

**SAN ANTONIO/BEXAR COUNTY
JOINT COMMISSION ON TRUANCY
MEETING MINUTES
MONDAY, MAY 19, 2014
11:30 A.M.
MEDIA BRIEFING ROOM, CITY HALL**

Members Present: Councilmember Rey A. Saldaña, Chair, *Council District 4*
John W. Bull, *Presiding Judge, Municipal Court*
Rogelio Lopez, *Justice of the Peace, Bexar County, Precinct 4*
Jill Mata, *Chief Assistant Criminal District Attorney, Bexar County*
Laura Parker, *Judge, 386th District Court, Bexar County*
Jeanne Russell, *Chief Strategist, SA2020*
Mike Villarreal, *State Representative, Texas Legislature, District 123*
Brian T. Woods, *Superintendent, Northside ISD*

Members Absent: Lisa Jarrett, *Judge, 436th District Court, Bexar County*; Leticia Van de Putte, *Senator, Texas Legislature*

Staff Present: Jo Ann Flores, *Assistant City Attorney*; Veronica M. Zertuche, *Deputy City Attorney*; Ana Acevedo, *Education Policy Administrator, Office of the City Manager*; Denice Trevino, *Office of the City Clerk*

Also Present: Clarissa Chavarria, *Judge, Municipal Court*; Judge Gomez for Lisa Jarrett; Seth Mitchell, *Assistant County Manager, Bexar County*; Meghan Regis, *Director of Constituent Services for Representative Mike Villarreal*; Vicky Sullivan, *Director, Northside Independent School District*; Terra Tucker, *Policy Analyst for Senator Whitmire*

Call to Order

Chairman Saldaña called the meeting to order and introduced Ana Acevedo as the City's Education Policy Administrator.

1. Citizens to be Heard

There were no items addressed by citizens.

2. Approval of Minutes of the April 14 and the April 24, 2014 San Antonio/Bexar County Joint Committee on Truancy Meetings

Jill Mata moved to approve the minutes of the April 14 and April 24, 2014 San Antonio/Bexar County Joint Committee on Truancy Meetings. Representative Villarreal seconded the motion. Motion carried unanimously by those present.

3. Individual Briefing for Discussion and Possible Action

- a. Briefing Regarding Addendum to the Master Interlocal Agreement with Bexar County Relating to Uniform Truancy Case Management [Judge Rogelio Lopez, Jr. Justice of the Peace, Bexar County, Precinct 4]

Judge Lopez stated that the Master Interlocal Agreement Addendum (Addendum) between the City of San Antonio and Bexar County was approved by the San Antonio/Bexar County Joint Committee on Truancy on April 24, 2014. He noted that said Addendum was unanimously approved by Bexar County Commissioner's Court on April 29, 2014, effective immediately. He asked of the timeline for consideration of the Addendum by City Council. Veronica Zertuche replied that said Addendum would be submitted to the City of San Antonio (COSA) Governance Council Committee on May 21, 2014 and to the full City Council on May 29, 2014 for consideration. Judge Lopez noted that the Bexar County Juvenile Probation Board (Board) approved a Transfer Order for Jurisdiction of all Truancy Cases from Bexar County to COSA Municipal Court. He mentioned that said Transfer Order would be signed once the Addendum was approved by the COSA City Council.

Chairman Saldaña stated that the next step required the Committee to develop strategies for implementation of the Uniform Policy on Truancy Prevention for the City of San Antonio (City) and Bexar County (County) for the next School Year.

- b. Briefing on Bexar County School districts' Student Truancy & Non-Attendance Report [Jeanne Russell, Chief Strategist, SA2020; Dr. Brian Woods, Superintendent, NISD]

Jeanne Russell stated that the Data Collection and Recording Working Group (Group) was charged to review existing School Attendance Policies, develop consistent metrics for gathering data, and develop a Uniform Policy for School Record-Keeping and Administrative Procedures. She stated that the Group submitted six questions to School Administrators of Bexar County School Districts. She noted that Vicky Sullivan convened a meeting of the Administrators to formulate answers to the questions posed. She reported that said Administrators completed an inventory of data collected by their School District to look for reporting consistencies among all School Districts. She noted that many consistencies existed for the data collected. She mentioned that additional data specific to School Districts varied according to School District Size. She stated that Administrators reviewed reports produced by School Districts and identified those which would best serve the Court. She noted that School District Administrators provided consensus recommendations. She stated that the recommendations would be presented at the next meeting of Bexar County School District Superintendents and the Group. She added that Administrators would formalize the recommendations once input was received from all School Districts.

