WSA corporate operating budget; and

**WHEREAS**, the WSA Partnership Agreement requires that the full governing bodies for each of the Principals review and approve the annual Interim WSA Operating Budget as well as appointments to the WSA Board; **NOW THEREFORE**:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Council approves the following appointment and reappointments to fill terms beginning January 1, 2014 and ending December 31, 2016:

**Business and Commerce Category (2 Appointments):**

Mr. Tod Bruning, Technical Training Manager, Rackspace Hosting, in San Antonio, Texas for Place 7 (Re-appointment).

Ms. Jacqueline Burandt, Senior Director, University Health System, in San Antonio, Texas for Place 12 (Re-appointment).

**Community-Based Organization Category (1 Appointment):**

Ms. Cathy Valdez, Executive Director, Project Mend, in San Antonio, Texas for Place 15 (Re-appointment).

**Education Category (1 Appointment):**

Dr. Raul Reyna, Executive Director, UTSA/SA PREP, in San Antonio, Texas for Place 18 (Re-appointment).

**Economic Development Category (1 Appointment):**

Mr. Mark Luft, Director, City of Cibolo Economic Development Corporation, in Bexar County, Texas for Place 20 (New Appointment).

**SECTION 2.** The City Council also approves the attached Interim Workforce Solutions Alamo (“WSA”) Operating Budget as shown in **ATTACHMENT II**.

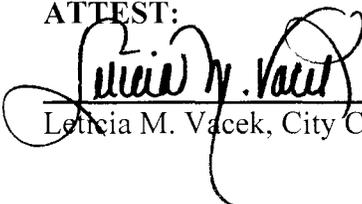
**SECTION 3.** This Ordinance shall be effective immediately upon passage by at least eight affirmative votes or, if less than eight affirmative votes are received, then on the tenth day after passage.

PASSED AND APPROVED this 17<sup>th</sup> day of October, 2013.



M A Y O R  
Julián Castro

ATTEST:

  
\_\_\_\_\_  
Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Michael D. Bernard, City Attorney

<b>Agenda Item:</b>	<b>15 ( in consent vote: 5, 7, 8, 9, 10, 11, 13, 14, 15, 16, 17, 18, 19, 20 )</b>						
<b>Date:</b>	10/17/2013						
<b>Time:</b>	10:01:01 AM						
<b>Vote Type:</b>	Motion to Approve						
<b>Description:</b>	An Ordinance approving the Workforce Solutions Alamo Interim Annual Operating Budget and approving the Appointments to the Workforce Solutions Alamo Board of Directors as recommended by the Committee of Six. [Carlos Contreras, Assistant City Manager; Rene Dominguez, Director, Economic Development]						
<b>Result:</b>	Passed						
<b>Voter</b>	<b>Group</b>	<b>Not Present</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion</b>	<b>Second</b>
Julián Castro	Mayor		x				
Diego Bernal	District 1		x				
Ivy R. Taylor	District 2		x				
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5	x					
Ray Lopez	District 6		x				
Cris Medina	District 7		x			x	
Ron Nirenberg	District 8		x				x
Elisa Chan	District 9		x				
Carlton Soules	District 10		x				

# **ATTACHMENT I**

## WSA BOARD OF DIRECTORS

### APPOINTMENTS

#### Business and Commerce Category

Mr. Tod Bruning, Technical Training Manager, Rackspace Hosting, in San Antonio, Texas for Place 7 (Re-appointment)

Jacqueline Burandt, Senior Director, University Health System, in San Antonio, Texas for Place 12 (Re-appointment)

Chief Elected Official's Membership Guide for Local Workforce Development Boards

**H-200: Nomination Slate**

**Local Workforce Development Board Nomination Slate**

PLEASE TYPE OR PRINT

1. Workforce Area: ALAMO  
 2. Name of Nominee: TOD BRUNING  
 3. Organization Representing: RACKSPACE HOSTING  
 4. Position/Title: TECHNICAL TRAINING MANAGER  
 5. Address: 5000 WALZEM ROAD City/Zip Code: SAN ANTONIO 78218  
 6. Telephone Number: 210-312-3869 Fax: \_\_\_\_\_ Home: 2102484147  
 7. E-mail: tod.bruning@rackspace.com

8. Gender:  Male  Female

9. Race: What is the nominee's race? Mark one or more races to indicate what the nominee considers himself/herself to be.

- White  Black/African American/Negro  Chinese  Korean  
 Asian Indian  American Indian/Alaska Native  Samoan  Japanese  
 Vietnamese  Guamanian or Chamorro  Filipino  
 Native Hawaiian  Some Other Race \_\_\_\_\_

10. Hispanic Origin: Is the nominee Spanish/Hispanic/Latino?

- No, not Spanish/Hispanic/Latino  
 Yes, Mexican, Mexican American, Chicano  Yes, Puerto Rican  
 Yes, other Spanish/Hispanic/Latino, specify: \_\_\_\_\_  Yes, Cuban

11. Reference Item 3. Please list any applicable Employer TWC Tax Account Number(s):

1.) 11-148912-1 2.) \_\_\_\_\_ 3.) \_\_\_\_\_

12. Total Number of Employees associated with Employer TWC Tax Account Numbers listed in Item 11: \_\_\_\_\_

13. Please indicate the Workforce Board category the nominee represents (Check Only One):

- |   |                                     |
|---|-------------------------------------|
| Private Sector Large/For-Profit Business (large 500 employees or more)..... | <input checked="" type="checkbox"/> |
| Private Sector Small/For-Profit Business (fewer than 500 employees).....    | <input type="checkbox"/>            |
| Other Private Sector.....   | <input type="checkbox"/>            |
| Education.....  | <input type="checkbox"/>            |
| Literacy Council.....   | <input type="checkbox"/>            |
| Economic Development.....   | <input type="checkbox"/>            |
| Vocational Rehabilitation.....  | <input type="checkbox"/>            |
| Public Employment Service (TWC).....  | <input type="checkbox"/>            |
| Adult Basic and Continuing Education.....                                   | <input type="checkbox"/>            |
| Organized Labor [20 C.F.R. §628.410(a)(3)].....                             | <input type="checkbox"/>            |
| Community-Based Organization (CBO)  | <input type="checkbox"/>            |
| Public Assistance.....  | <input type="checkbox"/>            |

**Special Board Requirements** - Indicate, if applicable:

14. Nominee has expertise in child care or early childhood education.....   
 15. Nominee is a veteran AND is actively engaged in the field of veterans affairs or services.....

Chief Elected Official's Membership Guide for Local Workforce Development Boards

16. \_\_\_\_\_  
Name of Nominating Organization

17. \_\_\_\_\_  
Street Address or P.O. Box of Nominating Organization      City      State      Zip

18. \_\_\_\_\_  
Telephone Number      Fax

19. \_\_\_\_\_  
Signature, Nominating Organization - President, Director, or other official      Date of Signature

20. \_\_\_\_\_  
Print or Type Name      Print or Type Title

Individuals may receive, review and correct information that TWC collects about the individual by emailing to [open\\_records@twc.state.tx.us](mailto:open_records@twc.state.tx.us) or writing to TWC Open Records, Rm 266, 101 East 15th St., Austin, TX 78778-0001.

# Boards and Commissions Information Form

Note: The information you provide on this form is public

Board: Workforce Solutions Alamo Board

## PERSONAL DATA

Name:

Bruning	Tod	A
<i>(Last)</i>	<i>(First)</i>	<i>(M.I.)</i>

Home Address:

<i>(Physical Street Address)</i>	<i>(City, State, Zip Code)</i>

Home Phone:

What city do you live in?

Years of Residence?

What county do you live in?

Years of Residence?

Employer:

Employer Address:

5000 Walzem Road	San Antonio, TX 78218
<i>(Physical Street Address)</i>	<i>(City, State, Zip Code)</i>

Work Phone:

Length of Employment:  Years Position:

## PART H: FORMS

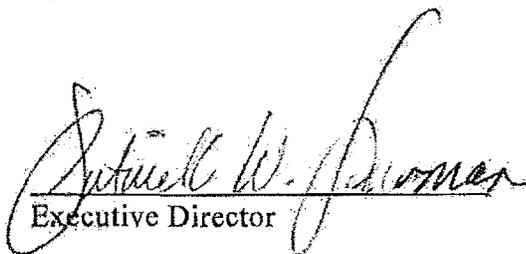
### PART H-100: CONFLICT OF INTEREST STATEMENT FOR LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERS

Board Nominee: Tod Bruning

Category Representing: Private Sector

1. Does board nominee, any entity or business he/she is involved with, or the organization for which he/she is being nominated to represent have a contract with the Board?  
Yes  No  If yes, please explain.

