

**Economic Development & International Affairs
Council Committee Minutes**

**Tuesday, October 17, 2006
Media Briefing Room**

Members Present: Councilmember Roger Flores, *Chair, District 1*
Councilmember Sheila McNeil, *District 2*
Councilmember Delicia Herrera, *District 6*
Councilmember Kevin Wolff, *District 9*

Staff Present: Jelynn Burley, *Deputy City Manager*; Ramiro Cavazos, *Economic Development Director*; Elizabeth Costello, *International Affairs Director*; Manny Longoria, *Economic Development Assistant Director*; Trey Jacobson, *Mayor's Office*; Yonnie Blanchette, *City Manager's Office*; Melinda Cerda, *City Manager's Office*; Carmen Diaz, *International Affairs*; Lisa Brice, *Aviation*; Claudia Guzman, *Economic Development*; Susan Rios, *Economic Development*; Elena Villarreal, *International Affairs*; Anita Martin, *Economic Development*; Thomas Marks, *District 9 Staff*; Santiago Garcia, *District 5 Staff*; Myra Salinas, *District 6 Staff*; Paul Jimenez *District 2 Staff*; Marisol Robles *District 4 Staff*; Tim Salas, *District 1 Staff*; Brandon Smith, *Office of the City Clerk*

Also Present: Gabriela Canales, *Bexar County*; Renee Watson, *Bexar County*

Call to Order

Chairman Flores called the meeting to order.

1. Citizens to be Heard

There were no citizens to be heard.

At this time the Committee addressed item 3.

3. Updates on International Affairs

Presented by Elizabeth Costello, Director, International Affairs Department

Elizabeth Costello detailed the International Affairs Department Annual Report. She reported that the Casa San Antonio offices assisted over 706 businesses in foreign trade activities and provided effective matchmaking for more than 50 foreign companies. She also reported that the Casas generated over \$177 million in bilateral trade, generating a \$72 return for every \$1 invested in the program. Ms. Costello outlined various International Relations activities for the month of October.

Kaohsiung, Taiwan Professional Exchange Program interns Linda Ho and Judy Chung entered the meeting to observe a Council Committee Meeting. Chairman Flores acknowledged the guests and welcomed them to the City of San Antonio.

4. Update on the Women's Business Center Grant

Presented by Ramiro Cavazos, Director, Economic Development

Ramiro Cavazos reported that the South Texas Business Fund received a 5-year grant for \$750,000 from the Small Business Administration to fund the Women's Business Center. He noted that the grant would provide funding for two staff members to provide assistance and training in business planning, business management and financial management. He added that the Center will be located at the Development & Business Services Center with the Grand Opening Event scheduled for November 1, 2006.

5. Multi-Agency Disparity Study/Small Business Economic Development Advocacy (SBEDA) Ordinance

Presented by Ramiro Cavazos, Director, Economic Development Department

Manuel Longoria briefed the Committee on the Disparity Study Partners, Time Line and Selection Committee. He reported that there were three respondents to the RFP issued June 7, 2006: Mason Tillman Associates, NERA Economic Consulting and MGT of America, Inc. He noted that the Selection Committee has recommended MGT of America, Inc. to conduct the Multi-Agency Disparity Study.

Mr. Longoria stated that the Study will provide data regarding minority businesses, which have been historically underutilized in the dispensation of City contracts. He noted that the Study would take approximately one year to complete.

Mr. Longoria informed the Committee that the SBEDA Ordinance expires December 31, 2006 and noted staff recommendation was to extend the ordinance for an additional 18 months for the completion of the disparity study.

Lisa Brice presented information on a minor amendment to the SBEDA Ordinance clarifying procedures for the Aviation Department's federally funded contracts. It was noted that staff recommends approval of the amendments to the SBEDA Ordinance.

6. Procurement Technical Assistance Center (PTAC) Grant

Presented by Ramiro Cavazos, Director, Economic Development Department

Mr. Longoria reported that the Department of Defense has granted an additional \$66,358 for FY 07 to cover expenses for an additional staff member for the Procurement Technical Assistance Center (PTAC). He noted that PTAC will now have 4 staff members to assist contractors with bid preparation for the contraction spending and projects resulting from BRAC.

At this time the Committee addressed item 2.

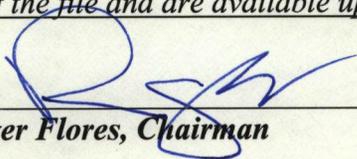
2. Approval of Minutes of the August 15, 2006 Meeting

Councilmember Wolff moved to approve the minutes of August 15, 2006. Councilmember Herrera seconded the motion. Motion carried unanimously by those present.

Adjournment

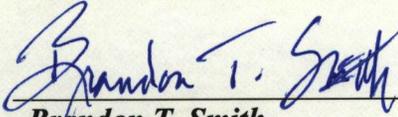
There being no further discussion, the meeting was adjourned at 2:25 p.m.

Copies of these presentations are made part of the file and are available upon request.



Roger Flores, Chairman

Respectfully Submitted,



Brandon T. Smith
Administrative Assistant II
Office of the City Clerk