Chairman Saldaña asked of the response of Administrators to differing Prevention and Intervention Measures (Measures) presented. Dr. Sullivan stated that Administrators were in agreement with most of the Measures presented. She mentioned that recommendations made by School Districts were incorporated into the Group's Recommended Standard Minimum Measures of Alert, Track, Teach, Engage, Notify and Defer (A.T.T.E.N.D.) which identified the sequence of implementation. She added that different terms used by School Districts had the same meaning resulting in collection of the same data.

Chairman Saldaña asked if the Administrators had reviewed the Proposed Measures. Dr. Sullivan replied that Administrators were provided with a draft copy of said Measures and invited to provide input via email.

Chairman Saldaña asked of School Districts, such as Harlandale Independent School District (HISD), that did not identify relevant Public Education Information Management Systems (PEIMS) Codes. Dr. Sullivan replied that some School Districts utilized other systems to record data. She stated that HISD recorded data utilizing the Student Information System. Brian Woods added that reporting of Attendance Data at the State Level was not mandatory.

Chairman Saldaña asked if all School Districts would be asked to utilize PEIMS Codes. Dr. Sullivan replied that the Measures included all that were recommended by every School District but not every School District recommended every Measure. Jeanne Russell suggested gathering data that was considered most important. Representative Villarreal stated that this presented an opportunity to identify the most effective measures. He noted that a Systematic Analysis of the implementation of the Prevention/Intervention Measures and Student Outcomes did not exist. Ms. Russell recommended that the Bexar County Superintendents vet the 16 Prevention/Intervention Measures identified at their next meeting. Dr. Woods stated that a consensus of Measures to be utilized should be identified to ensure the fidelity of the data recorded. Dr. Sullivan noted that some Measures were not applicable in certain School Districts.

Judge Lopez asked Judge Bull if the Measures met Statutory Requirements. Judge Bull replied that all Statutory Requirements would be met. Judge Parker stated that all School Districts were applying some if not all of the Measures identified. Ms. Russell noted that the School Districts were committed to the development of Uniform Measures.

- c. Discussion of Upcoming Action/Next Steps of the San Antonio/Bexar County Joint Committee on Truancy [Councilman Rey Saldaña, City of San Antonio, District 4]

Chairman Saldaña suggested scheduling a meeting with the Superintendents following the Press Conference. Chairman Saldaña stated that he would meet with Judge Wolff and Mayor Castro to discuss the Committee's Progress before the Press Conference.

Dr. Woods suggested that: 1) Superintendents review the Committee's Progress and the proposed Prevention/Intervention Measures; and 2) Superintendents discuss the Measures identified with School Administrators.

Chairman Saldaña asked if a meeting of the Group and School Administrators was scheduled. Jeanne Russell replied that said meeting would be held at the end of June or in early August 2014.

Dr. Woods stated that he would schedule a meeting with the Subcommittee and Bexar County Superintendents in the next three weeks to review the Committee's Progress.

Judge Parker asked of plans to include the Edgewood and Southside School Districts. Dr. Woods stated that an attempt for inclusion of these School Districts would be made.

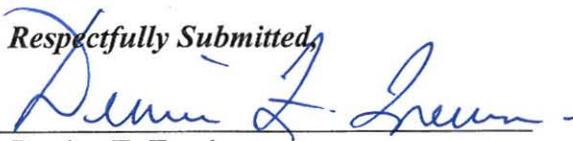
Dr. Woods asked of Case Management Assistance provided to School Districts and the number of Case Managers to be funded. Victor Vinton stated that current funding would support 50 Case Managers.

Judge Parker noted that there were Probation Officers at 20 campuses who could serve as Case Managers.

4. Adjourn

There being no further discussion, the meeting was adjourned at 12:43 p.m.


Rey Saldaña, Chair

Respectfully Submitted,

Denice F. Trevino
Office of the City Clerk