If yes, nominee will need to make appropriate disclosures to the Board.

  
Executive Director

7/30/13  
Date

# TOD BRUNING

6527 Thunderbird Drive • San Antonio, Texas 78240 • (210) 248-4147 • todbruning@hotmail.com

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## EXPERIENCE

**Manager, Technical Training, Rackspace, San Antonio, Texas** Feb 2013 – Present  
Oversee a team to plan, design, build, test, and deploy training content across multiple lines of business and ensures that project methodology is effectively applied and project standards are maintained. Key responsibilities:

- Leading a team of technical trainers and developers in order to support the achievement of organizational goals while improving performance and engagement results
- Define current state environments, understand future state needs, and define training plans to address gaps
- Participate in the request for proposal (RFP) process and related tasks to select vendors/consultants to assist with training development
- Manage the follow-up tasks after vendor/consultant selection to ensure that the proper scope and deliverables are established in the statement of work (SOW)
- Maintain ongoing relationships with key service provider contacts
- Manage and hold vendors/consultants accountable to ensure deliverables are on time, within budget, and meet quality standards
- Continually evaluate effectiveness of current programs and conducts ongoing skills and needs assessments
- Develop, generate and deploy various training status reports to ensure compliance
- Understand both federal and state grant process and procedure in order to identify and apply for funding that aligns with Rackspace's development and research goals

**Contractor – SD Pipeline Project Lead, Rackspace, San Antonio, Texas** Jul 2012 – Feb 2013  
Designed new Texas State Workforce Skills Development Fund (SDF) grant to build on accomplishments of previous SDF grant awarded in 2008. Subsequently awarded new grant and successfully collaborated with the Alamo Colleges Texas to fund all incumbent workers, thereby saving Rackspace \$150,000 in training dollars in Q1 2013.

### Key Achievements:

- Designed and is implementing the SD Pipeline project.
- 30 courses planned in foundational information including specialized tracks in advanced languages.
- Assembled Rackspace Board of Advisors to oversee program and lab design.
- Developed new piloting system for original content.
- Created curriculum development template that streamlines content design and creation.
- Planned and scheduled Rackspace University technical training for Q1 2012.
- Coordinated partnership between Rackspace and the Alamo Colleges

**Rackspace Project Liaison, Alamo Community College District, San Antonio, Texas** 2008 – 2012  
Implemented \$4.7 million Texas Workforce Commission Skills Development Fund. Grant a training partnership between San Antonio- based Rackspace Hosting and the Alamo Colleges.

### Key Achievements:

- 70 advanced technology courses developed, tested, and piloted over 4 years.
- Platforms included Project Management, CompTIA, Microsoft, Red Hat Linux, Cisco, and Cyber Security.
- Defined, procured, and supervised installation of equipment infrastructure worth over \$700k.
- Developed Cisco Learning Partner contract between Alamo Colleges and Cisco, making Northeast Lakeview College the only academic institution in the world to achieve this distinction.

...Continued...

# TOD BRUNING

PAGE TWO

- Over 1800 Rackspace employees and technicians trained.
- Over 180,000 contact hours to date.

**Information Technology Program Manager, Palo Alto College, San Antonio, Texas** 2007 – 2008

As part of Palo Alto College's Corporate and Community Education Division, developed technology training programs for San Antonio area corporations, and job-entry and professional development courses for San Antonio Information Technology professionals.

**Key Achievements:**

- Partnered with Goodwill San Antonio to leverage the Goodwill ReConnect consumer computer recycling program to provide practical, hands-on training for entry-level computer technicians. Goodwill subsequently adopted the model nationwide as part of their GoodCareers Academy workforce skills development program.
- Partnership resulted in Center for Digital Government 2008 "Best in Texas" award for "Innovative Approaches to Workforce Development."
- In partnership with San Antonio Hispanic Chamber of Commerce, created short-hour IT skills training program targeted for small businesses.
- Built unique public-private partnership with Time Warner Cable to create a job-entry level training program for Cable Installers. Model used extensively in development and implementation of Rackspace project.
- Created monthly PC Clinic for Alamo Colleges employees and students to bring computers for repair and troubleshooting by computer repair students under guidance of instructors.
- Created all program marketing material, including newspaper advertisements, flyers, logos, email blasts, radio campaign, and catalog descriptions.
- Redesigned and administered Palo Alto College Corporate & Community Development website.

**United States Fulbright Fellow, Government of Sri Lanka, Colombo, Sri Lanka** 2004 – 2005

Assisted Information Communications Technology Agency of Sri Lanka in implementing E-Sri Lanka initiative.

**Key Achievements:**

- Created content development strategy for Sri Lanka's national telecenter network, a World Bank-funded project valued at more than \$100M.
- Conducted informational needs assessments to define content development strategy for information and e-government services to be delivered through a network of over 1000 rural telecommunications centers distributed throughout the island.
- Researched and defined Sri Lanka Government web portal design and implementation roadmap document.
- Project lead for establishment of 15 computer data centers kiosks in tsunami refugee camps.

**Research / Teaching Assistant, Tulane University, New Orleans, LA** 2002 – 2004

Technical advisor for professors in designing, constructing and delivering graduate-level e-learning core courses. Administered internal network infrastructure including all desktops, laptops and peripherals. Trained staff and students on new technologies.

**Key Achievements:**

- Key developer in conversion of traditional classroom courses into on-line courseware deliverable via CD-ROM or Internet to global students.
- Coordinated all logistics for Summer Study Abroad programs in Sri Lanka, including orientation packet, course materials, passports, visa, travel and accommodations.

...Continued...

# TOD BRUNING

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PAGE THREE

- Trained staff and students on new technologies; provided technical support for over 50 distance learning student.
- Developed on-line courseware for several Payson Center core course curricula, including Economics; Statistics; Democracy, Conflict and Development; International Political and Economic Relations; and Five Decades – A History of Modern Development Programs.

**Small Enterprise Development Volunteer, US Peace Corps, Wa, Ghana** 1995 – 1999

Technical advisor to regional chamber of commerce. Increased technical competencies of local government, NGOs, expatriate volunteers and small business owners. Established and managed computer telecenter. Installed, configured and upgraded desktops, network infrastructure, peripherals and software.

**Key Achievements:**

- Pioneered the concept of the community telecenter, today utilized globally to deliver advanced information technology services to rural areas. *Program was selected as the Finalist in the 1999 Stockholm Challenge, a contest sponsored by the EU and City of Stockholm to recognize innovative applications of information technology in regional or municipal organizations.*
- Successfully established Ghana's first commercial public-access telecenter for computer and email, July 1996.

## OTHER EXPERIENCE

**Co-Founder / Team Leader, VolunteerSriLanka.org, Colombo, Sri Lanka** 2005 – 2006

Helped establish and manage organization to serve tsunami disaster victims. Recruited, trained, mentored and matched skills of volunteers with needs of Community-Based Organizations (CBOs). Assisted CBOs in developing job descriptions, tasks lists, and initial request applications for volunteers. Designed, launched and maintained informational Website of tsunami relief efforts and needs, including content, layout, graphics and Tips/FAQ sections.

**Key Achievements:**

- Founded island-wide clearinghouse to provide global volunteers with a means to assist in tsunami relief efforts. Program was subsequently used as model for large-scale initiative sponsored by the UN and Government of Sri Lanka.
- Designed and launched volunteer placement website, registering more than 40,000 visitors in 6 months

**eTech Newsletter Editor, San Antonio North Chamber** 2010-2012

Monthly online newsletter to 7000 member North Chamber membership. North Chamber Technology Council Member since 2007.

