CWK
09/18/14
Item No. 18

AN ORDINANCE 2014-09-18-0707

AUTHORIZING A CONTRACT FOR ELECTION SERVICES FOR THE NOVEMBER 4, 2014 SPECIAL ELECTION WITH THE BEXAR COUNTY ELECTIONS ADMINISTRATOR IN AN AMOUNT NOT TO EXCEED $122,407.31.

* * * * *

WHEREAS, on July 22, 2014, the City of San Antonio ordered a Special Election to be held on Tuesday, November 4, 2014 for the election of a City Council member for District 2; and

WHEREAS, the City of San Antonio has historically contracted with the Bexar County Elections Administrator to conduct its municipal elections jointly with other political subdivisions within the county and provide the services listed in Attachment 1; and

WHEREAS, it is now necessary to authorize a contract in accordance with Section 31.092 of the Texas Election Code, whereby the Bexar County Elections Administrator will provide election services to the City in connection with the Tuesday, November 4, 2014 Special Election; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager, or her designee, is authorized to execute a contract with Bexar County through the Bexar County Elections Administrator for conducting the Special Election to elect a City Council member for District 2 on Tuesday, November 4, 2014. A copy of the contract for election services, in substantially final form, is attached and incorporated as **Attachment 1.** The Joint Election Agreement, authorized by Ordinance No. 2014-07-22-0518, is attached as **Attachment 2**. The list of Early Voting Polling Places is attached as **Attachment 3**. The list of Election Day Precincts and Polling Places will be attached as **Attachment 4**, upon receipt from the Elections Administrator.

SECTION 2. Funds are authorized to be encumbered in Cost Center 2701010001 in the estimated amount of $122,407.31. Funds will be expended from General Ledger 5201030, entitled "Fees for Governmental Contractors," Fund 11, entitled "General Fund," with other General Ledger Accounts being utilized when appropriate. The funds are authorized to be payable to Bexar County for election services in connection with the Tuesday, November 4, 2014 Special Election. Bexar County shall refund to the City any and all City of San Antonio funds remaining after the payment of all election costs.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal

Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 4. The Bexar County Elections Administrator is also authorized to appoint election officials to serve as judges and clerks for Early Voting and Election Day, members of the Early Voting Ballot Board, Signature Verification Committee and Central Counting Station, in connection with the Special Election.

SECTION 5. The City of San Antonio will declare the results of the Special Election on Tuesday, November 18, 2014 at a special City Council meeting, to be ordered at a later date. The meeting will take place in the City Council Chambers located at 114 W. Commerce.

SECTION 6. This ordinance is effective immediately, upon passage by eight affirmative votes; otherwise, it is effective ten days from the date of passage.

PASSED AND APPROVED *this 18th day of September, 2014.*

M A Y O R
Ivy R. Taylor

ATTEST:

Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

for Robert F. Greenblum, City Attorney

Agenda Item:	**18 (in consent vote: 5, 7, 8, 9, 10, 11, 12, 13, 14, 16, 17, 18, 19, 21, 22, 23, 24)**
Date:	09/18/2014
Time:	10:37:52 AM
Vote Type:	Motion to Approve
Description:	An Ordinance authorizing a contract with the Bexar County Elections Office for Election Services for the November 4, 2014 Special City Election to fill the Vacancy in Council District 2. [Leticia M. Vacek, City Clerk]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Diego Bernal	District 1		x				
Keith Toney	District 2		x				x
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Mari Aguirre-Rodriguez	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x			x	

THE STATE OF TEXAS §
§ CONTRACT FOR ELECTION SERVICES
COUNTY OF BEXAR §

This Contract is entered into by and between the BEXAR COUNTY ELECTIONS ADMINISTRATOR ("ADMINISTRATOR") on behalf of Bexar County, a political subdivision of the State of Texas, and the CITY OF SAN ANTONIO ("CITY") (also, individually, a "Party" or, collectively, the "Parties"), pursuant to Texas Election Code Section 31.092.

RECITALS

CITY, by appropriate action of its governing body acting in accordance with all applicable laws, has called an election to be conducted by Bexar County on Tuesday, November 4, 2014, and desires that certain election services be provided by ADMINISTRATOR through her Elections Department.

ADMINISTRATOR has provided cost estimates for election services to be rendered by her office pursuant to the terms of this Contract and attached those cost estimates to this Contract.

CITY and ADMINISTRATOR want to enter into this Contract setting out the respective responsibilities of the Parties.

Accordingly, the Parties agree as follows:

ARTICLE I
PURPOSE

1.01. The Parties have entered into this Contract for election services described in Article II to be provided to CITY for its election to be held on November 4, 2014. The cost estimates for election services to be rendered by the ADMINISTRATOR pursuant to the terms of this Contract are set out in Exhibits "A" and "B", attached hereto and incorporated herein for all purposes.

