

AN ORDINANCE

2013-04-04-0216

AUTHORIZING THE FOLLOWING CONTRACTS ESTABLISHING UNIT PRICES FOR GOODS AND SERVICES FOR AN ESTIMATED ANNUAL COST OF \$378,000.00: (A) CCG SYSTEMS D/B/A FASTER ASSET SOLUTIONS FOR BES FASTER FLEET ANNUAL SUPPORT; (B) ECIVIS, INC. FOR ECIVIS GRANT NETWORK SUBSCRIPTION & SERVICE; (C) GRAEBEL SAN ANTONIO MOVER FOR MOVING SERVICES; AND (D) NEBRASKA BOOK COMPANY, INC. D/B/A L&M BOOKSTORE FOR DHS TEXTBOOKS.

* * * * *

WHEREAS, the City is able to obtain significant savings by purchasing various materials and services on an annual contract basis; and

WHEREAS, these bids are from the following companies to furnish the City with (A) CCG Systems d/b/a FASTER Asset Solutions for BES FASTER Fleet annual support; (B) eCivis, Inc. for eCivis grant network subscription & service; (C) Graebel San Antonio Mover for moving services; and (D) Nebraska Book Company, Inc. d/b/a L&M Bookstore for DHS textbooks; and

WHEREAS, this ordinance approves 2 sole source contracts, and 2 contracts procured on the basis of low bid; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council;
NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The bids of the following companies to furnish the City with: (A) CCG Systems d/b/a FASTER Asset Solutions for BES FASTER Fleet annual support; (B) eCivis, Inc. for eCivis grant network subscription & service; (C) Graebel San Antonio Mover for moving services; and (D) Nebraska Book Company, Inc. d/b/a L&M Bookstore for DHS textbooks on an annual contract basis as shown on the attached bid tabulation sheets, are hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. The bid tabulation sheets are attached hereto and incorporated herein for all purposes as **Exhibit I**. Copies of the bids are available for inspection in the offices of the Purchasing & General Services Division of the Finance Department.

SECTION 2. The amounts will be encumbered upon issuance of various purchase orders, and payment is authorized to the vendors identified herein. All current fiscal year expenditures will be in accordance with the Fiscal Year 2013 budget approved by City Council, and future fiscal year expenditures are contingent upon future City Council budget approvals.

SECTION 3. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage hereof.

PASSED and APPROVED this 4th day of April, 2013.

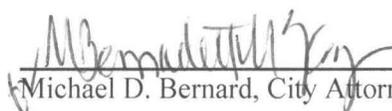

M A Y O R
Julián Castro

ATTEST:

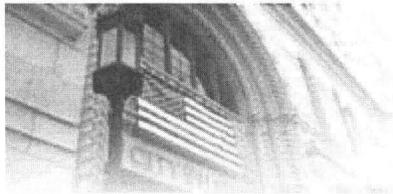
APPROVED AS TO FORM:



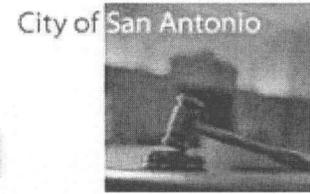
Leticia M. Vacek, City Clerk



Michael D. Bernard, City Attorney



Request for
**COUNCIL
ACTION**



Agenda Voting Results - 6

Name:	5, 6, 7, 9, 10, 13, 15, 16, 17, 19, 20, 21, 22, 23, 24, 25, 26, 27, 29, 30, 31, 32						
Date:	04/04/2013						
Time:	09:32:37 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance authorizing the following contracts establishing unit prices for goods and services for an estimated annual cost of \$378,000.00: (A) CCG Systems d/b/a FASTER Asset Solutions for BES FASTER Fleet annual support; (B) eCivis, Inc. for eCivis grant network subscription & service; (C) Graebel San Antonio Mover for moving services; and (D) Nebraska Book Company, Inc. d/b/a L&M Bookstore for DHS textbooks. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Julián Castro	Mayor		x				
Diego Bernal	District 1		x				
Ivy R. Taylor	District 2		x				
Leticia Ozuna	District 3		x				
Rey Saldaña	District 4		x			x	
David Medina Jr.	District 5		x				
Ray Lopez	District 6		x				x
Cris Medina	District 7		x				
W. Reed Williams	District 8		x				
Elisa Chan	District 9		x				
Carlton Soules	District 10		x				

