PW:gg
2/12/2015
Item No. 16.

AN ORDINANCE 2015-02-12-0088

AUTHORIZING THE NEGOTIATION AND EXECUTION OF FOUR ON-CALL FACILITY PROGRAMMING SERVICES AGREEMENTS WITH AN INITIAL ONE-YEAR TERM WITH TWO, ONE-YEAR EXTENSIONS WITH ALVIDREZ ARCHITECTURE, DOUGLAS ARCHITECTS, INC., FACILITY PROGRAMMING AND CONSULTING AND ROBEY ARCHITECTURE, INC., EACH IN AN AMOUNT NOT TO EXCEED $400,000.00 PER YEAR PER FIRM, TO PROVIDE AS NEEDED PROGRAMMING AND MASTER PLANNING CONSULTING SERVICES FOR CITY-OWNED FACILITIES AND IMPROVEMENTS, CONSTRUCTION PROJECTS AND PLANNING PROJECTS LOCATED CITY WIDE.

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WHEREAS, currently the Transportation & Capital Improvements Department contracts with two consultants, Douglas Architects, Inc. and Facility Programming and Consulting to provide on-call facility programming services and are used on an as-needed basis for City projects, in connection with City capital improvements and transportation related projects; and

WHEREAS, these contracts have expired in January, 2015; and

WHEREAS, the services provided under this agreement include, but are not limited to the following:

- Programming for architectural design of new or existing buildings
- Site selections, planning size and location evaluation for optimal provision of services
- Development of detailed space needs analysis
- Meeting with multiple user groups to determine priorities, adjacencies best use of space
- Estimating, Financial modeling and implementation planning
- Benchmarking of best existing practices
- Sustainable building practices, energy conservation and feasibility of LEED or other environmental policies
- Code conformance, required overlays compliance
- Monitor design by future consultants to assure conformance to the program
- Master planning of multiple facilities and functions; and

WHEREAS, this Ordinance selects **Alvidrez Architecture, Douglas Architects, Inc., Facility Programming and Consulting** and **Robey Architecture, Inc.** for negotiation and execution of four on-call Facility Programming Services Agreements each in the amount not to exceed $400,000.00 per year per firm to provide as-needed programming and master planning consulting services for City-owned facilities and improvements, construction projects and planning projects located City wide; and

WHEREAS, each agreement is for an initial period of one year, with an option to extend each agreement for two (2) one-year extensions under the same terms and conditions at the City's discretion, as recommended by the Director of Transportation & Capital Improvements; and

WHEREAS, approval of this Ordinance will be a continuation of Council policy to utilize outside consultants for the purpose of assisting staff to complete projects and provide City services where staff or other resources are at insufficient levels; **NOW THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. **Alvidrez Architecture, Douglas Architects, Inc., Facility Programming and Consulting** and **Robey Architecture, Inc.** are hereby selected for negotiation and execution of four on-call Facility Programming Services Agreements to provide services on an as-needed basis for City projects, in connection with City capital improvements and transportation related projects.

SECTION 2. The City Manager or her designee is hereby authorized to negotiate and execute five on-call Professional Services Agreements with **Alvidrez Architecture, Douglas Architects, Inc., Facility Programming and Consulting** and **Robey Architecture, Inc.** each in an amount not to exceed $400,000.00 per contract period to provide as-needed programming and master planning consulting services for City-owned facilities and improvements, construction projects and planning projects located City wide.

SECTION 3. The following financial adjustments are hereby approved:

a) Funding for this ordinance will be identified when work orders are issued. If funding for any work orders is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Payment is limited to the amounts budgeted in the Operating and/or Capital Budget funding sources identified. All expenditures will comply with Operating and/or Capital Budgets for current and future fiscal years.

b) Payment not to exceed $400,000.00 per annual contract is authorized to be encumbered with a purchase order and made payable to **Alvidrez Architecture**, to provide programming and master planning consulting services.

c) Payment not to exceed $400,000.00 per annual contract is authorized to be encumbered with a purchase order and made payable to **Douglas Architects, Inc.**, to provide programming and master planning consulting services.

d) Payment not to exceed $400,000.00 per annual contract is authorized to be encumbered with a purchase order and made payable to **Facility Programming and Consulting**, to provide programming and master planning consulting services.

e) Payment not to exceed $400,000.00 per annual contract is authorized to be encumbered with a purchase order and made payable to **Robey Architecture, Inc.**, to provide programming and master planning consulting services.

f) The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager, or the City Manager's designee, correct allocation to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance shall be effective immediately upon passage by eight or more affirmative votes; otherwise, it shall be effective on the tenth day after passage.

PASSED AND APPROVED this **12th** day of **February, 2015.**

M A Y O R
Ivy R. Taylor

ATTEST:

Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

Martha G. Sepeda, Acting City Attorney