ARTICLE II
SERVICES

2.01. ADMINISTRATOR agrees to provide to CITY the following general services:

(A) Procure and distribute election supplies, including, but not limited to, the preparation, printing, and distribution of ballots and sample ballots;

(B) Procure election judges and clerks for early voting and Election Day voting;

Attachment 1

(C) **Procure early voting polling places and Election Day polling places, as ordered;**

(D) **Procure, prepare, and distribute adequate election equipment and transport equipment to and from the initial polling locations, including early voting substations, for CITY;**

(E) **Distribute the lists of registered voters to be used in conducting the election, as provided by Bexar County Voter Registration pursuant to the request by CITY;**

(F) **Pay Election Day and early voting judges and clerks;**

(G) **Pay the judges for election night returns and early voting returns;**

(H) **Provide information for election officers;**

(I) **Provide general overall supervision of the election and advisory services;**

(J) **Prepare writ of election to election officers and notice of appointment to Presiding and Alternate judges, as required by law;**

(K) **Conduct early voting, in person and by mail, for CITY;**

(L) **Establish a Central Counting Station for the purpose of tabulating ballots;**

(M) **Provide such incidental related services as may be necessary to effect the election;**

(N) **Meet ADA requirements as the law relates to polling locations and voter assistance, etc.; and**

(O) **Provide for Central Count Tabulation (s):**

a. **Preparation and programming of the ballots on the AIS 650 Optical Scanner,**
b. **Preparation and tabulation of votes from the iVotronic Voting System.**

ARTICLE III
SCHEDULE FOR PERFORMANCE OF SERVICES

3.01. Specific services to be provided related to the general services identified in Article II will be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV
SERVICES NOT PROVIDED BY COUNTY

4.01. ADMINISTRATOR shall have no responsibility for ensuring the passage of the appropriate Election Order by the CITY, publishing and/or posting the election notice as required by the Texas Election Code Section 4.003, or canvassing election results. ADMINISTRATOR shall have no responsibility as custodian of CITY'S election records.

ARTICLE V
TERM

5.01. Except as hereinafter set out, the term of this Contract will be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI
COST OF SERVICE AND BILLING

6.01. In consideration for the services provided hereunder by ADMINISTRATOR, CITY shall pay ADMINISTRATOR the actual cost of performing the services, including any overtime incurred by ADMINISTRATOR'S employees. CITY shall deposit with ADMINISTRATOR $122,407.31 **no later than September 8, 2014, to cover the estimated pro rata cost.**

6.02. If the actual election costs exceed CITY'S deposit, the difference between the actual costs and the deposit will be paid by CITY within 30 days after receiving an itemized invoice from ADMINISTRATOR. Payment must be made by check payable to the Bexar County Clerk and mailed to:

Jacquelyn F. Callanen
Bexar County Elections Administrator
203 W Nueva St., Ste. 3.61
San Antonio, Texas 78207-4505

6.03. Any monies remaining after the payment of all costs of elections bills will be the property of the CITY and returned to it.

ARTICLE VII
GENERAL PROVISIONS

7.01. This Contract will be construed under and in accordance with the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in Bexar County, Texas.

7.02. If any one or more of the provisions contained in this Contract is for any reason be held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provision, and this Contract will be construed as if the invalid, illegal, or unenforceable provision had never been contained in the Contract.

7.03. This Contract constitutes the sole and only agreement of the Parties and supersedes any prior understanding or written or oral agreement between the Parties respecting the written subject matter.

7.04. No amendment, modification, or alteration of this Contract will be binding unless it is in writing, dated subsequent to the date hereof and executed by the Parties.

ARTICLE VIII
BACKGROUND CHECKS

8.01 ADMINISTRATOR has conducted all criminal background checks required by Texas Election Code § 129.051(g).

SIGNED this _____day of _____ 2014.

ELECTIONS ADMINISTRATOR

BY: _____
JACQUELYN F. CALLANEN

CITY OF SAN ANTONIO

BY: _____
PRINT: _____
TITLE: _____

APPROVED AS TO LEGAL FORM:

