

**CITY COUNCIL GOVERNANCE COMMITTEE MEETING
Minutes**

**September 3, 2008
2:00 p.m.
Media Briefing Room**

Council Present:	Mayor Phil Hardberger, <i>Chair</i> Councilmember Delicia Herrera, <i>District 6</i> Councilmember Justin Rodriguez, <i>District 7</i> Councilmember John Clamp, <i>District 10</i>
Council Absent:	Councilmember Mary Alice Cisneros, <i>District 1</i>
Staff Present:	Sheryl Sculley, <i>City Manager</i> ; T.C. Broadnax, <i>Assistant City Manager</i> ; Sharon De La Garza, <i>Assistant City Manager</i> ; Michael Bernard, <i>City Attorney</i> ; Leticia Vacek, <i>City Clerk</i> ; Roderick Sanchez, <i>Development Services Director</i> ; Barry Archer, <i>Development Services Assistant Director</i> ; Fernando DeLeon, <i>Development Services Assistant Director</i> ; Mandy Milam, <i>Office of the City Clerk</i>

CALL TO ORDER

Mayor Phil Hardberger called the meeting to order.

I. Approval of minutes from the meeting of August 6, 2008

Councilmember Herrera moved to approve the minutes of August 6, 2008 as submitted. Councilmember Rodriguez seconded the motion. The motion carried unanimously by those present.

II. Council Consideration Requests

- A. Consideration of a request by Councilmember Louis E. Rowe, District 9, directing staff to consider revising the administrative provisions of Chapter 10, Electrical Code. Presented by Roderick Sanchez.

Staff recommends referral to the Infrastructure and Growth Committee for consideration.

Ms. Vacek introduced said item and referenced a comparison chart of San Antonio, Austin, Dallas, and Fort Worth's Electrical Board composition. She noted that Dallas and Fort Worth combined their Electrical, Building and Fire, and Mechanical Boards into one.

Mr. Sanchez stated that the Council had received several complaints from several agencies in regards to the Electrical Board membership and their behavior. He added that the board was responsible for issuing licenses, screening applicants, and administering the exam, thus "Supervisory" has been part of their title. He noted that many of the provisions in the

administrative section of the code had not been updated since 1950 and staff recommended working with the Infrastructure and Growth Committee before they refer said item to full Council.

Councilmember Herrera noted that at a previous Council Meeting, there had been an issue with waiving requirements for board appointments. Mayor Hardberger stated that there was a consistency issue in allowing waivers for some boards and not others.

Councilmember Rodriguez stated that there were two issues with the board; behavior and the possibility of combining the board with another. Ms. Vacek noted that in 2004, a Sub-Committee had been formed by the Governance Committee to review the boards for sunset, combining or dissolving. She added that the current ordinance allowed for the review of at-large boards and several were already under review. It was decided that a new Sub-Committee would be formed to review the boards consisting of Councilmember Cisneros, Councilmember Herrera, and Councilmember Rodriguez, who would serve as chair.

Ms. Sculley noted that she and the City Clerk had been working on an enhanced orientation for the boards and commissions. She stated that there had been some confusion of the boards as to their mission, goals, and responsibilities. Ms. Vacek noted that the new orientation plan was being finalized and staff would begin administration in January 2009.

Councilmember Herrera moved to forward said item to the new Sub-Committee and then return to Governance with a recommendation. Councilmember Rodriguez seconded the motion. Motion carried unanimously by those present.

- B. Consideration of a request by Councilmember Delicia Herrera, District 6, requesting that City staff research the purchase of ten video remote interpreting consoles to be utilized during early voting of elections for our deaf community. Presented by Leticia M. Vacek.

Staff recommends the purchase of four remote interpreting consoles.

Ms. Vacek reported that staff had met with Councilmember Herrera and Deaf Link representatives and were recommending the purchase of four machines for a cost of \$8,500 excluding maintenance or service. She added that the units would be utilized for City elections only, but could be leased to the County for other elections.

Councilmember Herrera requested a fifth machine to be located centrally due to the large percentage of hearing impaired in the downtown area. She noted that there was a machine located at the Bexar County Justice Center, but parking downtown was difficult. After discussion, it was decided that a fifth unit being purchased and located at the Lion's Field Early Voting site would be appropriate.

Councilmember Rodriguez suggested the location for the northwest unit be the Great Northwest Library. Councilmember Clamp suggested the unit for the northeast location be located at either the Semmes Library or the Tobin Library at Oakwell. It was the consensus of the Governance Committee that staff would review the locations in each quadrant and select the best locations.

Councilmember Herrera moved to approve the purchase of five units and allow the Office of the City Clerk to determine their locations. Councilmember Rodriguez seconded the motion. Motion carried unanimously by those present.

III. Audit Subcommittee Update

Councilmember Clamp reported that the Contract Template Clauses Audit had been received and there were several good suggestions.

IV. Consideration of items for future meetings

Item not addressed.

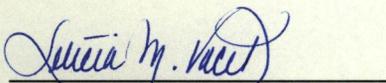
V. Adjourn

There being no further discussion, the meeting was adjourned at 2:28 pm.

ATTEST:



Phil Hardberger
Mayor



Leticia M. Vacek
City Clerk