**ANNUAL CONTRACT
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April 4, 2013

RFCA # 10217

COMMODITY

VENDOR

Contracts procured on the basis of sole source:

- | | |
|--|--|
| <p>A. Building and Equipment Services (BES)
FASTER Fleet Annual Support</p> <p>6100002322 LM</p> <p>Upon award through March 31, 2014 with
two, one year options to extend</p> | <p>CCG Systems d/b/a FASTER Asset
Solutions</p> <p>Entire Bid</p> <p>Estimated Amount: \$38,000.00 year
one; \$115,000.00 contract value</p> |
| <p>B. eCivis Grant Network Subscription & Service</p> <p>6100002414 IM</p> <p>Upon award through January 31, 2014 with
two, one year options to extend</p> | <p>eCivis, Inc.</p> <p>Entire Bid</p> <p>Estimated Amount: \$55,000.00
annually</p> |

Contracts procured on the basis of low bid:

- | | |
|--|---|
| <p>C. Moving Services</p> <p>6100002268 JF</p> <p>Upon award through March 31, 2016 with
two, one year options to extend</p> | <p>Graebel San Antonio Movers</p> <p>Entire Bid</p> <p>Estimated Amount: \$150,000.00
annually</p> |
| <p>D. Department of Human Services (DHS)
Textbooks</p> <p>6100002432 LM</p> <p>Upon award through June 30, 2014 with two,
one year options to extend</p> | <p>Nebraska Book Company, Inc. d/b/a
L&M Bookstore</p> <p>Entire Bid</p> <p>Estimated Amount: \$135,000.00
annually</p> |



City of San Antonio

Contract Summary Sheet

Date: 04/04/2013
Agenda Item: 10217

Name/Title (Caption as shown on agenda): FASTER Fleet Annual Support 6100002322 LM	
Brief Description of Item(s) and Use: This contract will provide the Building and Equipment Services Department (BES), Fleet Maintenance and Operations Division with annual support of an enterprise license for Faster Fleet software. This license provides continued use of this comprehensive asset management software to manage and track various types of assets, repairs, maintenance, fuel, labor and parts. These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.	
Total \$:	\$38,000.00 year one; \$115,000.00 contract value
Contract Period:	Upon award through March 31, 2014 with two, one year options to extend
Method of Procurement:	Sole Source
Price Trend:	2.63% average escalation rate increase per year (3 yrs total)
Contract Info:	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
Recommended Contractor(s):	CCG Systems, Inc. d/b/a FASTER Asset Solutions, 2700 International Pkwy #300, Virginia Beach, VA 23452
Previous Contractor(s):	Faster Asset Solutions, 2730 Ellsmere Ave., Norfolk, VA 23513
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, BES will be unable to maintain the collective fleet management records database for the BES department, Police department, and Solid Waste Management Department. The City would be required to purchase client licenses for existing software on an as-needed basis resulting in increased costs.
Using Department(s):	Building and Equipment Services

City of San Antonio Bid Tabulation

Opened: January 30, 2013 For: BES - FASTER Fleet Annual Support		Sole Source	
6100002322		LM	CCG Systems, Inc. dba FASTER Asset Solutions 2700 International Pkwy #300 Virginia Beach, VA 23452 757-623-1700 x 2404
Item	Description	Quantity	
1	Annual Support Services Year 1 Period 4/01/2013 - 3/31/2014 Price Each Price Total	1	\$37,080.00 \$37,080.00
2	Annual Support Services Year 2 Period 4/01/2014 - 3/31/2015 Price Each Price Total	1	\$38,192.00 \$38,192.00
3	Annual Support Services Year 3 Period 4/01/2015 - 3/31/2016 Price Each Price Total	1	\$39,338.00 \$39,338.00
	Payment Terms		Net 30
	Estimated Total		\$114,610.00
Estimated Total Award			\$114,610.00