SUSAN REED
CRIMINAL CITY ATTORNEY
BEXAR COUNTY, TEXAS

BY: _____
LARRY L. ROBERSON
ASSISTANT CRIMINAL CITY
ATTORNEY- CIVIL DIVISION

COSA EXHIBIT "A" 4-Nov-14

I	Early Voting	Units	Cost Per Unit	Estimated	TOTALS
A	**REMUNERATION**				
	REMUNERATION SUMMARY				
	NUMBER OF JUDGES	1			
	HOURS WORKED	80	$12.00	$960.00	
	HOURS WORKED OVERTIME	45	$18.00	$810.00	
	NUMBER OF CLERKS	5			
	HOURS WORKED	80	$10.50	$4,200.00	
	HOURS WORKED OVERTIME	45	$15.75	$3,543.75	
	JUDGES DAILY RETURN FEE				
	NUMBER OF TRIPS	12			
	COST PER TRIP		$7.50	$90.00	
	COST PER CREW	CC		$9,603.75	
	NUMBER OF SITES	41			
	WAGES			$393,753.75	
	TOTAL FICA			$30,122.16	
	TEMP AGENCY MARKUP		15.59%	$66,082.25	
	TOTAL REMUNERATION			$489,958.17	**$489,958.17**
B	**PRINTING**				
	PRINTING OF EARLY VOTING SUPPLIES				
	FORMATTING STYLE	216	$50.00	$10,800.00	
	COST OF BALLOTS		$0.40	$0.00	
	BALLOTAR PROGRAMMING		$750.00	$750.00	
	NUMBER OF BALLOTS	34,000		$13,600.00	
	COST OF SAMPLE BALLOTS		$0.05		
	NUMBER OF SAMPLE BALLOTS	250,000		$12,500.00	
	Freight		$0.00	$0.00	
	TOTAL PRINTING			$37,650.00	**$37,650.00**
C	**MAIL**				
	NUMBER OF WHITE ENVELOPES	35,000	$0.09	$3,150.00	
	NUMBER APPLICATIONS	20,000	$0.05	$1,000.00	
	NUMBER OF CARRIER ENVELOPES	35,000	$0.09	$3,150.00	
	NUMBER OF TRANSPORT ENVELOPES	35,000	$0.09	$3,150.00	
	NUMBER OF POSTAGE STAMPS	35,000	$0.60	$21,000.00	
	TOTAL MAIL			$31,450.00	**$31,450.00**
D	**TEMPORARY WORKERS**				
	NUMBER OF TEMP EMPLOYEES/MAIL	10			
	HOURS WORKED	305	$9.75	$29,737.50	
	NUMBER OF MONTHS	2			
	WORKMANS COMP UNEMPLOYEMENT		$49.33	$986.60	
	iVotronic PREPARATION				
	NUMBER OF TEMPORARY EMPLOYEES	0	$10.00		
	HOURS WORKED	36		$0.00	
	WAREHOUSE				
	NUMBER OF TEMPORARY EMPLOYEES	4			
	HOURS WORKED	330	$9.75	$12,870.00	
	WORKMANS COMP UNEMPLOYEMENT		$49.33		
	NUMBER OF MONTHS	3		$591.96	
	FICA			$3,259.47	
	TOTAL TEMP EMPLOYEE COST			$47,445.53	**$47,445.53**
E	**RENTAL**				
	NUMBER OF SITES	41			
	NUMBER OF SITES COSTS	3	$500.00	$1,500.00	
	NUMBER OF iVOTRONICS	9	$118.90	$43,874.10	
	NUMBER OF iVOTRONICS - ADA	1.5	$143.05	$8,797.58	
	NUMBER OF PEBS	160	$7.50	$1,200.00	
	NUMBER OF PROVISIONAL BAGS USED	41	$6.00	$246.00	
	NUMBER OF BAGS AND SEAL	41	$1.50	$61.50	
	NUMBER OF COMPUTERS	41	$100.00	$4,100.00	
	NUMBER OF TABLES	12	$10.00	$120.00	
	NUMBER OF CHAIRS	36	$2.50	$90.00	
	NUMBER LOCKS ,CHAINS	41	$5.00	$205.00	
	TOTAL RENTAL			$60,194.18	**$60,194.18**
F	**STAFFTIME**				
	DAILY RETURNS				
	NUMBER OF EMPLOYEES	14	$30.00		
	HOURS WORKED (DAYS X NO. HOURS)	85		$35,700.00	
	FICA 7.65			$90.22	
	TOTAL WAGES			$35,790.22	
	PRO RATA COST	1			
	TOTAL STAFFTIME			$35,790.22	**$35,790.22**
G	**E.B.B.AND S.V.C.**				
	EARLY BALLOT BOARD				
	NUMBER OF BOARD MEMBERS	20			
	HOURS WORKED	30	$12.00	$7,200.00	
	SIGNATURE VERIFICATION COMM.				
	NUMBER OF MEMBERS	0			
	HOURS WORKED	0	$12.00	$0.00	
	TOTAL WAGES			$7,200.00	
	UNEMPLOYMENT			$0.08	
	FICA 7.65			$550.80	
	PRO RATA COST	1			
	TOTAL E.B.B. AND S.V.C. COST			$7,750.88	**$7,750.88**
H	**PUBLICATION POLLING PLACES**				
	EXPRESS NEWS	1.5	$36,000.00	$54,000.00	
	LA PRENSA	1	$6,500.00	$6,500.00	
	PRO RATA COST	1		$0.00	
	TOTAL PUBLICATION			$60,500.00	**$60,500.00**
I	**MISCELLANEOUS**				
	NUMBER OF LABELS	74	$15.00	$1,110.00	
	NUMBER OF CELL PHONES	41	$35.00	$1,435.00	
	SHRINK WRAP COST	0	$50.00	$0.00	
	TRAINING CLASS FOR E.V. JUDGES				
	NUMBER OF JUDGES	0			
	NUMBER OF HOURS	4	$20.00	$80.00	
	WRITS AND MAILOUTS TO JUDGES				
	ENVELOPES AND POSTAGE	300	$0.45	$135.00	
	NUMBER OF KITS	41	$50.00	$2,050.00	
	TOTAL MISCELLANEOUS			$4,810.00	**$4,810.00**
K	**SUMMARY OF E.V. COST**				
	REMUNERATION			**$489,958.17**	**$489,958.17**
	PRINTING OF E.V. SUPPLIES			**$37,650.00**	**$37,650.00**
	MAIL			**$31,450.00**	**$31,450.00**
	TEMPORARY EMPLOYEE COST			**$47,445.53**	**$47,445.53**
	RENTAL			**$60,194.18**	**$60,194.18**
	STAFFTIME			**$35,790.22**	**$35,790.22**
	E.B.B.AND S.V.C. COST			**$7,750.88**	**$7,750.88**
	MISCELLANEOUS			**$4,810.00**	**$4,810.00**
	PUBLICATION			**$60,500.00**	**$60,500.00**
	EARLY VOTING COST SUBTOTAL			**$775,548.98**	**$775,548.98**
	TOTAL EARLY VOTING COST				
	10% CONTRACT FEE EARLY VOTING			**$77,554.90**	**$77,554.90**
	Grand Total Early Voting			**$853,103.87**	**$853,103.87**