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## EDUCATION

**Master of Science International Development (2004)**  
TULANE UNIVERSITY, New Orleans, LA

**Bachelor of Business Administration Management – International Business (1990)**  
TEXAS A&M UNIVERSITY, College Station, TX

**ITIL Foundations v3 (Certified September 2011)**  
NORTHEAST LAKEVIEW COLLEGE, San Antonio TX

Workforce Development Board Nomination Slate

PLEASE TYPE OR PRINT

- 1. Workforce Area: Alamo
- 2. Name of Nominee: Jacqueline Burandt, MEd
- 3. Organization Representing: University Health System
- 4. Position/Title: Senior Director, Center for Learning Excellence
- 5. Address: 4502 Medical Dr. City/Zip Code: San Antonio, 78229
- 6. Telephone Number: 210-358-2367 Fax: 210-358-4705 Home: 210-681-4237
- 7. E-mail: Jacqueline.burandt@uhs-sa.com
- 8. Gender:  Male  Female

9. Race: What is the nominee's race? Mark one or more races to indicate what the nominee considers himself/herself to be.

- White  Black/African American/Negro  Chinese  Korean
- Asian Indian  American Indian/Alaska Native  Samoan  Japanese
- Vietnamese  Guamanian or Chamorro  Filipino
- Native Hawaiian  Some Other Race \_\_\_\_\_

- 10. Hispanic Origin: Is the nominee Spanish/Hispanic/Latino?
  - No, not Spanish/Hispanic/Latino
  - Yes, Mexican, Mexican American, Chicano  Yes, Puerto Rican
  - Yes, other Spanish/Hispanic/Latino, specify: \_\_\_\_\_  Yes, Cuban

11. Reference Item 3. Please list the applicable Employer TWC Tax Account Number(s):

- 1.) 99-990918-3 2.) \_\_\_\_\_ 3.) \_\_\_\_\_

12. Total Number of Employees associated with the Employer TWC Tax Account Numbers listed in Item 11: 5,200

13. Please indicate the Workforce Board category the nominee represents (Check Only One):

- Private Sector Large/For-Profit Business (large 500 employees or more) .....
- Private Sector Small/For-Profit Business (fewer than 500 employees) .....
- Other Private Sector .....
- Education .....  Adult Basic and Continuing Education .....
- Literacy Council .....  Organized Labor [20 C.F.R. §628.410(a)(3)] .....
- Economic Development .....  Community-Based Organization (CBO) .....
- Vocational Rehabilitation .....  Public Assistance .....
- Public Employment Service (TWC) .....

Special Board Requirements - Please indicate, if applicable:

- 14. Nominee has expertise in child care or early childhood education .....
- 15. Nominee is a veteran AND is actively engaged in the field of veterans affairs or services .....

16. \_\_\_\_\_  
Name of Nominating Organization

17. \_\_\_\_\_  
Street Address or P.O. Box of Nominating Organization      City      State      Zip

18. \_\_\_\_\_  
Telephone Number      Fax

19. \_\_\_\_\_  
Signature, Nominating Organization - President, Director, or other official      Date of Signature

20. \_\_\_\_\_  
Print or Type Name      Print or Type Title

Individuals may receive, review and correct information that TWC collects about the individual by emailing to [open.records@twc.state.tx.us](mailto:open.records@twc.state.tx.us) or writing to TWC Open Records, Rm 266, 101 East 15th St., Austin, TX 78778-0001.

# Boards and Commissions Information Form

Note: The information you provide on this form is public

Board: Workforce Solutions Alamo Board

## PERSONAL DATA

Name:

Burandt	Jacqueline	H.
<i>(Last)</i>	<i>(First)</i>	<i>(M.I.)</i>

Home Address:

9251 Ridge Path	San Antonio, TX 78250
<i>(Physical Street Address)</i>	<i>(City, State, Zip Code)</i>

Home Phone: 210-681-4237

What city do you live in? San Antonio

Years of Residence? \_\_\_\_\_

What county do you live in? Bexar County

Years of Residence? 31

Employer: University Health System

Employer Address:

4502 Medical Drive	San Antonio, TX 78229
<i>(Physical Street Address)</i>	<i>(City, State, Zip Code)</i>

Work Phone: 210-358-2369

Length of Employment: 27 Years    Position: Sr. Director, Center for Learning Excellence

## Speaker Bio

Jacque Burandt, MEd, leads the Center for Learning Excellence at University Health System (UHS) in San Antonio, Texas with responsibility for planning, implementing, and evaluating workplace learning for 5,000 employees at twenty sites. UHS received the following recognitions: 2009, 2010 and 2011 ASTD BEST Awards; 2012 Learning Elite and 2011 Training Top 125. Burandt was awarded the 2012 Learning in Practice Award for Collaboration; 2006 Gold Learning in Practice Award for Creative Alliances and the 2008 Silver Learning Team Award by *Chief Learning Officer* magazine.

Her leadership and communication skills have been recognized by the following: 2012 Commitment to Excellence Award; CEO Leadership Award; multiple awards from the International Association of Business Communicators (IABC); the International Television Association (ITVA); United Way of San Antonio; the American Society for Training and Development (ASTD); Eckerd 100 Women in America; American Women in Radio and Television National Commendation; and Council for Advancement and Support of Education. She has authored articles on Generation X, virtual conferences, and creating challenging work environments. She is a member of ASTD, the Women's Leadership Council of United Way, the National Council on Interpreting in Healthcare, the Texas Advisory Committee on Standards and Qualifications for Healthcare Interpreters and Translators and the advisory board of Refugee Services, a program of Catholic Charities.

She holds Bachelors and Masters degrees from the University of Texas at Austin.

## **PART H: FORMS**

### **PART H-100: CONFLICT OF INTEREST STATEMENT FOR LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERS**

Board Nominee: JACQUELINE BURANDT

Category Representing: PRIVATE SECTOR

1. Does board nominee, any entity or business he/she is involved with, or the organization for which he/she is being nominated to represent have a contract with the Board?  
Yes  No  If yes, please explain.

If yes, nominee will need to make appropriate disclosures to the Board.

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

## WSA BOARD OF DIRECTORS

### APPOINTMENTS

#### Community-Based Organization Category

Cathy Valdez, Executive Director, Project Mend,  
in San Antonio, Texas for Place 15 (Re-  
appointment)

Chief Elected Official's Membership Guide for Local Workforce Development Boards

**H-200: Nomination Slate**

**Local Workforce Development Board Nomination Slate**  
PLEASE TYPE OR PRINT

1. Workforce Area: Alamo

2. Name of Nominee: Cathy Valdez

3. Organization Representing: Project MEND

4. Position/Title: Executive Director

5. Address: 5727 IH 10 West City/Zip Code: San Antonio, TX 78201

6. Telephone Number: 210-223-6363 Fax: 210-223-6444 Home: 210-365-6120

7. E-mail: cathy.valdez@projectmend.org

8. Gender:  Male  Female

9. Race: What is the nominee's race? Mark one or more races to indicate what the nominee considers himself/herself to be.

White  Black/African American/Negro  Chinese  Korean

Asian Indian  American Indian/Alaska Native  Samoan  Japanese

Vietnamese  Guamanian or Chamorro  Filipino

Native Hawaiian  Some Other Race \_\_\_\_\_

10. Hispanic Origin: Is the nominee Spanish/Hispanic/Latino?

No, not Spanish/Hispanic/Latino

Yes, Mexican, Mexican American, Chicano  Yes, Puerto Rican

Yes, other Spanish/Hispanic/Latino, specify: \_\_\_\_\_  Yes, Cuban

11. Reference Item 3. Please list any applicable Employer TWC Tax Account Number(s):

1.) 74-2647324 2.) \_\_\_\_\_ 3.) \_\_\_\_\_

12. Total Number of Employees associated with Employer TWC Tax Account Numbers listed in item 11: 10

13. Please indicate the Workforce Board category the nominee represents (Check Only One):

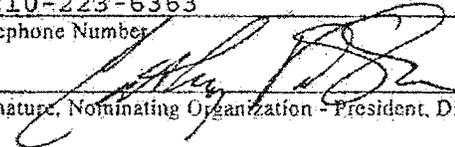
Private Sector Large/For-Profit Business (large 500 employees or more)	<input type="checkbox"/>
Private Sector Small/For-Profit Business (fewer than 500 employees)	<input type="checkbox"/>
Other Private Sector	<input type="checkbox"/>
Education	<input type="checkbox"/>
Literacy Council	<input type="checkbox"/>
Economic Development	<input type="checkbox"/>
Vocational Rehabilitation	<input type="checkbox"/>
Public Employment Service (TWC)	<input type="checkbox"/>
Adult Basic and Continuing Education	<input type="checkbox"/>
Organized Labor [20 C.F.R. §628.410(a)(3)]	<input type="checkbox"/>
Community-Based Organization (CBO)	<input checked="" type="checkbox"/>
Public Assistance	<input type="checkbox"/>

