

# EDUCATIONAL EXCELLENCE COUNCIL COMMITTEE MEETING MINUTES

WEDNESDAY, OCTOBER 15, 2013

10:00 AM

PLAZA ROOM B, MUNICIPAL PLAZA BUILDING

**Members Present:** Councilmember Rey A. Saldaña, Chair, *District 4*  
Councilmember Shirley Gonzales, *District 5*  
Councilmember Elisa Chan, *District 9*

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**Members Absent:** Councilmember Ivy R. Taylor, *District 2*  
Councilmember Cris Medina, *District 7*

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**Staff Present:** Gloria Hurtado, *Assistant City Manager*; Melody Woosley,  
*Interim Director, Department of Human Services*; Mikel  
Brightman, *Human Services*; Kimberly Griffith, *Contract*  
*Administrator*; Denice Trevino, *Office of the City Clerk*; Ryan J.  
Cook, *Office of the City Clerk*

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**Also Present:** David Udovich, *SAISD*; Theresa Leal, *SAISD*

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## 1. Citizens To Be Heard

No citizens were present to speak.

## 2. Approval of minutes of the September 17, 2013 Educational Excellence Committee Meeting

Councilmember Chan moved to approve the Minutes of the September 17, 2013 Educational Excellence Council Committee Meeting. Councilmember Gonzales seconded the motion. Motion carried unanimously by those present.

## 3. Briefing on San Antonio Independent School District After School Challenge Program [David Udovich, Executive Director]

Gloria Hurtado, Assistant City Manager introduced David Udovich, Executive Director, San Antonio Independent School District.

Mr. Udovich provided a briefing and update of the After School Challenge Program offered within the San Antonio Independent School District. He presented the following:

- After School Challenge Program Purpose and Objective
- After School Challenge Program Providers
- Activities and Partners
- Meal Program
- Performance Measures
- STAAR Results- Comparison
- Passing Rates and Attendance
- Stride Academy (LTS) Comparison
- Stride Academy Attendance

- Historical Trends: Graduation Rate
- Historical Trends: Dropout Rate

Councilmember Gonzales requested clarification on the percentage of dropouts and the means of calculation. In response, Mr. Udovich stated that every student that begins the ninth grade SAISD is charged with graduating within the five year requirement. If SAISD fails to graduate said student; a graduation credit will not be awarded to SAISD. Discussion ensued on the calculation of dropouts.

Chairman Saldaña inquired about program funding. Mr. Udovich replied that \$1.3 million is received from the City; SAISD contributes \$300,000 from the Local Fund, and \$350,000 for the Meal Program. Chairman Saldaña inquired of the low attendance rate of middle school and high school students. Mr. Udovich responded that it is more difficult to attract those students due to extracurricular activities and at-home responsibilities.

Mr. Udovich introduced Theresa Leal, Program Coordinator. He stated that Ms. Leal monitors and visits each school site to ensure that partners are providing contracted services, as well as the school sites. He indicated that SAISD has become more aggressive at offering choices for students to help them succeed.

No action was required for Item 3.

**4. Briefing on Department of Human Services contract monitoring process** [Melody Woosley, Interim Director, Department of Human Services; Gloria Hurtado, Assistant City Manager]

Ms. Melody Woosley spoke of the Contract Monitoring Process and stated that SAISD has corrected all questionable areas and has been diligent in meeting requirements and goals. She presented the SA2020 Scorecard Measures to include the following:

- Contract Monitoring Objectives
- Contract Monitoring Process
- SA2020 Scorecard Measures

Councilmember Chan inquired of the reporting process and how often a formal review is conducted. Ms. Woosley replied that a review is conducted quarterly and is based on a risk assessment and scorecards. Councilmember Chan inquired if the agencies are informed of the review ahead of time. Ms. Woosley stated that they were informed and that a letter is sent with the date and time of the scheduled assessment. Councilmember Chan asked of determining an agency High Risk and how DHS integrates those results into the RFP Process. Ms. Woosley stated that it is based on Amount of funding being received, Past Performance, Financial stability, and Evaluation conducted by staff members. Councilmember Chan asked if a score was specifically assigned to Past Performance during the RFP Process. Ms. Hurtado replied that it was not, but a score is made as a funding recommendation. She stated that the score was based on the overall proposal, fiscal capacity, and contract monitoring. She further stated that the score now includes a performance metric that directly correlates with SA2020's Requirements that was not previously used. Councilmember Chan asked if the proposal is to include contract monitoring as part of the RFP Requirements and allocate certain points. Ms. Hurtado confirmed that the

recommendation is to make it an actual score and weigh it into the proposal score. Ms. Woosley added that the measures have become richer and more focused on the end result and impact.

No action was required on Item 4.

- 5. Briefing and possible action on the Head Start program related to: Policy manual and provider services plans, Refunding application for 2014-2015 and grant-related actions, Strategic planning goals and objective 2013-2014, and Safe environment certification.** [Melody Woosley, Interim Director, Department of Human Services; Gloria Hurtado, Assistant City Manager]

Ms. Woosley requested approval of the 2014-2015 Grant Refunding Application, 2013-2014 Strategic Planning Goals and Objectives, 2013-2014 Policy Manual and Service Plans, and Safe Environment Certification. She presented the following:

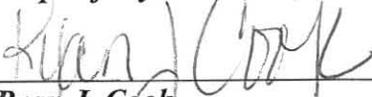
- Grant Refunding Applications
- Strategic Planning Process; Goals and Objectives
- Policy Manual and Service Plans
- Safe Environment Certification
- Monthly Program Report
- Recommendations

Councilmember Chan moved to forward said item to the full Council for consideration. Councilmember Gonzales seconded the motion. Motion carried unanimously by those present.

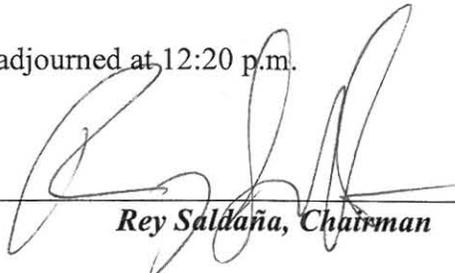
## 6. Adjournment

There being no further discussion, the meeting was adjourned at 12:20 p.m.

*Respectfully Submitted,*



**Ryan J. Cook**  
*Office of the City Clerk*



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**Rey Saldaña, Chairman**