COSA EXHIBIT "B" 4-Nov-14

	Election Day	Units	Cost Per Unit	Estimated	TOTALS
II	**REMUNERATIONS**				
A	NUMBER OF JUDGES	1			
	HOURS WORKED	15	$12.00	$180.00	
	NUMBER OF CLERKS	4			
	HOURS WORKED	15	$10.50	$630.00	
	FICA 7.65 FOR JUDGES AND CLERKS			$61.97	
	TOTAL WAGES JUDGES and CLERKS			$871.97	
	NUMBER OF SITES	307	$871.97	$267,693.26	
	SECURITY	14			
	HOURS WORKED	18	$30.00	$7,560.00	
	FICA 7.65 FOR SECURITY			$578.34	
	TOTAL WAGES SECURITY			$8,138.34	
	TOTAL REMUNERATION			$275,831.60	
	REMUMERATIONS TOTAL			$275,831.60	**$275,831.60**
B	**ELECTION NIGHT RETURNS**				
	NUMBER OF SITES RETURNS	307	$25.00	$7,675.00	
	NUMBER OF KITS	307	$40.00	$12,280.00	
	TOTAL KITS AND RETURNS			$19,955.00	**$19,955.00**
C	**RENTAL**				
	NUMBER OF iVOTRONICS	1,650	$118.90	$196,185.00	
	NUMBER OF iVOTRONICS - ADA	307	$143.05	$43,916.35	
	NUMBER OF COMMPACS	347	$80.00	$27,760.00	
	NUMBER OF PEBS	1,228	$7.50	$9,210.00	
	NUMBER OF PROVISIONAL BAGS	307	$6.00	$1,842.00	
	TABLES	50	$10.00	$500.00	
	CHAIRS	150	$2.50	$375.00	
	TRAFFIC CONES	25	$1.20	$30.00	
	SHRINK WRAP COST	0	$50.00	$0.00	
	NUMBER OF BALLOT BOXES	25	$1.45	$36.25	
	COST OF BAG SEALS	307	$1.50	$460.50	
	TOTAL RENTAL			$280,315.10	**$280,315.10**
D	**TRANSPORTATION**				
	MOVERS	347	$130.00	$45,110.00	
	TRUCK RENTAL	7	$600.00	$4,200.00	
	PRO RATA COST	1			
	TRANSPORTATION			$49,310.00	**$49,310.00**
	TRANSPORTATION TOTAL			$0.00	
E	**PROGRAMMING, EQUIPMENT, TECHNICAL SERVICES**				
	PERSONNEL COST ON SITE TECHS	90	$300.00	$27,000.00	
	TEMP AGENCY MARKUP		15.59%	$4,209.30	
	PROGRAMMING	10	$1,500.00	$15,000.00	
	VOICE FILES	1	$10,200.00	$10,200.00	
	CENTRAL COUNTING STATION JUDGE	8	$25.00	$200.00	
	REGIONAL SENDING SITES	1	$560.00		
	NUMBER OF SITES/PERSONNEL	8		$4,480.00	
	CENTRAL COUNTING STATION MGR HRS	25	$40.00	$1,000.00	
	TABULATION SUPERVISOR HOURS	12	$35.00	$420.00	
	ASST TO TAB. SUPERVISOR HOURS	12	$25.00	$300.00	
	COMPUTER COST	0	$5,500.00	$0.00	
	TABULATION SOFTWARE	0	$25,800.00	$0.00	
	AIS 650 OPTICAL SCANNERS	2	$7,600.00	$15,200.00	
	PUBLIC TEST	1	$50.00	$50.00	
	PREVENTIVE MAINT. INSP	0	$2,600.00	$0.00	
	PICK AND DELIVERY	0	$20.00	$0.00	
	PRO RATA COST	1			
	INFORMATION SERVICES			$78,059.30	
	TOTAL PETS			$78,059.30	**$78,059.30**
F	**ELECTION DEPARTMENT STAFF**				
	NUMBER OF EMPLOYEES	14	$30.00		
	HOURS WORKED	15		$6,300.00	
	FICA 7.65			$481.95	
	PRO RATA COST	1			
	TOTAL STAFFTIME WAGES			$6,781.95	**$6,781.95**
G	**TEMPORARY EMPLOYEE**				
	NUMBER OF EMPLOYEES (POST ELEC.)	20			
	HOURS WORKED	22	$10.00	$4,400.00	
	PRO RATA COST			$0.00	
	WORKMANS COMP UNEMPLOYEMENT	1	$49.33	$986.60	
	PHONE BANK RATE PER HOUR	1	$10.00	$0.00	
	HOURS WORKED	12			
	NUMBER OF EMPLOYEES	40		$4,800.00	
	TEMPORARY EMPLOYEE COST	40		$10,186.60	
	FICA 7.65	1		$779.27	
	TOTAL TEMP EMPLOYEE COST	1		$10,965.87	**$10,965.87**
H	**PUBLICATION**				
	EXPRESS NEWS ACCURACY TEST	1	$342.00	$342.00	
	LA PRENSA	0	$0.00	$0.00	
	PRO RATA COST	1			
	TOTAL PUBLICATION			$342.00	**$342.00**
I	**MISCELLANEOUS**				
	NOTIFICATION TO JUDGES/payroll	2,400	$0.42	$1,008.00	
	POLLING SITE RENTAL	150	$210.00	$31,500.00	
	CELL PHONES AND AIRTIME	302	$30.00	$9,060.00	
	TOTAL MISCELLANEOUS			$41,568.00	**$41,568.00**
J	**SUMMARY ELECTION DAY COST**				
	REMUNERATIONS			**$275,831.60**	**$275,831.60**
	ELECTION KITS AND RETURNS			**$19,955.00**	**$19,955.00**
	RENTAL			**$280,315.10**	**$280,315.10**
	STAFFTIME			**$6,781.95**	**$6,781.95**
	PRINTING COST			**$0.00**	**$0.00**
	INFORMATION SERVICES			**$78,059.30**	**$78,059.30**
	TEMPORARY EMPLOYEE COST			**$10,965.87**	**$10,965.87**
	PUBLICATION			**$342.00**	**$342.00**
	TRANSPORTATION			**$49,310.00**	**$49,310.00**
	MISCELLANEOUS			**$41,568.00**	**$41,568.00**
	ELEC. DAY COST SUBTOTAL			**$763,128.82**	**$763,128.82**
	TOTAL ELECTION DAY			**$763,128.82**	**$763,128.82**
	10% CONTRACT FEE			**$76,312.88**	**$76,312.88**
	Grand Total Election Day			**$839,441.70**	**$839,441.70**