**Special Board Requirements** - Indicate, if applicable:

14. Nominee has expertise in child care or early childhood education

15. Nominee is a veteran AND is actively engaged in the field of veterans affairs or services

Chief Elected Official's Membership Guide for Local Workforce Development Boards

16. Project MEND  
Name of Nominating Organization
17. 5727 IH 10 West                      San Antonio                      TX                      78201  
Street Address or P.O. Box of Nominating Organization      City                      State                      Zip
18. 210-223-6363                      210-223-6441  
Telephone Number                      Fax
19.                       2/30/13  
Signature, Nominating Organization - President, Director, or other official                      Date of Signature
20. Cathy Valdez                      Executive Director  
Print or Type Name                      Print or Type Title

Individuals may receive, review and correct information that TWC collects about the individual by emailing to [open.records@twc.state.tx.us](mailto:open.records@twc.state.tx.us) or writing to TWC Open Records, Rm 266, 101 East 15th St., Austin, TX 78778-0001.

## Boards and Commissions Information Form

Note: The information you provide on this form is public

Board: Workforce Solutions Alamo Board

### PERSONAL DATA

Name:

Valdez	Cathy	
<i>(Last)</i>	<i>(First)</i>	<i>(M.I.)</i>

Home Address:

16123 Old Stable Rd.	San Antonio, TX 78247
<i>(Physical Street Address)</i>	<i>(City, State, Zip Code)</i>

Home Phone: 210-365-6120

What city do you live in? San Antonio

Years of Residence? 19

What county do you live in? Bexar

Years of Residence? 19

Employer: Project MEND

Employer Address:

5727 IH 10 West	San Antonio, TX 78201
<i>(Physical Street Address)</i>	<i>(City, State, Zip Code)</i>

Work Phone: 210-223-6363

Length of Employment: 7 Years Position: Executive Director

## PART H: FORMS

### PART H-100: CONFLICT OF INTEREST STATEMENT FOR LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERS

Board Nominee: Cathy Valdez

Category Representing: Community Based Organization

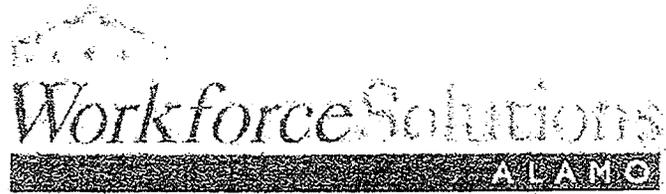
1. Does board nominee, any entity or business he/she is involved with, or the organization for which he/she is being nominated to represent have a contract with the Board?  
Yes  No  If yes, please explain.

If yes, nominee will need to make appropriate disclosures to the Board.

  
Executive Director

Date

7/30/13



**WORKFORCE SOLUTIONS- ALAMO POLICY LETTER**

<b>ID NO:</b> Board 9	<b>DATE ISSUED:</b> August 25, 2008
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**TO:** Workforce Solutions-Alamo Board of Directors

**FROM:** Don Sikes, Chair Board of Directors

**SUBJECT:** Conflict of Interest

**Purpose:**

The purpose of this policy is to inform Board members about conflict of interest and the appearance of conflict of interest.

No member of the Alamo Workforce Development, Inc., d.b.a. Workforce Solutions Alamo (Board) shall cast a vote on, nor participate in, any decision by the Board regarding the provision of goods and services by such member, or any organization which that member directly represents, or on any matter which would provide direct financial benefit to that member or immediate family member, or any organization which that member directly represents.

A Board member may not directly or indirectly influence, encourage, or lobby any person, including any other Board member or Board staff, regarding any matter in which the member or immediate family member, or the organization, which the member represents, has a substantial interest or from which the member would receive financial benefit. A Board member may not participate in any procurement activities, including the development of a solicitation for any matter in which the member or immediate family member, or the organization, which the member represents, has a substantial interest or from which would receive financial benefit.

In the event that a Board member or immediate family member has a substantial interest or representational interest in a business entity or organization that would be affected by Board action, that member will disclose the nature and extent of the interest before any discussion or decision and will abstain from voting or in any other way participating on that matter. All abstentions shall be recorded and reflected in the minutes of the meeting.

For purposes of this policy:

1. A substantial interest is defined as:
  - a. ownership of ten percent (10%) or more of the voting stock or shares of the business entity or ownership of either ten percent (10%) or more of fifteen thousand dollars (\$15,000) or more of the fair market value of the business entity; or
  - b. receipt of ten percent (10%) or more of gross income during the previous year from the business entity or organization; or
  - c. ownership in real property if the interest is an equitable or legal ownership with a fair market value of two thousand five hundred dollars (\$2,500) or more.

A Board member is considered to have a substantial interest if an immediate family member of the Board member has a substantial interest in the business entity or organization.

2. An immediate family member is defined as any person related within the first or second degree of affinity (marriage) or within the third degree of consanguinity (blood) to the member. The prohibited relations are summarized below:

First degree of affinity: Husband or wife, their parents, children and children's spouses.

Second degree of affinity: Spouse's grandfather or grandmother, spouse's brother or sister.

First degree of consanguinity: Parent or child

Second degree of consanguinity: Grandfather, grandmother, brother, sister, grandson, and granddaughter.

Third degree of consanguinity: Great-grandparent, uncle, or aunt, who is brother/sister of a parent of the individual, brother or sister's son or daughter.

3. A representational interest is defined as:
  - a. employed by the business or organization; and/or
  - b. a member of the board of directors, commission, council or other direct governing body of the business or organization.
4. The term "business entity" shall mean a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, or any other business entity recognized by law.
5. The term "organization" shall mean a non-public entity that includes non-profits.

A member of the Board shall avoid even the appearance of conflict of interest. To this end, members of the Board shall, prior to taking office, declare in writing all substantial business interests and representational interests that they or their immediate family members have with a business or organization which has received, currently

receives, or is likely to receive a contract or funding which falls under the purview of the Board.

The Board shall maintain on file and make available for public inspection written declarations from each Board member disclosing all substantial business interests or relationships they, or their immediate families have with all business or organizations which have received, currently receive, or are likely to receive contracts of funding from the Board. For purposes of this policy, this disclosure and any subsequent disclosure is based on information available to the Board member at the time of the declarations. These disclosure statements shall be updated within thirty (30) days to reflect any changes in business interests or relationships as circumstances require. Board members who directly violate this policy may be subject to penalty, sanction or other disciplinary action, as determined appropriate by the Board. Such actions may include Board member participation in training, temporary suspension of voting rights, or removal from the Board. The Board secretary shall routinely review the disclosure information and advise the Board Chair and appropriate members of potential conflicts.

For purposes of facilitating disclosure, a list of organizations and businesses being considered for funding and/or contracts at any Board or committee meeting shall be forwarded to the Board members no less than three (3) calendar days before said meeting. Disclosure of financial or representational interest shall be made at the beginning of each Board or committee meeting, along with agenda item number from which the Board member is abstaining. Board action may then be approved upon the affirmative vote of a majority of the disinterested members, even though the disinterested members may be less than a quorum. Such interested members may be counted in determining the presence of a quorum at the meeting at which such issue is considered.



# WSA BOARD OF DIRECTORS

## APPOINTMENTS

### Education Category

Dr. Raul Reyna, Executive Director, UTSA/SA PREP, in San Antonio, Texas for Place 18 (re-appointment)

Chief Elected Official's Membership Guide for Local Workforce Development Boards

H-200: Nomination Slate

Local Workforce Development Board Nomination Slate

PLEASE TYPE OR PRINT

1. Workforce Area: ALAMO  
 2. Name of Nominee: RAUL RUDY REYNA, Ph.D.  
 3. Organization Representing UTSA  
 4. Position/Title: EXECUTIVE DIRECTOR  
 5. Address: 601 W. CESAR CHAVEZ BLVD. City/Zip Code: SAN ANTONIO 78207  
 6. Telephone Number: 210-458-2072 Fax: 210-458-2060 Home: 210-843-6486  
 7. E-mail: rudy.reyna@utsa.edu

8. Gender:  Male  Female

9. Race: What is the nominee's race? Mark one or more races to indicate what the nominee considers himself/herself to be.