City of San Antonio

Contract Summary Sheet

Date: 4/4/2013
Agenda Item: 10217

Name/Title (Caption as shown on agenda): eCivis Grant Network Subscription & Service 6100002414 IM	
Brief Description of Item(s) and Use: This contract will provide the City of San Antonio with a comprehensive online grant research tool and training. The service under this contract provides access to a centralized grant management system with customized search and keyword match functions for the identification of available Federal, State and foundation grant opportunities. These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.	
Total \$:	\$55,000.00 annually
Contract Period:	Upon award through January 31, 2014 with two, one year options to extend
Method of Procurement:	Sole Source
Price Trend:	8.66% decrease
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	eCivis, Inc., 418 N. Fair Oaks Ave. Suite 301, Pasadena, CA 91103
Previous Contractor(s):	eCivis, Inc., 418 N. Fair Oaks Ave. Suite 301, Pasadena, CA 91103
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the department will be required to purchase services on an as needed basis while a new contract is solicited. This could result in undue costs and delays.
Using Department(s):	Intergovernmental Relations

City of San Antonio Bid Tabulation

Opened: February 6, 2013		Sole Source	
For: eCivis Grant Network & Subscription Service		eCivis, Inc.	
6100002414		IM	418 N. Fair Oaks Ave. Suite 301
Item	Description	Quantity	Pasadena, CA 91103 877-232-4847 x5355
1	Grant Network Subscription and Service: Period 2/01/2013 - 1/31/2014 Price Each Price Total	1	\$54,300.00 \$54,300.00
2	Grant Network Subscription and Service: Period 2/01/2014 - 1/31/2015 Price Each Price Total	1	\$54,300.00 \$54,300.00
3	Grant Network Subscription and Service: Period 2/1/2015 - 1/31/2016 Price Each Price Total	1	\$54,300.00 \$54,300.00
	Payment Terms		Net 30
	Estimated Total		\$162,900.00
	Estimated Total Award		\$162,900.00



City of San Antonio Contract Summary Sheet

Date: 4/4/2013
Agenda Item: 10217

Name/Title (Caption as shown on agenda): Moving Services 610000 2268 JF	
Brief Description of Item(s) and Use: This contract will provide City of San Antonio departments with a moving service company to perform all activities required to move and relocate office furniture, records management (file systems), other equipment, boxes and general office effects.	
Total \$:	\$150,000.00 annually
Contract Period:	Upon award through March 31, 2016 with two, one year options to extend
Method of Procurement:	Competitive (4 bids received)
Price Trend:	No change
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	Graebel San Antonio Movers, 6421 Roy Richards Dr., Schertz, TX 78154
Previous Contractor(s):	Graebel San Antonio Movers, 6421 Roy Richards Dr., Schertz, TX 78154
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, departments would be required to procure moving services on an as needed basis wherein increased costs due to non-contract buying could be realized as well as potential delays which could impact the ability to deliver essential City services.
Using Department(s):	City Wide