COSA 4-Nov-14

	TOTAL	ESTIMATE
Early Voting Grand Total	$853,103.87	$853,103.87
Election Day Grand Total	$839,441.70	$839,441.70
Total For Early Voting and Election Day	$1,692,545.58	$1,692,545.58
Pro Rata Share 7.23%	$122,407.31	$122,407.31
Amount of Deposit	$122,407.31	$122,407.31
(Overpaid)/Underpaid		

JOINT ELECTION AGREEMENT

This Agreement is entered into by and between Bexar County Elections Administrator ("ADMINISTRATOR"), acting on behalf of Bexar County; with Edwards Aquifer Authority ("EAA"); Edgewood Independent School District ("EISD"); Somerset Independent School District ("SISD"); South San Antonio Independent School District ("SSAISD"); the City of Converse ("COC"); the City of Fair Oaks Ranch (COFOR"); the City of Kirby ("COK"); the City of San Antonio ("COSA"); the City of Schertz (COS"); the City of Windcrest ("COW"); Bexar County W.C.I.D.# 10 (BCWCID#10) and Green Valley Special Utility District ("GVSUD"); ESD #10 ("ESD") they may also be referred to, individually, as an "Entity" or, collectively, as the "Entities," acting by and through their duly appointed and qualified representatives, pursuant to Texas Election Code Section 271.002(a), for the November 4, 2014 election.

WHEREAS, EAA will conduct a general election on Tuesday, November 4, 2014; and

WHEREAS, EISD will conduct a general election on Tuesday, November 4, 2014; and

WHEREAS, SISD will conduct a general election on Tuesday, November 4, 2014; and

WHEREAS, SSAISD will conduct a general election on Tuesday, November 4, 2014; and

WHEREAS, COC will conduct a general election on Tuesday, November 4, 2014; and

WHEREAS, COFOR will conduct a bond election on Tuesday, November 4, 2014; and

WHEREAS, COK will conduct a special election for Crime Prevention on Tuesday, November 4, 2014; and

WHEREAS, COSA will conduct a special to Fill an Unexpired Term election on Tuesday, November 4, 2014; and

WHEREAS, COS will conduct a general and special election on Tuesday, November 4, 2014; and

WHEREAS, COW will conduct a general election on Tuesday, November 4, 2014; and

WHEREAS, BCWCID#10 will conduct a general election on Tuesday, November 4, 2014;

WHEREAS, GVSUD will conduct a general election on Tuesday, November 4, 2014; and

WHEREAS, ESD will conduct a general election on Tuesday, November 4, 2014; **and**

WHEREAS, Section 271.002(a) of the Texas Election Code authorizes two or more political subdivisions to enter into an agreement to hold elections jointly in the election precincts that can be served by common polling places; and

WHEREAS, the Entities desire that a joint election be held in order to provide a convenient, simple, and cost-saving election to the voters in their respective jurisdictions; and

Attachment 2

WHEREAS, the Entities desire to enter into an agreement setting out their respective duties and responsibilities for the November 4, 2014 election;

NOW THEREFORE, it is agreed that the Entities will hold a joint election on Tuesday, November 4, 2014 (the "Joint Election") under the following terms and conditions:

I.

The Entities are each required to enter into their own separate contract with ADMINISTRATOR for election services and will hold elections jointly with other Entities in the election precincts that can be served by common polling places, using joint election officer and clerks as ADMINISTRATOR determines is necessary and appropriate.

II.

The Entities agree to conduct early voting jointly. ADMINISTRATOR will arrange for and handle early voting in person and by mail for the Joint Election in accordance with her contracts with those Entities.

III.

The Entities agree that a single ballot, containing all the measures and offices to be voted on at a particular polling place, shall be used in this Joint Election.

IV.

Each Entity is responsible for its own posting of public notices in connection with the Joint Election. ADMINISTRATOR shall be responsible for publishing a Notice of Election in a newspaper of general circulation in the territory as required of all the Entities under Section 4.003 of the Election Code, and each Entity shall pay ADMINISTRATOR its proportionate share of the publishing cost.

V.

Each Entity is responsible for paying ADMINISTRATOR for any and all other election costs, as applicable to the specific Entity and agreed upon by separate contract for election services between each Entity and ADMINISTRATOR.

VI.

ADMINISTRATOR will tabulate the ballots and provide a set of copies of the affidavit page of each return along with the returns of the election, as agreed upon by separate contract between each Entity and ADMINISTRATOR.

VII.

Each Entity will be responsible for canvassing its respective precinct returns for the Joint Election.

VIII.