- White  Black/African American/Negro  Chinese  Korean  
 Asian Indian  American Indian/Alaska Native  Samoan  Japanese  
 Vietnamese  Guamanian or Chamorro  Filipino  
 Native Hawaiian  Some Other Race \_\_\_\_\_

10. Hispanic Origin: Is the nominee Spanish/Hispanic/Latino?

- No, not Spanish/Hispanic/Latino  
 Yes, Mexican, Mexican American, Chicano  Yes, Puerto Rican  
 Yes, other Spanish/Hispanic/Latino, specify: HISPANIC  Yes, Cuban

11. Reference Item 3. Please list any applicable Employer TWC Tax Account Number(s):

1.) \_\_\_\_\_ 2.) \_\_\_\_\_ 3.) \_\_\_\_\_

12. Total Number of Employees associated with Employer TWC Tax Account Numbers listed in Item 11: \_\_\_\_\_

13. Please indicate the Workforce Board category the nominee represents (Check Only One):

Private Sector Large/For-Profit Business (large 500 employees or more)	<input type="checkbox"/>
Private Sector Small/For-Profit Business (fewer than 500 employees)	<input type="checkbox"/>
Other Private Sector	<input type="checkbox"/>
Education	<input checked="" type="checkbox"/>
Literacy Council	<input type="checkbox"/>
Economic Development	<input type="checkbox"/>
Vocational Rehabilitation	<input type="checkbox"/>
Public Employment Service (TWC)	<input type="checkbox"/>
Adult Basic and Continuing Education	<input type="checkbox"/>
Organized Labor [20 C.F.R. §628.410(a)(3)]	<input type="checkbox"/>
Community-Based Organization (CBO)	<input type="checkbox"/>
Public Assistance	<input type="checkbox"/>

Special Board Requirements - Indicate, if applicable:

14. Nominee has expertise in child care or early childhood education   
 15. Nominee is a veteran AND is actively engaged in the field of veterans affairs or services

Chief Elected Official's Membership Guide for Local Workforce Development Boards

16. University of Texas at San Antonio  
Name of Nominating Organization
17. 500 W. Cesar Chavez Blvd. San Antonio, TX 78240  
Street Address or P.O. Box of Nominating Organization      City      State      Zip
18. 210-458-2072      210-458-2090  
Telephone Number      Fax
19. Jude Valdez      8/6/13  
Signature, Nominating Organization - President, Director, or other official      Date of Signature
20. Dr. Jude Valdez      Vice President  
Print or Type Name      Print or Type Title

Individuals may receive, review and correct information that TWC collects about the individual by emailing to [open.records@twc.state.tx.us](mailto:open.records@twc.state.tx.us) or writing to TWC Open Records, Rm 306, 101 East 15th St., Austin, TX 78778-0301.

## PART H: FORMS

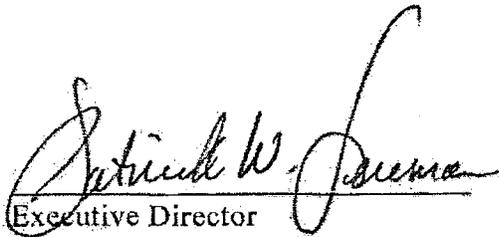
### PART H-100: CONFLICT OF INTEREST STATEMENT FOR LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERS

Board Nominee: Raul Rudy Reyna, Ph.D.

Category Representing: Education

1. Does board nominee, any entity or business he/she is involved with, or the organization for which he/she is being nominated to represent have a contract with the Board?  
Yes  No  If yes, please explain.

If yes, nominee will need to make appropriate disclosures to the Board.

  
Executive Director

8/6/13  
Date

## Boards and Commissions Information Form

**Note: The information you provide on this form is public**

**Board: Workforce Solutions Alamo Board**

### PERSONAL DATA

Name: 

Reyna <small>(Last)</small>	Raul <small>(First)</small>	R. <small>(M.I.)</small>
--------------------------------	--------------------------------	-----------------------------

Home Address: 

10410 Avalon Ridge <small>(Physical Street Address)</small>	San Antonio, TX 78240 <small>(City, State, Zip Code)</small>
--	---

Home Phone:

What city do you live in?   
Years of Residence?

What county do you live in?   
Years of Residence?

Employer:

Employer Address: 

501 W. Cesar Chavez Blvd. <small>(Physical Street Address)</small>	San Antonio, TX 78207 <small>(City, State, Zip Code)</small>
---	---

Work Phone:

Length of Employment:  Years Position:

**RAUL (RUDY) A. REYNA, Ph.D.**

Email: [rudy.reyna@utsa.edu](mailto:rudy.reyna@utsa.edu)

Phone: 210-241-7811 Address: 501 W. Durango, San Antonio, TX 78207

**EDUCATION:**

- |       |  |
|-------|--|
| Ph.D. | Texas A&M University, 2001<br>Educational Administration |
| MS    | Columbia University, 1975<br>Computer Science            |
| BS    | Texas A&M University, 1972<br>Electrical Engineering     |

**Adjunct Instructor:** Taught graduate and undergraduate courses in Management Information Systems and Database Management Systems at local universities.

**PROFESSIONAL EXPERIENCE:**

**University of Texas at San Antonio      Executive Director-PREP      Oct 2003 to Present**

Responsible for directing the San Antonio Prefreshman Engineering Program (PREP I, II, III, and IV) and coordinating the TexPREP program which is modeled after PREP in other cities throughout Texas and in cities outside Texas. The program identifies middle and high school students who have an interest in engineering, math and science based careers and takes them through a four summer intensive math, science, engineering and technology curriculum to prepare them for success in these areas and in college. The program focuses on students who have traditionally not gone into these fields. Responsible for grant development, program operation, budgets, marketing, curriculum, and collaborative relationships with school districts, community leaders, legislators and colleges and universities. Collectively, the programs represent a budget of approximately \$4 million and they serve about 3,000 students per year at over 30 different universities or colleges. Also responsible for directing and implementing University PREP (UPREP), which is a college credit program for students who successfully complete PREP I, II, and III.

**Operational Technologies Corporation      VP – Security and IT Services      April 2002 to Sep 2003**

Responsible for directing a Profit and Loss business unit associated with a telecommunications security and telephony management system and with IT Professional Services. Developed the business unit, business model and the business plan as a new line of business for OpTech.

**Operational Technologies Corporation      VP – HR and IS      Dec 2001 to April 2002**

Responsible for providing direction and managing the Information Systems and Human resources organizations. Provided strategic planning for e-Commerce, information technology and human resources for the company and managed the budgets for the both organizations.

**SBC      Director- SBC ONLINE      2000 – 2001**

Directed the web-based support for the Intranet for SBC Corporate Clients. Support included project management, site design, site usability, requirements gathering and providing the overall strategic direction for the company as a whole. Directed the efforts of the development and content management teams. Coordinated projects with senior corporate staff on developing the direction for Intranet based applications. Supported the Finance, Treasury, Human Resources, External Affairs and Marketing departments.

**SBC      Director-Pan American Games Bid      December 1997 to 2000**

As a full time representative of SBC, directed the major aspects of San Antonio's bid leading to the city being awarded the designation of U. S. Candidate City for the Pan Am Games in 2007.



**Recipient of the 1998 Ford's Salute to Education Award**

**Past Member of the Hispanic Association on Corporate Responsibility**

**Past National Chair of the National Hispanic Employee Association**

**Member of IEEE and the National Engineering Honor Society**

**Past National Chair of Southwestern Bell's Hispanic Association of Communications Employees**

**Recipient of NHEA's Outstanding Community Leadership Award**

# WSA BOARD OF DIRECTORS

## APPOINTMENTS

### Economic Development Category

Mark Luft, Director, City of Cibolo Economic Development Corporation, in Bexar County, Texas for Place 20 (New Appointment)

ITEM IV B,  
PLACE 20.

