CHW
01/28/16
Item No. 14

AN ORDINANCE 2016-01-28-0027

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION IN AN AMOUNT UP TO $1,500,000.00 TO THE STATE ADMINISTRATIVE AGENCY FOR GRANT FUNDS FROM THE 2016 HOMELAND SECURITY GRANT PROGRAM TO PREVENT, RESPOND TO, AND RECOVER FROM ACTS OF TERRORISM AND NATURAL DISASTERS; AND AUTHORIZING THE ACCEPTANCE OF THE FUNDS, UPON AWARD.

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WHEREAS, the State Administrative Agency (SAA) has grant funds of as much as $1,500,000.00 available from the 2016 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of the 2016 HSGP is to enhance the ability of governments to prevent, respond to, and recover from acts of terrorism and natural disasters; and

WHEREAS, the grant application includes a request for funding of five personnel positions and partial funding for one additional personnel position; and

WHEREAS, no matching contribution is required; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager and her designee are hereby authorized to submit a grant application in an amount not to exceed to $1,500,000.00 to the 2016 HSGP for grant funds from the SAA to assist the City in preventing, responding to, and recovering from acts of terrorism and natural disasters. The City Manager and her designee are hereby authorized to accept said grant, if awarded under substantially the same terms and conditions as applied for. The City Manager and her designee are further authorized to execute any and all documents necessary to effectuate said application and acceptance.

SECTION 2. Upon approval of this Ordinance, a new fund and internal order number will be created. The personnel complement of five employees set out in **Exhibit I** is hereby approved.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP

Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts, as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 28th day of January, 2016.

M A Y O R
Ivy R. Taylor

ATTEST:

Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

Martha G. Sepeda, Acting City Attorney

Agenda Item:	**14 (in consent vote: 4, 5, 7A, 7B, 9, 10A, 10B, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 30)**
Date:	01/28/2016
Time:	09:20:26 AM
Vote Type:	Motion to Approve
Description:	An Ordinance authorizing the submission of a grant application in an amount up to $1,500,000.00 to the State Administrative Agency for grant funds from the 2016 Homeland Security Grant Program to prevent, respond to, and recover from acts of terrorism and natural disasters; and authorizing the acceptance of the funds, upon award. [Erik J. Walsh, Deputy City Manager; Charles N. Hood, Fire Chief]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Treviño	District 1		x				x
Alan Warrick	District 2		x			x	
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6	x					
Cris Medina	District 7	x					
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x				

Attachment A: 2016 HSGP Grant Ordinance

OEM GRANT POSITION DESCRIPTIONS:

The following 5 positions have been approved by the State as authorized grant-funded positions:

- **Sr. Management Analyst** (0999) - Under administrative direction, this position reports to the Special Projects Manager. This position is responsible for managing Digital Sandbox and WebEOC software packages and data.

- **Sr. Management Analyst** (0999) - Under administrative direction, this position is responsible for maintaining regional planning and exercise requirements necessary to maintain grant compliance and eligibility.

- **Sr. Management Analyst** (0999) – (Funded under 2015 also) Under administrative direction, this position will develop and maintain a regional homeland security strategic plan, mutual aid agreements, and other special projects as necessary to support the Homeland Security Grant Program and the San Antonio Urban Area. This position also will support regional emergency management activities.

- **Management Analyst** (046) - Under administrative direction, this position is responsible for inventory management of grant funded assets; creating and compiling periodic reports related to grant funded materials and equipment; maintaining operational readiness of grant funded materials, machinery and equipment; and maintaining database of grant funded equipment and materials. This position will provide assistance with fiscal procurement and special projects related to grant reconciliation.

- **Accountant** (2220) - Under administrative direction, this position is responsible for processing grant management activities to include procurement, reimbursement processing, auditing support, and equipment tracking.

The following one (1) position is partially funded with SHSP and authorized under 2016 Emergency Management Grant Program (EMPG) :

- **Special Projects Manager** (0866) - Under general direction, is responsible for working within the Emergency, Financial & Governmental communities including technical experts, agency managers, and public safety department chiefs, City Officials, State and Federal Agencies in the management of the City's emergency management program. Implements the comprehensive all-hazard Emergency Management program, including Weapons of Mass Destruction (WMD)/Terrorist related activities within San Antonio.

SUITE OF HOMELAND SECURITY GRANT PROGRAMS:

1. Urban Area Security Initiatives (UASI) provides funds for unique planning, equipment, training, and exercise needs of high-threat, high-density 63 Urban Areas throughout the Nation, and assist them in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism.

2. State Homeland Security Grant (SHSP), provides program funds to support the implementation of Texas Homeland Security Strategies and law enforcement activities to address identified planning, equipment, training, and exercise necessary to prevent, protect, respond, and recover from acts of terrorism.

Exhibit I