The Entities agree to comply with any and all applicable state and federal record retention statutes. Each Entity shall be the custodian of its respective election records.

IX.

If an Entity determines not to participate in the Joint Election to be held on Tuesday, November 4, 2014, because it has no contested positions, the nonparticipating Entity shall promptly notify ADMINISTRATOR and the other Entities, and this Agreement shall be automatically amended to delete the nonparticipating Entity as a party to the Agreement.

X.

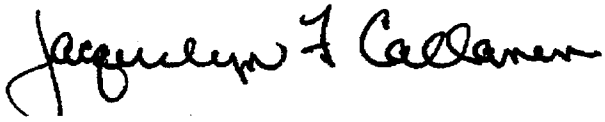
The undersigned persons are the duly authorized signatories of their Entities, and their signatures represent acceptance of the terms and conditions of this Agreement, as passed and approved by their respective governing bodies.

XI.

This Agreement may be executed in two or more counterparts. Together the counterparts shall be deemed an executed original instrument. The Entities may execute this Agreement and exchange counterparts of the signature pages by means of facsimile transmission, and the receipt of executed counterparts by facsimile transmission shall be binding on the Entities. Following a facsimile exchange, the Entities shall promptly exchange original signature pages.

SIGNED and AGREED this _____ day of _____, 2014.

BEXAR COUNTY ELECTIONS ADMINISTRATOR



_____

Jacquelyn F. Callanen

ENTITY: _____

BY: _____

TITLE: _____

JOINT GENERAL ELECTION
ELECCION CONJUNTO
NOVEMBER 4, 2014
4 de noviembre de 2014

THE HOURS OF EARLY VOTING WILL BE: (LAS HORAS Y FECHAS DE VOTACION ADELANTADA SERAN:)

Mon., Oct. 20 thru Fri., Oct. 24, 2014.....8:00 a.m. to 6:00 p.m.
Lunes 20 de octubre hasta el viernes 24 de octubre de 2014.....8:00 a.m. to 6:00 p.m.
Sat., Oct. 25, 2014.....8:00 a.m. to 8:00 p.m.
Sábado 25 de octubre de 2014.....8:00 a.m. to 8:00 p.m.
Sun., Oct. 26, 2014.....12:00 noon to 6:00 p.m.
Domingo 26 de octubre de 2014.....12:00 noon to 6:00 p.m.
Mon., Oct. 27 thru Fri., Oct. 31, 2014.....8:00 a.m. to 8:00 p.m.
Lunes 27 de octubre hasta el viernes 31 de octubre de 2014.....8:00 a.m. to 8:00 p.m.

October 20, 2014 – October 31, 2014

SUN	MON	TUES	WED	THURS	FRI	SAT
19	20 ******	21 ******	22 ******	23 ******	24 ******	25 ******* ****
26 *******	27 ******	28 *******	29 *******	30 *******	31 *******	1
2	3	**4 ELECTION DAY**				

Legend: ****** Indicates dates open for early voting

Main Early Voting Location: (Localidad Principal de Votación Adelantada:)

BEXAR COUNTY JUSTICE CENTER..... 300 Dolorosa
DEAFLINK available for the hearing impaired

In addition to the main early polling place, early voting will be conducted at the following locations: (Además de la localidad principal, votación adelantada se llevara a cabo en las siguiente localidades:)

BROOKHOLLOW LIBRARY.....530 Heimer Rd.
CASTLE HILLS CITY HALL... (SE CORNER OF COUNCIL CHAMBERS).....209 Lemonwood Dr.
CLAUDE BLACK CENTER.....2805 East Commerce
CODY LIBRARY.....11441 Vance Jackson
COLLINS GARDEN LIBRARY.....200 North Park
CONVERSE ED KNEUPPER JUSTICE CENTER.....402 S. Seguin Rd.
COPERNICUS COMMUNITY CENTER.....5003 Lord Rd.
EAST CENTRAL ISD ADMIN BUILDING.....6634 New Sulphur Springs Rd.

Provided by Bexar County
As of 08/29/2014

Attachment 3

ENCINO PARK COMMUNITY CENTER.....1923 Encino Rio
FAIR OAKS RANCH CITY HALL.....(COUNCIL CHAMBERS).....7286 Dietz Elkhorn
GREAT NORTHWEST LIBRARY.....9050 Wellwood
HENRY A. GUERRA, JR. LIBRARY.....7978 W Military Dr.
JOHN IGO LIBRARY.....13330 Kyle Seale Parkway
JOHNSTON LIBRARY ..... 6307 Sun Valley Drive
JULIA YATES SEMMES LIBRARY @ Comanche Lookout Park.....15060 Judson Rd.
LAS PALMAS LIBRARY..... 515 Castroville Rd.
LEON VALLEY CONFERENCE CENTER.....6421 Evers Rd.
LION'S FIELD.....2809 Broadway
MAURY MAVERICK, JR. LIBRARY.....8700 Mystic Park
MCCRELESS LIBRARY.....1023 Ada Street
MEMORIAL LIBRARY.....3222 Culebra
MIGUEL CARRILLO, JR. ELEMENTARY.....500 Price Ave.
MISSION LIBRARY.....3134 Roosevelt Ave.
NORTHSIDE ACTIVITY CENTER.....7001 Culebra
NORTHWEST VISTA COLLEGE.....3535 N. Ellison Dr.
OLMOS CITY - CITY HALL.....120 El Prado W.
PALO ALTO COLLEGE.....1400 W. Villaret Blvd.
PARMAN LIBRARY@ Stone Oak.....20735 Wilderness Oak
PRECINCT 1 SATELLITE OFFICE.....3505 Pleasanton Rd.
SAN ANTONIO COMMUNITY COLLEGE...(ECO Centro Bldg).....1802 N. Main
SHAVANO PARK CITY HALL....(COUNCIL CHAMBERS).....900 Saddletree Ct.
SOMERSET HIGH SCHOOL.....7650 South 1604 West, Somerset
SOUTHSIDE ISD ADMIN BLDG....(BOARD ROOM).....1460 Martinez-Losoya
SOUTH PARK MALL.....2310 S.W. Military
THOUSAND OAKS/EL SENDERO LIBRARY.....4618 Thousand Oaks
TOBIN LIBRARY @ OAKWELL.....4134 Harry Wurzbach
UNIVERSAL CITY – CITY HALL.....2150 Universal City Blvd.
UTSA...(Bexar Room).....1 UTSA Circle
WINDCREST TAKAS PARK CIVIC CENTER.....9310 Jim Seal Dr.
WONDERLAND MALL OF THE AMERICAS @ CROSSROADS.....4522 Fredericksburg

