

**Infrastructure & Growth Council Committee  
Meeting Minutes**

**Wednesday, September 15, 2010**

**10:00 a.m.**

**Municipal Plaza Room B**

**Members Present:** Councilmember Philip A. Cortez, *District 4, Chair*  
Councilmember David Medina, Jr., *District 5*  
Councilmember W. Reed Williams, *District 8*  
Councilmember Elisa Chan, *District 9*

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**Members Absent:** *None*

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**Staff Present:** T.C. Broadnax, *Assistant City Manager*; Rod Sanchez, *Planning & Development Services Director*; Earl Crayton, *Fire Marshal*; Barry Archer, *Planning & Development Services Assistant Director*; Chris Looney, *Planning & Development Services Interim Assistant Director*; Anthony Chukwudolue, *Public Works Assistant Director*; Susan Guinn, *Assistant City Attorney*; Griselda Sanchez, *Assistant City Attorney*; Ted Murphree, *Assistant City Attorney*; Brandon Smith, *Office of the City Clerk*

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**Others Present:** Bobby Perez, *Shelton & Valadez*; Michael Pate, *Sentry Security*

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**Call to Order**

Chairman Cortez called the meeting to order.

**1. Citizens to be Heard**

Citizens addressed the Committee during corresponding items.

**2. Approval of Minutes from the June 22, 2010 Infrastructure and Growth Council Committee Meeting**

Councilmember Medina moved to approve the Minutes of the June 22, 2010 Infrastructure and Growth Council Committee Meeting. Councilmember Williams seconded the motion. Motion carried unanimously.

**3. Briefing and possible action on the updates to the San Antonio Airport System's Rules document**

Presented by Frank Miller, Director, Aviation

Frank Miller reported that the original San Antonio Rules and Regulations document was approved by City Council in 1984 and revised in 1997. He stated that no comprehensive revision had been completed since that time and that the current document was outdated. He noted that it did not provide the necessary assistance to the Aviation Department in meeting current standards and challenges facing the Airport Industry. He provided an overview of the comprehensive revisions to include: Reorganization, New Regulations/Practices, and Major Updates.

Councilmember Chan moved to forward said item to the full Council for consideration. Councilmember Medina seconded the motion.

Councilmember Williams expressed concern with the Committee receiving the proposed revisions in the meeting without adequate time for review. He requested that the Committee postpone forwarding the document to the full Council for consideration and that said item be returned to the Committee for consideration at the next scheduled meeting.

Councilmember Chan withdrew her original motion and moved to bring said item back to the next scheduled Committee Meeting. Councilmember Medina seconded the motion. Motion carried unanimously.

Chairperson Cortez expressed concern with having received the document at the meeting and requested that this not occur in the future.

#### **4. Briefing on the Airport Shuttle Contract**

Presented by Frank Miller, Director, Aviation

Mr. Miller reported that on May 19, 2005, the City and SATRANS Joint Venture had entered into a contract for the operation of the downtown hotel shuttle service concession at SA International Airport. He stated that the SATRANS Joint Venture consisted of Centex Travel, Inc. and City Tours Inc. He noted that SATRANS had since agreed to dissolve the Joint Venture and that City Tours would take full responsibility of the shuttle services. The Aviation Department agreed to the reassignment of the contract to City Tours and stipulated that City Tours obtain a performance bond in the amount of \$87,000.00 for the contract term. He added that the Aviation Department proposed that the City Council approve assignment of the contract to City Tours and to exercise a one-year extension of the contract that would support City Tours' investment. Additionally, he noted that a motion was made for the issuance of a Request for Proposals after the one-year extension. Mr. Miller reported that City Tours has been current on all payments since assumption of the contract and that no complaints had been received from customers since November, 2009. He noted that City Tours had more than doubled the required payment to the City and has done an exceptional job maintaining the contract.

Councilmember Chan thanked Ed Torres, City Tours, for the exceptional job he has done and stated that she was pleased that the outcome was successful. She spoke in support of expediting a Request for Proposal (RFP) and stated that the City Council should have some input on the parameters of RFPs.

#### **5. Briefing and possible action to amend Article III (Heliports, Helistops) of Chapter 3 (Airports) of the San Antonio Municipal Code**

Presented by Frank Miller, Director, Aviation and Roderick Sanchez, Director, Planning & Development Services Department

Mr. Miller reported that per Article III of Chapter 3 of the San Antonio Municipal Code, a heliport and helistop cannot be located within 500 feet of an existing residential development, of other noise sensitive uses of any area zoned residential. Rod Sanchez informed the Committee that the Helicopter/Helistops Specific Use authorization ("S") could only be applied through a rezoning case and would allow the City Council to review a site plan on a case-by-case basis. It

would allow authorization helicopter/heliport stops in an area less than 500 feet. He noted that the City Council may also place conditions on the use through the "S" authorization.

Councilmember Williams spoke in support of the proposed amendment and moved to forward said item to the full Council for consideration. Councilmember Medina seconded the motion. Motion carried unanimously.

**6. Briefing and possible action on the amendment to allow electrified commercial barriers within the City of San Antonio city limits**

Presented by Rod Sanchez, Director, Planning and Development Services

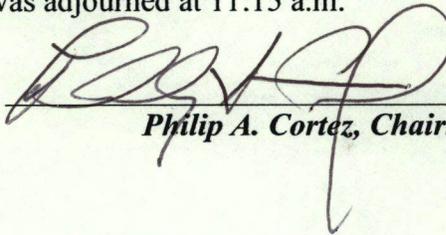
Mr. Sanchez provided information on the proposed amendment to Chapter 10, Electrical, Article XIV, and Electrical Code of the City Code by altering the existing "electrified fences" section and adding new ones and providing for violations, publications and an effective date. He reported that the electrified fence was a dual fence system for use only in industrial districts. He stated that a dual system consisted of a non-electrified fence with an electrified barrier six inches behind it. He noted that there were height requirements, warning signs and that barriers could only be activated during non-business hours.

Councilmember Williams spoke of the importance to communicating that dual fence system with an electrical barrier behind a non-electrified fence.

Councilmember Williams moved to forward said item to the full Council for consideration. Councilmember Chan seconded the motion. Motion carried unanimously.

**7. Adjourn**

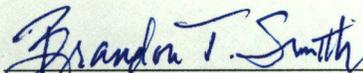
There being no further discussion, the meeting was adjourned at 11:15 a.m.



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*Philip A. Cortez, Chairman*

*Respectfully Submitted,*



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*Brandon T. Smith*  
*Office of the City Clerk*