

AN ORDINANCE

99796

**AUTHORIZING AN ADVISORY SERVICES AGREEMENT IN THE AMOUNT OF \$110,000.00 BETWEEN THE CITY OF SAN ANTONIO AND THE URBAN LAND INSTITUTE (ULI), TO DEVELOP A CONCEPT PLAN AND RECOMMEND MARKETING AND DEVELOPMENT STRATEGIES FOR THE EAST COMMERCE STREET CORRIDOR, BETWEEN IH-37 AND MONUMENTAL.**

\* \* \* \* \*

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager, Interim City Manager, Deputy City Manager, the Assistant City Manager or an Assistant to the City Manager are hereby authorized to execute an Advisory Services Agreement for the amount of \$110,000.00, to perform services related to the development of a concept plan and recommending marketing and development strategies for the East Commerce Street Corridor, between IH-37 and Monumental. Attachment 1 is attached hereto for informational purposes only; final execution of the Agreement shall be contingent upon review by the Office of the City Attorney and compliance with all internal City regulations, including but not limited to SBEDA requirements.

**SECTION 2.** Funds in the amount of \$110,000.00 are authorized to be encumbered in Fund 29-026000 (Office of Management and Budget) in Index Code 262683 entitled "Fees To Professional Contractors-Inner City" made payable to the Urban Land Institute.

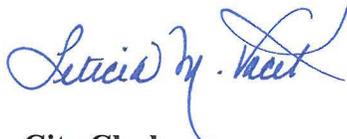
**SECTION 3.** The final allocations in this Ordinance are subject to approval by the Director of Finance of the City of San Antonio. The Director may, subject to concurrence by the City Manager, Deputy City Manager, the Assistant City Manager or an Assistant to the City Manager,

correct allocation to specific Index Codes and fund numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This ordinance shall take effect on October 3, 2004.

**PASSED AND APPROVED** this 23<sup>rd</sup> day of September, 2004.

Attest:

  
City Clerk

  
M A Y O R  
EDWARD D. GARZA

APPROVED AS TO FORM:

  
for City Attorney



# Agenda Voting Results

Name: 38. 99796

Date: 09/23/04

Time: 11:59:34 PM

Vote Type: Multiple selection

**Description:** 38. An Ordinance authorizing an Advisory Services Agreement in the amount of \$110,000.00 between the City of San Antonio and The Urban Land Institute (ULI), to develop a concept plan and recommend marketing and development strategies for the East Commerce Street corridor, between IH-37 and Monumental. [Presented by Emil R. Moncivais, Director, Planning; Jelynne LeBlanc Burley, Assistant City Manager]

**Notes:** Motioned: RICHARD PEREZ    Seconded: RON H. SEGOVIA    Notes:

Voter	Group	Status	Yes	No	Abstain
ROGER O. FLORES	DISTRICT 1		x		
JOEL WILLIAMS	DISTRICT 2		x		
RON H. SEGOVIA	DISTRICT 3		x		
RICHARD PEREZ	DISTRICT 4		x		
PATTI RADLE	DISTRICT 5		x		
ENRIQUE M. BARRERA	DISTRICT 6		x		
JULIAN CASTRO	DISTRICT 7		x		
ART A. HALL	DISTRICT 8		x		
CARROLL SCHUBERT	DISTRICT 9		x		
CHIP HAASS	DISTRICT_10	Not present			
MAYOR ED GARZA	MAYOR		x		

**PROFESSIONAL SERVICES AGREEMENT  
FOR**

**URBAN LAND INSTITUTE ADVISORY SERVICES AGREEMENT**

STATE OF TEXAS           §  
  §  
COUNTY OF BEXAR       §

This Agreement is entered into by and between the City of San Antonio, a Texas Municipal Corporation (hereinafter referred to as "City") acting by and through its City Manager, pursuant to Ordinance No. 99796 passed and approved on the 23<sup>RD</sup> day of SEPTEMBER, 2004, and The Urban Land Institute, by and through its Vice President, Mary Beth Corrigan (hereinafter referred to as "Consultant"), both of which may be referred to herein collectively as the "Parties".

The Parties hereto severally and collectively agree, and by the execution hereof are bound, to the mutual obligations herein contained and to the performance and accomplishment of the tasks hereinafter described.

**I. DEFINITIONS**

As used in this Agreement, the following terms shall have meanings as set out below:

"City" is defined in the preamble of this Agreement and includes its successors and assigns.

"Consultant" is defined in the preamble of this Agreement and includes its successors.

"Director" shall mean the acting director of City's Planning Department.

**II. TERM**

2.1 Unless sooner terminated in accordance with the provisions of this Agreement, the term of this Agreement shall commence upon the execution of this agreement and terminate upon submission to the City of the Consultant's final report.

### III. SCOPE OF SERVICES

Consultant agrees to provide the services described in this Article III entitled Scope of Services in exchange for the compensation described in Article IV. Compensation.