Subject to change
(Sujeto a cambio)

For more information, contact the Office of the Bexar County Elections Administrator, Jacquelyn F. Callanen, at (210) 335-VOTE (8683).
(Para mas información, comuníquese con la Oficina de la Administradora de Elecciones del Condado de Bexar, Jacquelyn F. Callanen, al teléfono (210) 335-VOTE (8683)).

Provided by Bexar County
As of 08/29/2014

CITY OF SAN ANTONIO
SPECIAL ELECTION TO FILL THE VACANCY IN COUNCIL DISTRICT 2
TUESDAY, NOVEMBER 4, 2014
ELECTION DAY POLLING SITES

PRECINCT/ PRECINTO	LOCATION AND ADDRESS	
	Sites Subject to Change by Bexar County	
1126	St. Philip of Jesus Catholic Church (Hall)	122 E. Lambert St.
3178	Alamo Heights United Methodist Church	825 E Basse Rd.
4002	Poe Middle School	814 Aransas Ave.
4003	Davis Scott YMCA	1213 Iowa St.
4004	Bowden Elementary	515 Willow St.
4005	Bowden Elementary	515 Willow St.
4006	Bowden Elementary	515 Willow St.
4007	Wilshire Elementary	6523 Cascade Pl.
4008	Lamar Elementary	201 Parland
4009	Wheatley Middle School	415 Gabriel
4010	Wheatley Middle School	415 Gabriel
4011	Wheatley Middle School	415 Gabriel
4012	Smith Elementary	823 S. Gevers
4014	Poe Middle School	814 Aransas Ave.
4021	Clear Spring Elementary	4311 Clear Spring
4029	Smith Elementary	823 S. Gevers
4030	M.L. King Academy	3501 Martin Luther King
4035	Mount Calvary Lutheran Church	308 Mount Calvary Dr.
4036	Hirsch Elementary	4826 Sea Breeze
4037	M.L. King Academy	3501 Martin Luther King
4039	M.L. King Academy	3501 Martin Luther King
4040	Cameron Elementary School	3635 Belgium Lane
4041	W.W. White Elementary	545 S. W.W. White Rd.
4042	Sam Houston High School	4635 E. Houston
4043	Cameron Elementary School	3635 Belgium Lane
4044	Wilshire Elementary	6523 Cascade Pl.
4045	East Terrell Hills Elementary	4415 Bloomdale
4047	Krueger Middle School	438 Lanark Dr.
4049	Ed White Middle School	7800 Midcrown Dr.
4063	Park Village Elementary	5855 Midcrown
4065	Paschall Elementary	6351 Lakeview Dr.
4068	Metzger Middle School	7475 Binz-Engleman Rd.
4070	Sinclair Elementary	6126 Sinclair Rd.
4075	Poe Middle School	814 Aransas Ave.
4076	Park Village Elementary	5855 Midcrown
4077	Sinclair Elementary	6126 Sinclair Rd.
4082	Sam Houston High School	4635 E. Houston
4083	Clear Spring Elementary	4311 Clear Spring
4084	Sam Houston High School	4635 E. Houston
4091	Mount Calvary Lutheran Church	308 Mount Calvary Dr.
4102	Krueger Middle School	438 Lanark Dr.
4103	Lamar Elementary	201 Parland
4106	Park Village Elementary	5855 Midcrown
4110	Lamar Elementary	201 Parland
4111	Cameron Elementary School	3635 Belgium Lane
4113	W.W. White Elementary	545 S. W.W. White Rd.
4117	Tobin Library @ Oakwell	4134 Harry Wurzbach
4119	Lamar Elementary	201 Parland
4120	Wilshire Elementary	6523 Cascade Pl.
4122	Lamar Elementary	201 Parland
4123	Bowden Elementary	515 Willow St.
4125	Mount Calvary Lutheran Church	308 Mount Calvary Dr.
4128	Lamar Elementary	201 Parland
4131	Royal Ridge Elementary	5933 Royal Ridge Dr.
4134	Royal Ridge Elementary	5933 Royal Ridge Dr.