City of San Antonio Bid Tabulation

Opened: January 28, 2013 For: Moving Services 6100002268			JF 6421 Roy Richards Dr Schertz, TX 78154 210-637-4900				AARDVARK Keith Moving, Inc. 11351 Wickwide Helotes, TX 78023				Abeco Contracting, Inc. DBA Modular Moving Concepts 315 E. Euclid San Antonio, TX 78212				Alternate Bid 1 Abeco Contracting, Inc. DBA Modular Moving Concepts 315 E. Euclid San Antonio, TX 78212			
Item	Description	Estimated Annual Quantity																
1	Labor & Equipment																	
A	Supervisor rate	820																
	Normal business hour rate																	
	Price per hour		\$29.00		\$28.00		\$27.00					No Bid						
	Total price		\$23,780.00		\$22,960.00		\$22,140.00											
	Overtime hour rate	200																
	Price per hour		\$28.00		\$42.00		\$40.50					No Bid						
	Total price		\$5,600.00		\$8,400.00		\$8,100.00											
B	Worker rate																	
	Normal business hour rate	2,300																
	Price per hour		\$17.80		\$26.00		\$23.50					No Bid						
	Total price		\$40,940.00		\$59,800.00		\$54,050.00											
	Overtime hour rate	580																
	Price per hour		\$17.75		\$39.00		\$35.25					No Bid						
	Total price		\$10,295.00		\$22,620.00		\$20,445.00											
C	Cargo vehicle with driver																	
	Normal business hour rate	1,280																
	Price per hour		\$42.00		\$53.00		\$51.00					No Bid						
	Total price		\$53,760.00		\$67,840.00		\$65,280.00											
	Overtime hour rate	320																
	Price per hour		\$41.50		\$79.50		\$64.00					No Bid						
	Total price		\$13,280.00		\$25,440.00		\$20,480.00											
2	Material Cost																	
A	Roll of Tape	50																
	Price per tape		\$1.00		\$0.98		\$8.50					No Bid						
	Total price		\$50.00		\$49.00		\$425.00											
B	Quick set boxes																	
1	3.0 Box	50																
	Price per box		\$1.50		\$1.50		\$2.50					No Bid						
	Total price		\$75.00		\$75.00		\$125.00											
2	4.5 Box	50																
	Price per box		\$1.75		\$1.50		\$2.75					No Bid						
	Total price		\$87.50		\$75.00		\$137.50											
3	6.0 Box	50																
	Price per box		\$2.25		\$1.50		\$3.80					No Bid						
	Total price		\$112.50		\$75.00		\$190.00											
C	Non-static bubble wrap, per 200' roll	1																
	Price per box		\$90.00		\$42.00		\$37.29					No Bid						
	Total price		\$90.00		\$42.00		\$37.29											
	Payment Terms		Net 30		Net 30		1.5% 10 day					No Bid						
	Estimated Annual Total		\$148,070.00		\$207,376.00		\$191,409.79					\$0.00						
	Estimated Annual Award		\$148,070.00															



City of San Antonio Contract Summary Sheet

Date: 4/4/2013
Agenda Item: 10217

Name/Title (Caption as shown on agenda): Department of Human Services (DHS) Textbooks 6100002432 LM	
Brief Description of Item(s) and Use: This contract will provide the DHS Family Assistance Division with a fixed percentage discount off list price for the purchase of new and used textbooks. The textbooks are intended for use by the clients of the Family Assistance Division through a voucher program. This purchase is funded by the 2013 Community Services Block grant funds for direct welfare in the amount of \$165,000.00 which expires December 31, 2013. The U.S. Department of Health & Human Services has awarded the Community Services Block Grant to the City of San Antonio annually since 1979.	
Total \$:	\$135,000.00 annually
Contract Period:	Upon award through June 30, 2014 with two, one year options to extend
Method of Procurement:	Competitive (1 bid received)
Price Trend:	New Contract – no price history available
Contract Info:	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
Recommended Contractor(s):	Nebraska Book Company, Inc. d/b/a L&M Bookstore, 1716 N. Main Ave. San Antonio, TX 78212
Previous Contractor(s):	N/A
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, DHS would not receive the fixed percentage discount offered by the vendor and as a result DHS would pay full price for the textbooks.
Using Department(s):	Department of Human Services

City of San Antonio Bid Tabulation

Opened: February 7, 2013		LM	Nebraska Book Company, Inc. d/b/a L&M Bookstore 1716 N. Main Ave San Antonio, TX 78212 210-222-1323
For: DHS Textbooks			
6100002432			
Item	Description	Quantity	
1	New Textbooks Discount Off Vendor's List Price		10%
2	New Workbooks Discount Off Vendor's List Price		10%
3	New Hard-back books Discount Off Vendor's List Price		10%
4	New Soft-back books Discount Off Vendor's List Price		10%
5	Used Textbooks Discount Off Vendor's List Price		10%
6	Used Workbooks Discount Off Vendor's List Price		10%
7	Used Hard-back books Discount Off Vendor's List Price		10%
8	Used Soft-back books Discount Off Vendor's List Price		10%
	Please include website to view vendor's list price:		lm-bookstore.com
	Payment Terms		Net 30
	Delivery		21 Days
	Estimated Annual Total		\$135,000.00
	Estimated Annual Award		\$135,000.00