Chief Elected Official's Membership Guide for Local Workforce Development Boards

H-200: Nomination Slate

Local Workforce Development Board Nomination Slate

PLEASE TYPE OR PRINT

- 1. Workforce Area: Economic & Community Development
- 2. Name of Nominee: Mark Luft
- 3. Organization Representing: City of Cibolo (Economic Development Corporation)
- 4. Position/Title: Economic Development Director
- 5. Address: 200 South Main Street City/Zip Code: Cibolo, TX 78108
- 6. Telephone Number: (210) 658-9900, ext 3118 Fax: (210) 658-1687 Home: (210) 479-5614
- 7. E-mail: Home: markluft55@gmail.com or Work: mluft@cibolotx.gov
- 8. Gender:  Male  Female

- 9. Race: What is the nominee's race? Mark one or more races to indicate what the nominee considers himself/herself to be.
  - White  Black/African American/Negro  Chinese  Korean
  - Asian Indian  American Indian/Alaska Native  Samoan  Japanese
  - Vietnamese  Guamanian or Chamorro  Filipino
  - Native Hawaiian  Some Other Race \_\_\_\_\_

- 10. Hispanic Origin: Is the nominee Spanish/Hispanic/Latino?
  - No, not Spanish/Hispanic/Latino
  - Yes, Mexican, Mexican American, Chicano  Yes, Puerto Rican
  - Yes, other Spanish/Hispanic/Latino, specify: \_\_\_\_\_  Yes, Cuban

- 11. Reference Item 3. Please list any applicable Employer TWC Tax Account Number(s):
  - 1.) 74-1812576 2.) \_\_\_\_\_ 3.) \_\_\_\_\_

12. Total Number of Employees associated with Employer TWC Tax Account Numbers listed in Item 11: 107

13. Please indicate the Workforce Board category the nominee represents (Check Only One):

Private Sector Large/For-Profit Business (large 500 employees or more).....	<input type="checkbox"/>
Private Sector Small/For-Profit Business (fewer than 500 employees).....	<input type="checkbox"/>
Other Private Sector.....	<input type="checkbox"/>
Education.....	<input type="checkbox"/>
Literacy Council.....	<input type="checkbox"/>
Economic Development.....	<input checked="" type="checkbox"/>
Vocational Rehabilitation.....	<input type="checkbox"/>
Public Employment Service (TWC).....	<input type="checkbox"/>
Adult Basic and Continuing Education.....	<input type="checkbox"/>
Organized Labor [20 C.F.R. §628.410(a)(3)].....	<input type="checkbox"/>
Community-Based Organization (CBO).....	<input type="checkbox"/>
Public Assistance.....	<input type="checkbox"/>

Special Board Requirements - Indicate, if applicable:

- 14. Nominee has expertise in child care or early childhood education.....
- 15. Nominee is a veteran AND is actively engaged in the field of veterans affairs or services.....

Chief Elected Official's Membership Guide for Local Workforce Development Boards

16. City of Cibolo, Texas  
Name of Nominating Organization

17. 200 South Main Street Cibolo Texas 78108  
Street Address or P.O. Box of Nominating Organization City State Zip

18. (210) 658-9900, ext. 3118 (210) 658-1687  
Telephone Number Fax

19. Jennifer Hartman September 12, 2013  
Signature, Nominating Organization - President, Director, or other official Date of Signature

20. Jennifer Hartman Mayor for the City of Cibolo, Texas  
Print or Type Name Print or Type Title

Individuals may receive, review and correct information that TWC collects about the individual by emailing to [open.records@twc.state.tx.us](mailto:open.records@twc.state.tx.us) or writing to TWC Open Records, Rm 266, 101 East 15th St., Austin, TX 78778-0001.

## Boards and Commissions Information Form

*Note: The information you provide on this form is public.*

Board: **Alamo Workforce Development Board**

### PERSONAL DATA

Name:

<b>LUFT</b> <small>(Last)</small>	<b>MARK</b> <small>(First)</small>	<b>I.</b> <small>(M.I.)</small>
--------------------------------------	---------------------------------------	------------------------------------

Home Address:

<b>3923 ROYAL FOREST STREET</b> <small>(Physical Street Address)</small>	<b>SAN ANTONIO, TEXAS 78230</b> <small>(City, State, Zip Code)</small>
---	---

Home Phone: **(210) 479-5614**

What city do you live in? **SAN ANTONIO**

Years of Residence? **58**

What county do you live in? **BEXAR**

Years of Residence? **58**

Employer: **CITY OF CIBOLO, TEXAS**

Employer Address:

<b>200 SOUTH MAIN STREET</b> <small>(Physical Street Address)</small>	<b>CIBOLO, TEXAS 78108</b> <small>(City, State, Zip Code)</small>
--	--

Work Phone: **(210) 658-9900, ext. 3118**

Length of Employment: **3** Years      Position: **DIRECTOR OF ECONOMIC DEVELOPMENT FOR THE CITY OF CIBOLO, TEXAS**

3923 Royal Forest Street  
San Antonio, Texas 78230

(210) 479-5614  
(210) 722-1980 - Cell  
markluft55@gmail.com

# Mark Luft

---

## **Professional Experience**

2010 to present City of Cibolo, Texas

### **Director of Economic Development**

- Developments and implements short and long term projects
- Conducts research and other special projects related to internal operations or external issues affecting the community
- Assists in the management of grant and capital projects and promotes the timely completion of those projects through management efforts
- Directs the preparation of grant documents as required by Federal and State agencies
- Monitors and evaluates the grant application and success of program plans to ensure desired results and the meeting of stated goals and objectives
- Serves as liaison between property owners, businesses, county, state and federal officials, and others regarding community and economic development projects and programs; negotiates with business and property owners for community and redevelopment projects
- Responsible for business recruitment, retention and expansion of local companies within the city.
- Assist the City Manager and Council on infrastructure needs of the City of Cibolo

2003 to 2010 City of Converse, Texas

### **Assistant to City Manager for Community Development**

- Manages support functions for the City Manager for Community Development
- Developments and implements short and long term projects
- Conducts research and other special projects related to internal operations or external issues affecting the community
- Assists in the management of grant and capital projects and promotes the timely completion of those projects through management efforts
- Directs the preparation of grant documents as required by Federal and State agencies
- Monitors and evaluates the grant application and success of program plans to ensure desired results and the meeting of stated goals and objectives
- Performs administrative and management duties of the City's community development activities, including the administration of the Community Development Block Grant (CDBG) program, monitoring of the Home Investment Partnership (HOME) programs for all HUD programs, preparing required grant applications and reports for CDBG, HOME and other housing/community development projects and programs
- Consults with contractors and consultants on questions of design, scope of work, cost, bidding, estimates cost, prepares and negotiates

contract, change orders, and inspection reports, certifies payment request, maintains construction records and prepares claims on grant funded projects

- Serves as liaison between property owners, businesses, county, state and federal officials, and others regarding community and economic development projects and programs; negotiates with business and property owners to acquire land for community and redevelopment projects

**Executive Director for the City of Converse Economic Development Corp.**

- Maintains overall responsibility for budget, staffing, program development and implementation, and community involvement
- Develops strong community relationships and provides leadership in the areas of economic development of the City of Converse
- Assists in the development of the budget; manages the total budget, including all contracts; oversees accounts payable, accounts receivable, and the preparation of financial statements; and maintains a cash flow projection
- Signs and delivers in the name of the corporation deeds, mortgages, bonds, contracts or other instruments pertaining to the business of the corporation, except in cases in which the authority to sign and deliver is required by law to be exercised by another person or is expressly delegated by the articles, bylaws, or by the Board to another officer or agent of the corporation
- Acts as liaison with elected officials and agencies at the local, county, state and federal levels drawing upon previous longstanding relationships

2001 to 2003 American Sunrise (Former HUD Secretary Henry Cisneros) San Antonio, Texas

**Vice President of Development**

- Prepared and managed site selection for single-family and multi-family housing projects, land acquisition and the development of land use for desire projects
- Initiated and facilitated action to develop collaborative efforts with federal, state and local governments, foundations, non-profit organizations, corporations, universities and other entities to address needs in key cities
- Coordinated the services of title companies, legal counsel, lenders, appraisers and civil engineers as they relate to the development of projects
- Created requests for proposals and requests for qualifications for services needed from consulting firms
- Prepared board agendas and developed background materials for meetings of the Board of Directors;
- Served as liaison with community organizations