Attachment 4

As of 09/16/2014
SUBJECT TO CHANGE

CITY OF SAN ANTONIO
SPECIAL ELECTION TO FILL THE VACANCY IN COUNCIL DISTRICT 2
TUESDAY, NOVEMBER 4, 2014
ELECTION DAY POLLING SITES

PRECINCT/ PRECINTO	LOCATION AND ADDRESS	
	Sites Subject to Change by Bexar County	
4135	East Terrell Hills Elementary	4415 Bloomdale
4139	Wilshire Elementary	6523 Cascade Pl.
4141	M.L. King Academy	3501 Martin Luther King
4142	Park Village Elementary	5855 Midcrown
4147	Mount Calvary Lutheran Church	308 Mount Calvary Dr.
4149	Royal Ridge Elementary	5933 Royal Ridge Dr.
4154	Ed White Middle School	7800 Midcrown Dr.
4156	Woodlake Elementary	5501 Lake Bend East
4159	China Grove City Hall	2412 FM 1516 S.
4161	Paschall Elementary	6351 Lakeview Dr.
4163	Northampton Community Center	8265 Manderly Pl.
4166	Park Village Elementary	5855 Midcrown
4175	Krueger Middle School	438 Lanark Dr.
4177	James Bode Recreation Center	900 Rigsby
4178	Lamar Elementary	201 Parland
4180	Ray D Corbett Jr High School (SCUC)	12000 Ray Corbett Dr
4181	Krueger Middle School	438 Lanark Dr.
4183	Lamar Elementary	201 Parland
4184	Lamar Elementary	201 Parland
4186	Lamar Elementary	201 Parland
4190	Metzger Middle School	7475 Binz-Engleman Rd.
4193	Metzger Middle School	7475 Binz-Engleman Rd.
4206	Royal Ridge Elementary	5933 Royal Ridge Dr.
4207	Sinclair Elementary	6126 Sinclair Rd.
4212	Sinclair Elementary	6126 Sinclair Rd.
4220	Sam Houston High School	4635 E. Houston

As of 09/16/2014
SUBJECT TO CHANGE

TUESDAY, NOVEMBER 4, 2014
SPECIAL CITY ELECTION

Leticia M. Vacek, City Clerk

Item 18
September 18, 2014

Purpose

- This Ordinance will approve the Contract for Election Services with Bexar County in the amount of $122,407.31 for the Special Election scheduled for November 4, 2014 to fill the District 2 Vacancy.
  - Services included in the Contract:
    - Procuring and distributing election supplies, to include the printing and distribution of mail ballots;
    - Hiring, training, and paying Election Judges, Clerks, and other election personnel;
    - Programming Election equipment to be utilized during Early Voting and Election Day; and
    - Tabulating Election Returns
- This Contract will also establish Early Voting and Election Day Polling Sites.

Election Calendar
November 4, 2014 Special Election

Monday, October 6, 2014	**5:00 p.m.** – Last day to Register to Vote in the November Special City Election.
Monday, October 20, 2014	First day of Early Voting by Personal Appearance.
Friday, October 31, 2014	Last day of Early Voting by Personal Appearance.
Tuesday, November 4, 2014	**ELECTION DAY**; 7:00 a.m. to 7:00 p.m.
Tuesday, November 18, 2014	**2:00 p.m.** – Special Called Council Meeting to Canvass Election Results.

Early Voting Sites
November 4, 2014 Special Election

Sites Subject to Change

Bexar County Justice Center	Julia Yates Semmes Library	San Antonio Community College – Eco Centro Bldg.
Brookhollow Library	Las Palmas Library	
Castle Hills City Hall	Leon Valley Conf. Center	
Claude Black Center	Lion's Field	Shavano Park City Hall
Cody Library	Maury Maverick, Jr. Library	Somerset High School
Collins Garden Library	McCreless Library	Southside ISD Admin Bldg.
Converse Ed Kneupper Justice Center	Memorial Library	South Park Mall
Copernicus Comm. Center	Miguel Carrillo, Jr. Elementary	Thousand Oaks/El Sendero Library
East Central ISD Admin. Bldg.	Mission Library	Tobin Library @ Oakwell
Encino Park Community Center	Northside Activity Center	Universal City – City Hall
Fair Oaks Ranch City Hall	Northwest Vista College	UTSA (Bexar Room)
Great Northwest Library	Olmos City – City Hall	Windcrest Takas Park Civic Center
Henry A. Guerra, Jr. Library	Palo Alto College	Wonderland Mall of the Americas @ Crossroads
John Igo Library	Parman Library @ Stone Oak	
Johnston Library	Precinct 1 Satellite Office	

Election Day Polling Sites
November 4, 2014 Special Election

Alamo Heights United Methodist Church	Krueger Middle School	Royal Ridge Elementary
Bowden Elementary	Lamar Elementary	Sam Houston High School
Cameron Elementary	M.L. King Academy	Sinclair Elementary
China Grove City Hall	Metzger Middle School	Smith Elementary
Clear Spring Elementary	Mt. Calvary Lutheran Church	St. Philip of Jesus Catholic Church (Hall)
Davis Scott YMCA	Northampton Comm. Center	Tobin Library @ Oakwell
East Terrell Hills Elementary	Park Village Elementary	W.W. White Elementary
Ed White Middle School	Paschall Elementary	Wheatley Middle School
Hirsch Elementary	Poe Middle School	Wilshire Elementary
James Bode Recreation Center	Ray D. Corbett Jr. High School	Woodlake Elementary

Coordination/Recommendation

- This Ordinance was coordinated with the City Attorney's Office and the Bexar County Elections Office.
- Recommend adoption of the Ordinance approving a Contract with Bexar County for Election Services related to the November 4, 2014 Special City Election.