

**CITY COUNCIL GOVERNANCE COMMITTEE MEETING  
MINUTES  
WEDNESDAY, MARCH 20, 2013  
1:00 PM  
MEDIA BRIEFING ROOM, CITY HALL**

Council Present:	Mayor Julián Castro, <i>Chair</i> Councilmember Diego Bernal, <i>District 1</i> Councilmember Ivy R. Taylor, <i>District 2</i> Councilmember David Medina Jr., <i>District 5</i> Councilmember Chris Medina, <i>District 7</i>
Staff Present:	Sheryl Sculley, <i>City Manager</i> ; Michael Bernard, <i>City Attorney</i> ; Leticia Vacek, <i>City Clerk</i> ; Peter Zaroni, <i>Deputy City Manager</i> ; Gloria Hurtado, <i>Assistant City Manager</i> ; Majed Al-Ghafry, <i>Public Works Director</i> ; Dr. Thomas Schlenker, <i>Metro Health Director</i> ; Grace Flores, <i>Metro Health</i> ; John Peterek, <i>Special Projects Manager</i> ; Adolph Zuniga, <i>Captain, SAPD</i> ; Rebekah Jamison, <i>Office of the City Clerk</i> ;
Others Present:	Councilmember Reed Williams; David Lent, <i>Director, Quarry Farmers Market</i> , Rich Marin, <i>Reporter, San Antonio Express News</i> ; Yolanda Arrellano, <i>Texas Restaurant Association</i>

**CALL TO ORDER**

Councilmember Ivy Taylor presided over the meeting and called the meeting to order.

**I. Approval of minutes from the February 20, 2013 Governance Committee Meeting.**

Councilmember D. Medina moved to approve the minutes of the February 20, 2013 Governance Committee Meeting as submitted. Councilmember Bernal seconded the motion. Motion carried unanimously by those present.

**II. Items requiring individual briefing(s)**

- a. Briefing and possible action on a request from Councilman Cris Medina, District 7, regarding Safe Streets San Antonio and a request from Councilman Diego Bernal, District 1, regarding safe access to schools.**  
Majed A. Al-Ghafry, Director, Public Works

Majed A. Al-Ghafry reported that Councilmember Cris Medina submitted a request for staff to research and recommend measures to address speeding along residential streets and areas with high pedestrian activity. He noted that the request involved the review of three key issues: 1) the speed hump approval process, 2) feasibility of implementing reduced speed limits and 3) reduced speed zones. He reported that Councilmember Bernal had submitted a request for staff to bring forward a policy or program that would increase safe access to schools.

Mayor Castro entered the meeting at this time.

Mr. Al-Ghafry responded to Key Issue 1:

- Staff recommends to modify the current speed hump process to become more data-driven to ensure that speed humps are installed at locations that have demonstrated excessive speeding and where speed humps will be effective in reducing the speed.
- Staff recommends to use a prioritization matrix and work closely with the Council Districts to program eligible speed hump locations for NAMP funding based on priority elements such as areas with speed related accidents and with proximity to pedestrian congregation like churches, schools, parks etc.
- Staff recommends a more aggressively promote the use of the traffic Calming Handbook in providing residents with other traffic calming options.

Mr. Al-Ghafry responded to Key Issue 2:

- Staff recommended reducing lawful speed limit on residential streets is not recommended because it has not been shown to be effective. However, if there is desire to lower speed limits on residential streets, staff believes it should be done citywide to provide a consistent message to roadway users and this can be a costly endeavor to implement, regulate and enforce.

Mr. Al-Ghafry responded to Key Issue 3:

- Establishing reduced speed zones around daycare facilities and Senior Centers is not recommended at this time. However, staff recommends pursuing the review and evaluation of other treatments to enhance driver awareness of pedestrian crossing areas such as Pedestrian Refuge Islands, High Intensity Pedestrian Activated Walk Signals (HAWKS) and other measures that enhance pedestrian safety while calming traffic.

Mr. Al-Ghafry reported that related to Councilmember Bernal's request, staff developed a strategy to help improve access to schools as follows:

- 1) Pilot Study for Inner City Public Schools relating to sidewalk and lighting needs. This effort would have two components:
  - An in-depth quantification of sidewalk and lighting needs has to be conducted to quantify the magnitude of needed improvements. Funding for this study can be discussed as part of the FY 2014 budget session.
  - Meeting with Schools and CPS Staff (or Consultant) can meet with all inner city public school districts to discuss the inventory of missing sidewalks and lighting needs around each school district and develop a plan. In conjunction with CPS, staff (or consultant) will engage with the school districts to discuss

the existing inventory of lighting around schools, planned improvements, and develop a strategic plan, if one does not exist. This effort will be discussed as part of the FY 2014 budget process, including staffing and other financial needs.