1996 to 2001 San Antonio Alternative Housing (Rod Radle)  
San Antonio, Texas

**Director of Construction and Development**

- Assisted the Executive Director with land acquisition activities and

the development of land use for the desire objectives

- Ordered and/or prepared, reviewed and implement all documents required to proceed with the construction of proposed projects
- Coordinated staff and outside consulting firms to perform tasks required within established time frames
- Assisted the Executive Director with operation activities necessary to manage all real estate and construction activities

#### **Project Manager**

- Planned, developed and constructed affordable housing in the inner city of San Antonio
- Assisted the Executive Director in all operational functions regarding all real estate requirements
- Coordinated and performed all tasks needed to develop land acquisition projects
- Developed and administered contracts, specifications, reports as required

1988 to 1996 San Antonio Development Agency (Winston Martin & Mayor & HUD Secretary Henry Cisneros) San Antonio, Texas

#### **Real Estate & Relocation Manager**

- Planned, directed and participated in all operations and activities of the department
- Oversaw eminent domain preparation and proceedings
- Oversaw all contracts for outside services
- Coordinated land acquisition, disposition, redevelopment and project planning
- Worked jointly with other City of San Antonio divisions to complete projects

#### **Property Management Coordinator**

- Prepared bid documents and contracts for site clearance, demolition, environmental site investigation, underground storage tanks, asbestos abatement, civil engineering contract work
- Submitted subdivision plats to City of San Antonio
- Inspected new homes and replacement housing units
- Maintained records of environmental reviews and assessments, mitigation, demolition and site maintenance, and engineering-related work
- Prepared budgets
- Verified contractors' compliance with all applicable municipal, state, and federal codes, rules and regulations
- Monitored projects to ensure that all work was done properly and according to control specifications

1978 to 1988 Ray Ellison Homes, Inc.

San Antonio, Texas

#### **Construction Project Manager**

- Responsible for land development
- Supervised construction superintendents
- Responsible for quality control, cost control, scheduling

**Education** Jan. 1977 to Dec. 1977 St. Mary's University San Antonio, Texas  
**Business Administration Major**  
• Concentration in production

Sept. 1974 to Dec. 1977 San Antonio College San Antonio, Texas  
• Concentration in geology and home building  
• Attended part-time while employed

1973 Robert E. Lee High School San Antonio, Texas  
• Graduate

**Professional Memberships** Member of Texas Economic Development Council

**Extracurricular Activities** Vice Chairman of Greater Randolph Area Service Programs (United Way Agency);  
Board member of the U. S. Academy Service Screening Board  
(Former 20<sup>th</sup> and Current 28<sup>th</sup> U.S. Congressional Districts of Texas);  
Former Co-Vice Chair of Northeast Partnership for Economic Development  
TxStar National Bank Advisory Board Member

**Accreditations** FEMA Emergency Response Certifications;  
Texas Municipal Legal Training for Public Finance;  
Texas Economic Development - 101 Basic Training Course

**References** Will be provided upon request.

COMMITTEE ON  
HOMELAND SECURITY

SUBCOMMITTEES:

CHARL. EMERGENCY COMMUNICATIONS,  
PREPAREDNESS AND RESPONSE

BORDER, MARITIME AND COASTAL  
COUNTERTERRORISM

WASHINGTON OFFICE  
316 CANNON HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
PHONE: (202) 225-1640  
FAX: (202) 225-1641

<http://www.house.gov/cuellar>  
TOLL FREE 1-877-769-0028



**HENRY CUELLAR**  
U.S. HOUSE OF REPRESENTATIVES  
SENIOR WHIP

COMMITTEE ON  
OVERSIGHT AND GOVERNMENT REFORM

SUBCOMMITTEES:

GOVERNMENT MANAGEMENT,  
ORGANIZATION AND PROCUREMENT

NATIONAL SECURITY  
AND FOREIGN AFFAIRS

COMMITTEE ON  
AGRICULTURE

SUBCOMMITTEES:

DEPARTMENT OPERATIONS, OVERSIGHT,  
NUTRITION AND FORESTRY

SPECIALTY CROPS, RURAL DEVELOPMENT,  
AND FOREIGN AGRICULTURE PROGRAMS

January 15, 2010

Mayor and City Council of Converse,

I write this letter in appreciation of Mark Luft's extraordinary performance as Executive Director for the City of Converse. A hard-working and dedicated public official, Mark played a key role in the completion of countless community and city projects that now benefit the citizens of Converse.

During his tenure, Mark helped implement a number of projects such as the replacement of the Union Pacific Railroad Bridge and helped secure funding for the expansion of Loop 1604 within Converse. Always the consummate team player, Mark understands just how important it is to foster inter-governmental cooperation for the success of a project. He materializes this by facilitating collaboration between city, state and federal entities working towards one goal: improving the lives of Converse residents.

Mark demonstrates an unwavering commitment for improving employment opportunities for various small businesses, providing affordable, quality housing, and increasing local and regional economic development activities.

Mark supports my duties as Congressman of the 28<sup>th</sup> District of Texas, such as serving on my U.S. Service Academy Nomination Board. He consistently assesses Converse's public as well as political needs and took proactive steps to keep myself and my offices involved and aware.

I would like to thank the City Council of Converse for his steadfast support and assistance to me and my Congressional offices. Please let me know if I can be of assistance in the future.

Sincerely,

Henry Cuellar  
Member of Congress

LAREDO  
602 EAST CALTON ROAD  
SUITE 2  
LAREDO, TX 78041  
PHONE: (956) 725-0609  
FAX: (956) 725-3647

SAN ANTONIO  
615 EAST HOUSTON STREET  
SUITE 451  
SAN ANTONIO, TX 78205  
PHONE: (210) 271-2851  
FAX: (210) 271-6671

SEGUIN  
100 SOUTH AUSTIN STREET  
SUITE 1  
SEGUIN, TX 78155  
PHONE: (830) 401-0457  
FAX: (830) 379-0984

MCALLEN  
120 NORTH MAIN STREET  
SUITE 221  
MCALLEN, TX 78501  
PHONE: (956) 631-4826  
FAX: (956) 631-4251

RIOGRANDE CITY  
100 NORTH F.M. 3167  
SUITE 208  
RIOGRANDE CITY, TX 78162  
PHONE: (956) 482-5603  
FAX: (956) 488-0952

CHARLES A. GONZALEZ

MEMBER OF CONGRESS  
20TH DISTRICT, TEXAS

1436 LONGWORTH HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-4320  
(202) 225-3236 PHONE  
(202) 225-1916 FAX

B-124 FEDERAL BUILDING  
727 EAST DURANGO  
SAN ANTONIO, TEXAS 78206-1286  
(210) 472-8198 PHONE  
(210) 472-4009 FAX

Congress of the United States  
House of Representatives  
Washington, DC 20515-4320

COMMITTEE ON  
ENERGY AND COMMERCE  
SUBCOMMITTEE ON COMMERCE,  
MANUFACTURING AND TRADE  
SUBCOMMITTEE ON  
ENERGY AND POWER  
SUBCOMMITTEE ON HEALTH  
COMMITTEE ON  
HOUSE ADMINISTRATION  
RANKING MEMBER,  
SUBCOMMITTEE ON ELECTIONS  
SUBCOMMITTEE ON OVERSIGHT  
CHAIR  
CONGRESSIONAL HISPANIC CAUCUS  
SENIOR WHIP

January 6, 2012

To Whom It May Concern:

It is with great pleasure that I write this recommendation for Mr. Mark Luft. In the time I have known Mark, he has continuously impressed me with his professionalism and determination to make a difference in the community by positively impacting the lives of citizens. He exemplifies the ideal public servant.

His work ethics are unmatched and he has proven himself to be amazingly driven and dedicated to the public policy issues that impact our nation. Strategically thinking with care, his outstanding analytical skills, and the commitment and positive attitude he has demonstrated in his previous jobs will clearly benefit him and your organization. Throughout his career, he has continuously proven that he is capable of developing solid working relationships that prosper pioneering opportunities, resources and services for communities to compete in the global economy. Also, Mark serves on my U.S. Service Academies Screening Board and has done an outstanding job in helping me select the best candidates to the U.S. Air Force Academy (USAFA) U.S. Military Academy (USMA), U.S. Naval Academy (USNA) and U.S. Merchant Marine Academy (USMMA).

