

# QUALITY OF LIFE COUNCIL COMMITTEE MEETING MINUTES

TUESDAY, JUNE 14, 2011

1:30 PM

MUNICIPAL PLAZA ROOM B

**Members Present:** Councilmember Jennifer V. Ramos, Chair, *District 3*  
Councilmember Ivy R. Taylor, *District 2*  
Councilmember David Medina, Jr., *District 5*

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**Members Absent:** Councilmember Mary Alice P. Cisneros, *District 1*

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**Staff Present:** Peter Zanoni, *Assistant City Manager*; Maria Villagomez, *Office of Management & Budget Director*; Gloria Hurtado, *Community Initiatives Director*; Cindy Schoenmakers, *Community Initiatives Assistant Director*; Melody Woosley, *Community Initiatives Assistant Director*; Edward Gonzalez, *Community Initiatives Assistant Director*; Nina Nixon-Mendez, *Grants Monitoring Administrator*; Audrey Abed, *Head Start Administrator*; Hollis Young, *Deputy City Attorney*; Enid Howard, *Assistant City Attorney*; Shreya Shah, *Assistant City Attorney*; Chris Hebner, *Assistant City Attorney*; Denise Monday, *Assistant City Attorney*; Brandon Smith, *Office of the City Clerk*

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**Also Present:** Greg Long, *Booz Allen*; Leticia Martinez, *Booz Allen*; Melanie Thompson, *KGB Texas*; Betty Eckert, *Senior Task Force*; Wayne Sova, *Senior Task Force*; Dr. Yolanda Santos, *Senior Task Force*

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## 1. Citizens to be Heard

Citizens addressed the Committee during corresponding items.

## 2. Approval of Minutes of the May 11, 2011 Quality of Life Council Committee Meeting

Councilmember Medina moved to approve the Minutes of the May 11, 2011 Quality of Life Council Committee Meeting. Councilmember Taylor seconded the motion. Motion carried unanimously.

## INDIVIDUAL BRIEFING

### 3. Briefing and possible action on the progress of the Senior Center Services Study

Gloria Hurtado, Director, Community Initiatives; Peter Zanoni, Assistant City Manager

Melanie Thompson provided an overview of the Senior Center Services Study Project to include: 1) Definition of scope; 2) Project Timelines; 3) Stakeholder Outreach; 4) Senior Center Outreach; and 5) Senior Outreach.

## Citizens To Be Heard

**Dr. Yolanda Santos**, Senior Task Force Co-Chair, expressed concern that the role of the Senior Center Task Force has been lost in the process and they were unaware of their role. She noted that the Senior Task Force could be very helpful during this phase of the project and asked for clarification of their role and participation.

**Greg Long**, Booz Allen, stated that Booz Allen and KGB Texas were pleased to be involved with the project and noted that if there were any questions regarding roles and participation in the development process, to contact Booz Allen or KGB Texas.

**Betty Eckert**, Senior Task Force, stated that she was excited and pleased that the plan was moving forward. She requested that the Senior Task Force continue with the process and noted that their recommendations could be utilized.

Councilmember Taylor asked of the discussion regarding the role of the Senior Center Task Force in this process. Gloria Hurtado responded that there have been some individual meetings with Task Force Members, and that a focus-group with 10 Task Force Members had attended the most meetings in the process. She stated that staff has requested that the consultants meet with the Task Force to gain input on the process. Councilmember Taylor recommended that there be a specific discussion regarding the role of the Senior Task Force. She also recommended extending outreach to seniors beyond the Senior Centers and Nutrition Sites, suggested outreach to faith-based organizations.

Councilmember Medina concurred with Councilmember Taylor regarding faith-based organizations. He suggested including survey boxes for those seniors that still work and are unable to attend town hall meetings. Additionally, he requested the use of "senior-friendly" posters with large print.

Chairperson Ramos encouraged outreach to various organizations that provide assistance to the Senior Centers. She asked of the timeline regarding Senior Center visits and requested that once dates had been confirmed, that they be forwarded to the City Council for distribution to their constituents.

#### **4. Briefing and possible action on the Head Start Program to include proposed new and revised Head Start Policies and Procedures**

Gloria Hurtado, Director, Community Initiatives; Peter Zaroni, Assistant City Manager

Ms. Hurtado provided an overview of the Federal Review Update. She stated that Health and Human Services (HHS) will conduct follow-up visits: 1) Non-Compliances – October, 2011 (extension provided by HHS) and 2) Deficiency – November, 2011. She noted that staff requested approval of 12 new and 8 revised policies. She indicated that following approval of policy actions, Service Providers would develop direct service plans and procedural manuals. She added that implementation training would be provided to staff in August, 2011. Ms. Hurtado informed that Committee that more policies would be brought forth as policies are updated and made applicable to the program. Ms. Hurtado also reported that 3,325 Head Start Parent Surveys had been returned and that 98% indicated overall satisfaction.

Chairperson Ramos asked of the re-allocation of slots. Ms. Hurtado responded that the slot re-allocation project was on schedule for the up-coming school year with redistribution of slots.

Councilmember Taylor moved to approve the proposed new and revised policies. Councilmember Medina seconded the motion. Motion carried unanimously.

5. **Briefing and possible action to reprogram Housing and Urban Development (HUD) Section 108 loan funds and Community Development Block Grant (CDBG) for three separate projects as follows: a) Reprogram HUD Section 108 loan funds in an amount of \$268,089 to the Frank Garrett Community Center Facility Improvement Project; b) Reprogram CDBG funds in the amount of \$280,000 to the Blessed Sacrament Academy School Cafeteria Facility Improvement Project; and c) Reprogram CDBG funds in the amount of \$15,000 to the Miller Child Development Center Facility Improvement Project**

Nina Nixon-Mendez, Grants and Monitoring Administrator: Maria Villagomez, Director, Office of Management and Budget

Maria Villagomez provided an overview of three projects that have been identified for reprogramming of HUD 108 and CDBG Funds:

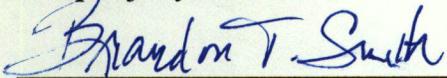
- ✦ Frank Garrett Multi-Service Community Center Facility Improvement Project
- ✦ Blessed Sacrament Academy Cafeteria Facility Improvement Project
- ✦ Miller Child Development Center Facility Improvement Project

Councilmember Taylor moved to forward said item to the full Council for consideration. Councilmember Medina seconded the motion. Motion carried unanimously.

## 6. Adjournment

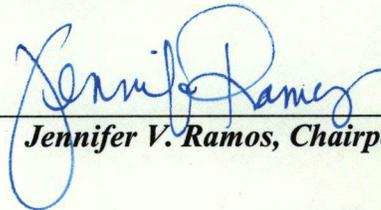
There being no further discussion, the meeting was adjourned at 2:32 p.m.

*Respectfully Submitted,*



**Brandon T. Smith**

*Office of the City Clerk*



**Jennifer V. Ramos, Chairperson**