

INFRASTRUCTURE AND GROWTH COUNCIL COMMITTEE MEETING MINUTES

WEDNESDAY, DECEMBER 18, 2013

11:30 AM

PLAZA ROOM B, MUNICIPAL PLAZA BUILDING

Members Present: Councilmember Rebecca Viagran, *District 3*
Councilmember Rey Saldaña, Chair, *District 4*
Councilmember Shirley Gonzales, *District 5*
Councilmember Ron Nirenberg *District 8*

Members Absent: Councilmember Cris Medina, *District 7*

Staff Present: Peter Zaroni, *Deputy City Manager*; Mike Frisbie, *Director of CIMS*; Roderick Sanchez, *Director of DSD*; John Jacks, *Assistant Director of DSD*; Pablo Martinez, *Engineer, DSD*; Erik Walsh, *Deputy City Manager*; Robert Murdock, *Director of OMA*; Ryan Cook, *Office of the City Clerk*

Also Present: Martha Mangum, *RECSA*; Rob Killen, *K&K Law Firm*

1. Citizens To Be Heard

There were no items addressed by citizens.

2. Approval of minutes of the November 20, 2013 Infrastructure and Growth Council Committee Meeting

Councilmember Nirenberg moved to approve the Minutes of the November 20, 2013 Infrastructure and Growth Council Committee Meeting. Councilmember Viagran seconded the motion. Motion carried unanimously by those present.

3. Briefing on the Unified Development Code (UDC) traffic mitigation requirements/improvements for development (overview of the Rough Proportionality Ordinance) [Roderick Sanchez, AICP, CBO, Director, Development Services Department]

Mr. Roderick Sanchez provided an overview of the Rough Proportionality Ordinance to include the following:

- History
- Traffic Impact Analysis (TIA)
- Bad Level of Service (LOS F)
- Good Level of Service (LOS A)
- Legal Background
- Code Change Process
- Roughly Proportionate Determination
- Example TIA-Step 1
- Example TIA-Step 2
- Example: Methodology and Comparison Steps 3 and 4

- Example 2: Nationwide
- Example 3: Two Creeks Residential
- Summary

Mr. Sanchez stated the purpose of a Traffic Impact Analysis (TIA) is to study the impacts a new development would have on an adjacent roadway system. He stated that the study included information regarding existing and projected traffic conditions prior to and following the development. He reported that traffic counts are conducted at affected intersections to determine the Level of Service (LOS). He added that the three listed examples were based on Peak Hour Trips (PHTS) generated with a corresponding study radius.

Councilmember Gonzales asked if bicycles and pedestrians were included in the TIA and if it was considered standard practice to include them. Mr. Sanchez replied that it was standard practice to include them. Councilmember Gonzales asked if the Trips he spoke of were Vehicle Trips. Mr. Sanchez confirmed that they were Vehicle Trips. He further stated that all LOS are taken into account per the Unified Development Code (UDC); however, this TIA used Vehicle Trips.

Councilmember Nirenberg asked if the formula for a TIA was based on the land use being proposed plus the square footage of the development. Mr. Sanchez confirmed that was correct. Councilmember Nirenberg asked where the formula was obtained and if it was a standard formula. Mr. Pablo Martinez replied that the formula was from an IT Manual. Discussion ensued regarding the TIA and the formula. Councilmember Nirenberg requested additional information regarding growth production and how it could affect a TIA.

Chairman Saldaña asked of a grandfathering process for existing developments. Mr. Sanchez replied that if the development has a valid TIA; a new TIA would not be needed.

No action was required for Item 3.

4. Briefing on Corridor Improvements study along S.W. Military Drive from US Highway 90 to Old Pearsall Road adjacent to Lackland Air Force Base [Mike Frisbie, Director, Capital Improvements management Services]

Mr. Mike Frisbie provided a briefing and update on the Corridor Improvements Study to include the following:

- Corridor Enhancements
- Project Scope
- Project Detail
- 5 Focus Areas
- Anticipated Milestone Schedule

Councilmember Gonzales asked if the initial project budget amount of \$75,000 was being used to fund the study. Mr. Frisbie confirmed that was correct.

Chairman Saldaña asked if the cost of the study was a reasonable expectation. Mr. Frisbie replied that it was reasonable.

Councilmember Nirenberg asked of the funding source and if Lackland AFB was going to participate. Mr. Peter Zanoni replied that Lackland AFB would not be participating. He also stated that half of the funding was gathered from project savings within the district and the other half was utilized from Neighborhood Access and Mobility Program (NAMP) Funds.

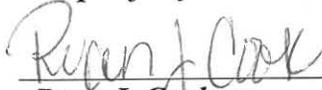
Chairman Saldaña asked Mr. Robert Murdock to speak of a Base Realignment and Closure (BRAC). Mr. Murdock reported that the National Defense Organization Bill prohibits the Department of Defense from planning for a BRAC. He added that the next possible BRAC is believed to be occurring in FY 2017. He indicated that Fort Sam Houston, Lackland AFB and Randolph Brooks AFB will be strongly positioned in a future BRAC to garnish additional missions as opposed to being at risk for closure.

No action was required for Item 4.

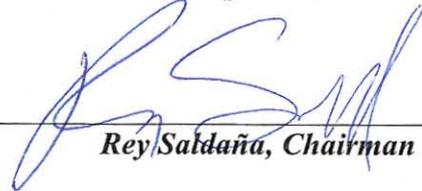
5. Adjourn

There being no further discussion, the meeting was adjourned at 12:52 p.m.

Respectfully Submitted,



Ryan J. Cook
Office of the City Clerk



Rey Saldaña, Chairman