With keen insight into economic development and immense knowledge of federal/state/local programs, I firmly believe that Mark will be a valuable asset to your organization.

Sincerely,



Charles A. Gonzalez  
Member of Congress

CAG: ss

## **ATTACHMENT II**

**Workforce Solutions-Alamo  
Operating Budget  
Board Fiscal Year 7/1/2013 to 6/30/2014**

<b>TOTAL BUDGET</b>				<b>Corporate Operating Budget</b>	<b>Workforce Center Facilities Budget</b>	<b>Contractual</b>	<b>Pass Through</b>	<b>Just In Time Pilot Manufacturing</b>	<b>Just In Time Pilot IT/Aerospace</b>	<b>Other Pilots-Haven for Hope &amp; Ex-Offenders</b>	<b>Reserved for Support Services &amp; Training for Participants</b>	<b>Projected Monies Available for Contracting</b>	<b>Total</b>
<b>Funding Sources</b>	<b>New Funds</b>	<b>Carryover</b>	<b>Total</b>										
Temporary Assistance to Needy Families	4,029,690	1,811,754	<b>5,841,444</b>	557,281	561,273	1,453,976	-			65,971		3,202,944	<b>5,841,444</b>
SNAP Employment and Training	833,726	395,453	<b>1,229,179</b>	143,966	105,354	263,586	-			2,537		713,737	<b>1,229,179</b>
SNAP E&T-ABAWD	439,586	155,544	<b>595,130</b>	53,475	46,447	138,511	-					356,697	<b>595,130</b>
Workforce Investment Act - Adult	3,763,672	1,146,369	<b>4,910,041</b>	360,767	216,932	965,923	-	71,310	260,000	156,448	342,372	2,536,289	<b>4,910,041</b>
Workforce Investment Act - Dislocated Workers	3,825,150	1,229,000	<b>5,054,150</b>	544,204	282,602	964,549	-	359,310	260,000	-	436,660	2,206,825	<b>5,054,150</b>
Workforce Investment Act - Youth	3,946,536	974,424	<b>4,920,960</b>	397,203	288,505	1,620,586	-			318	57,519	2,556,829	<b>4,920,960</b>
Child Care Funding-CCDF & Match	29,824,591	11,213,890	<b>41,038,481</b>	1,628,762	193,268	11,660,032	-					27,556,419	<b>41,038,481</b>
Employment Services	1,458,443	475,434	<b>1,933,877</b>	101,798	451,644		1,380,435						<b>1,933,877</b>
Trade Act Services	-	169,571	<b>169,571</b>	19,693			149,878						<b>169,571</b>
Resource Admin Grant	-	6,338	<b>6,338</b>	1,875			4,463						<b>6,338</b>
Veterans	-	85,301	<b>85,301</b>	25,143	208,886		(148,728)						<b>85,301</b>
NCP	-	309,778	<b>309,778</b>	38,376		247,236	24,166						<b>309,778</b>
Child Care-TDFPS	-	780,130	<b>780,130</b>				780,130						<b>780,130</b>
CC Attendance Automation	-	72,400	<b>72,400</b>				72,400						<b>72,400</b>
Emergency Unemployment Compensation	17,000	40,781	<b>57,781</b>	3,972	41,260		12,549						<b>57,781</b>
<b>Total Funding Revenue</b>	<b>48,138,394</b>	<b>18,866,167</b>	<b>\$ 67,004,561</b>	<b>\$ 3,876,515</b>	<b>\$ 2,396,171</b>	<b>17,314,397</b>	<b>2,275,293</b>	<b>\$ 430,619</b>	<b>\$ 520,000</b>	<b>\$ 225,274</b>	<b>\$ 836,551</b>	<b>\$ 39,129,739</b>	<b>\$ 67,004,561</b>
<b>Corporate Operating Budget</b>			<b>2,893,781</b>	2,893,781									
Personnel			<b>226,734</b>	226,734									
Facility			<b>51,000</b>	51,000									
Equipment and Related Costs			<b>156,000</b>	156,000									
General Office Expenses			<b>502,000</b>	502,000									
Professional Services			<b>22,000</b>	22,000									
Board Expensed			<b>25,000</b>	25,000									
Salary-Committee of Six			<b>3,876,515</b>	3,876,515									3,876,515
<b>Total Board Operating Budget</b>			<b>3,876,515</b>	3,876,515									
<b>Service Delivery Budget</b>			<b>23,998,307</b>		2,396,171	17,314,397	2,275,293	430,619	520,000	225,274	836,551	-	23,998,307
<b>Total Budgeted Expenses</b>			<b>\$ 27,874,822</b>	<b>\$ 3,876,515</b>	<b>\$ 2,396,171</b>	<b>\$ 17,314,397</b>	<b>\$ 2,275,293</b>	<b>\$ 430,619</b>	<b>\$ 520,000</b>	<b>\$ 225,274</b>	<b>\$ 836,551</b>	<b>\$ -</b>	<b>\$ 27,874,822</b>

<b>Funding Sources</b>	<b>Contractual &amp; Pass Through</b>	7/1/2013-9/30/2013	7/1/2013-9/30/2013	7/1/2013-9/30/2013	7/1/2013-12/31/2013	<b>Contractual Total</b>	<b>Other Contracts</b>	<b>TWC-ES Staff Salaries &amp; Fringes</b>	<b>Pass Through Total</b>	<b>Contractual &amp; Pass Through Total</b>
		<b>AADC</b>	<b>SER</b>	<b>COSA</b>	<b>Manpower, Inc.-JIT</b>					
Temporary Assistance to Need Families	<b>1,453,976</b>	322,333	1,131,643			1,453,976			-	<b>1,453,976</b>
SNAP Employment and Training	<b>263,586</b>	51,124	212,461			263,586			-	<b>263,586</b>
SNAP E&T-ABAWD	<b>138,511</b>	26,932	111,580			138,511			-	<b>138,511</b>
Workforce Investment Act - Adult	<b>965,923</b>	276,247	523,310	166,367		965,923			-	<b>965,923</b>
Workforce Investment Act - Dislocated Workers	<b>964,549</b>	242,068	556,114	166,367		964,549			-	<b>964,549</b>
Workforce Investment Act - Youth	<b>1,620,586</b>	589,582	1,031,005			1,620,586			-	<b>1,620,586</b>
Child Care Funding-CCDF & Match	<b>11,660,032</b>				11,660,032	11,660,032			-	<b>11,660,032</b>
Employment Services	<b>1,380,435</b>						1,380,435	1,380,435		<b>1,380,435</b>
Trade Act Services	<b>149,878</b>						149,878	149,878		<b>149,878</b>
Resource Admin Grant	<b>4,463</b>						4,463	4,463		<b>4,463</b>
Veterans	<b>(148,728)</b>							(148,728)		<b>(148,728)</b>
NCP	<b>271,402</b>		247,236			247,236	24,166	24,166		<b>271,402</b>
Child Care-TDFPS	<b>780,130</b>						780,130	780,130		<b>780,130</b>
CC Attendance Automation	<b>72,400</b>						72,400	72,400		<b>72,400</b>
Emergency Unemployment Compensation	<b>12,549</b>						12,549	12,549		<b>12,549</b>
<b>Funding Revenue</b>	<b>\$ 19,589,690</b>	<b>\$ 1,508,285</b>	<b>\$ 3,813,347</b>	<b>\$ 11,660,032</b>	<b>\$ 332,733</b>	<b>\$ 17,314,397</b>	<b>\$ 1,043,586</b>	<b>1,380,435</b>	<b>\$ 2,275,293</b>	<b>\$ 19,589,690</b>

- Notes:**
- 1) The following funding sources are planning figures and TWC has not executed a contract: Temporary Assistance to Needy Families, SNAP Employment and Training, SNAP E&T-ABAWD, Child Care-CCDF & Match and Employment Services.
  - 2) There are currently no planning figures for the following funding sources: Trade Act Services, Resource Admin Grant, Veterans, NCP, Child Care TDFPS and CC Attendance Automation.
  - 3) The following funding sources are no longer funded: NEG BRAC, PIA-WIA & ES, PIA-TANF, Disability Prog. Navigator, Texas Back to Work Initiative Rider, and Congressional Earmark Grant.