- 2) More aggressively pursue Safe Routes to School funding: Staff (or Consultant) would engage school districts and other community partners to more aggressively pursue this funding opportunity in the future
- 3) Sidewalk Strategy for Next Bond Program: Staff is recommending a strategy be developed for the 2017 Bond Program in order to explore funding inclusion for neighborhood sidewalks.

Councilmember C. Medina thanked Mr. Al-Ghafry for the work done to address safe street issues. He asked staff what other options there were for those neighborhoods not eligible for speed humps. Mr. Al-Ghafry responded that there were several options as stated in the handbook, like re-engineering of the streets, defining the streets and providing signage.

Councilmember C. Medina then moved on to the 2<sup>nd</sup> Request by asking what would be the additional resources. Mr. Al-Ghafry stated that the implementation, signage, infrastructure of it all, and keeping track of incident violations.

Sheryl Sculley, City Manager responded also by saying that the local streets are currently 30 MPH. She added that if the city wanted to lower the speed to 25 MPH, the city could petition the State.

Councilmember C. Medina said that the citizens and their neighborhoods wanted to raise awareness in providing safe streets and would like continued discussion on traffic control within neighborhoods.

Ms. Sculley recommended to take this item to Infrastructure and Growth and then bring back to Governance Committee.

After due consideration, Councilmember C. Medina moved to send said item to the Infrastructure and Growth Council Committee. Councilmember Bernal seconded the motion. Motion carried unanimously by those present.

**b. Staff Briefing and possible action on Vendor Permitting at Farmers Markets.**  
Dr. Thomas Schlenker, Director, Metro Health

Dr. Thomas Schlenker reported that Metro Health recommends amending Chapter 13 (Food and Food Handlers) of the Municipal Code so that the current four event limit for temporary food establishments not apply when a Farmers Market event sponsor/coordinator submits payment. This would be based on revised fee structure to the department on behalf of temporary food establishment(s) at their Farmers Markets. This would be accomplished by:

- 1) Defining event sponsors/coordinators as the organizers, sponsors, or coordinators for a special event with two or more temporary food establishments;
- 2) Making event sponsors/coordinators of Farmers Markets responsible for applying and submitting fees for all temporary food establishment permits at a market;
- 3) Removing the annual cap of 4 events per year on temporary food establishment permits for such vendors operation at Farmers Markets provided that the Farmers Market is coordinated by a Farmers Market Sponsor; and
- 4) Implementing a new fee structure based on the number of temporary food vendors operation at a Farmers Market and extending the permit's length to reduce frequency of permit application.

Dr. Schlenker said that in general, Farmers Market food establishments use minimal food preparation such as slicing, dicing, peeling, and simple heating or reheating and then give a free sample of their product to the consumer. Under current rules, vendors wishing to prepare, serve and sell dishes larger than sample size can operate as a mobile food establishment and abide by all the requirements of Chapter 13, Article IV Mobile Food Courts and Mobile Food Establishments, which include background checks, or as a temporary food establishment and be subject to a limit of four events per year. After an initial phase-in period of the changes approved by City Council in May 2012, several vendors that did not meet the new definition of Farmers Market/Flea Market/Trade Show food establishments had exhausted their temporary vendor permit to operate at four events per year. In addition, some markets and vendors raised concerns over the temporary food establishment fee structure and permitting process, which charges \$30.90 per stand, per day, per event, where event is defined as a single day at a market. Temporary food permits are only valid for a single event and must be pulled for each event a vendor participates in.

Gloria Hurtado stated that setting a cost at \$45 per vendor per location per month and extending the length of the permit to one month and requiring permits to be obtained through an Event Coordinator is what Metro Health is trying to accomplish.

Mayor Castro clarified that this was for the sale of prepared food at Farmers Markets not for the traditional fruits and vegetables. Mayor Castro noted that he was glad the adjustments were being made.

Ms. Hurtado stated that they would like this item to be forwarded directly to City Council for approval.

After a brief discussion, Councilmember C. Medina moved to place said item on the next City Council agenda. Councilmember Bernal seconded the motion. The motion carried unanimously.

### **III. Consideration of items for future meetings**

#### **a. Next Meeting Scheduled: April 17, 2013**

Mayor Castro announced that the next Governance Committee Meeting was scheduled for April 17, 2013.

There being no further discussion, Mayor Castro adjourned the meeting at 1:50 p.m.

**ATTEST:**

  
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*Leticia Vacek*  
City Clerk

  
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*Julian Castro*  
Mayor