To provide a panel of persons composed of members of the Institute and others who collectively have a varied and broad experience and knowledge applicable to the particular problems to be considered, including the planning, development and redevelopment of land and the ownership, management and financing of real property.

To arrange for the panel members to visit the location upon which its recommendations are sought for a period of not less than five days, starting on or about November 14, 2004. During that time the panel, directly and through its staff, will study the designated area; consult with public and private officials, representatives of other relevant organizations, and other individuals familiar with the problems involved; and prepare its report, conclusions and recommendations which will be presented to the Sponsor and its invited guests in oral form at the close of the on-site assignment.

To provide the Sponsor with a written report of the study, its conclusions and recommendations. The Sponsor will be furnished 200 copies of the report, including such exhibits as may be necessary to augment the text. Additional copies of the report, if ordered before the termination of the panel assignment, will be provided at the cost of printing, mailing and handling.

To absorb the travel and living expenses of its panel and staff while on site.

All work performed by Consultant hereunder shall be performed to the satisfaction of Director of City's Planning Department. The determination made by Director shall be final, binding and conclusive on all Parties hereto. City shall be under no obligation to pay for any work performed by Consultant, which is not satisfactory to Director. City shall have the right to terminate this Agreement, in accordance with Article VII. Termination, in whole or in part, should Consultant's work not be satisfactory to Director; however, City shall have no obligation to terminate and may withhold payment for any unsatisfactory work, as stated herein, even should City elect not to terminate.

City agrees to:

To furnish each panel member, in not less than 15 days in advance of the panel meeting, such pertinent background data in the form of reports, plans, charts, etc., as may be presently available or readily developed for the preliminary study of the panel, prior to its inspection on site. Three copies are to be sent to the Vice President of Advisory Services at ULI.

To arrange, insofar as possible, to have appropriate persons, including public and private officials, representatives of the relevant organizations, and others, available for the purpose of consulting with and furnishing information to the panel on specific matters relevant to the assignment as may be necessary and advisable during the period of the panel's visit.

To provide transportation and guides to be used by the panel for any necessary inspection of the study area and its environs and to assist the Institute staff in making advance arrangements for hotel accommodations for the Institute panel and staff and supporting the panels activities while they are on site.

#### **IV. COMPENSATION TO CONSULTANT**

4.1 In consideration of Consultant's performance in a satisfactory and efficient manner, as determined solely by Director, of all services and activities set forth in this Agreement, City agrees to pay Consultant an amount not to exceed one hundred ten thousand dollars (\$110,000.00) as total compensation, to be paid to Consultant as follows:

- 4.11 Fifty thousand dollars (\$50,000) to be paid upon the signing of this agreement.
- 4.12 Fifty five thousand dollars (\$55,000) to be paid one week prior to the panel's arrival on site.
- 4.13 Five thousand dollars (\$5,000) to be paid upon submission of the Consultant's final report to the City.

4.2 No additional fees or expenses of Consultant shall be charged by Consultant nor be payable by City. The parties hereby agree that all compensable expenses of Consultant have been provided for in the total payment to Consultant as specified in section 4.1 above. Total payments to Consultant cannot exceed that amount set forth in section 4.1 above, without prior approval and agreement of all parties, evidenced in writing and approved by the San Antonio City Council by passage of an ordinance therefore.

4.3 Final acceptance of work products and services require written approval by City. The approval official shall be Director. Payment will be made to Consultant following written approval of the final work products and services by Director. City shall not be obligated or liable under this Agreement to any party, other than Consultant, for the payment of any monies or the provision of any goods or services.

#### **V. OWNERSHIP OF DOCUMENTS**

The Consultant shall hold the copyright to the document and may make such use of the report as it may deem desirable. It is further understood that the City may make such use of the report prepared of the panel's findings and recommendations as it may deem desirable, and the City herewith specifically agrees that the consultant may publish

and disseminate such report or any part thereof in conjunction with its research and educational programs.

## VI. RECORDS RETENTION

6.1 Consultant and its subcontractors, if any, shall properly, accurately and completely maintain all documents, papers, and records, and other evidence pertaining to the services rendered hereunder (hereafter referred to as "documents"), and shall make such materials available to the City at their respective offices, at all reasonable times and as often as City may deem necessary during the Agreement period, including any extension or renewal hereof, and the record retention period established herein, for purposes of audit, inspection, examination, and making excerpts or copies of same by City and any of its authorized representatives.

6.2 Consultant shall retain any and all documents produced as a result of services provided hereunder for a period of four (4) years (hereafter referred to as "retention period") from the date of termination of the Agreement. If, at the end of the retention period, there is litigation or other questions arising from, involving or concerning this documentation or the services provided hereunder, Consultant shall retain the records until the resolution of such litigation or other such questions. Consultant acknowledges and agrees that City shall have access to any and all such documents at any and all times, as deemed necessary by City, during said retention period. City may, at its election, require Consultant to return said documents to City prior to or at the conclusion of said retention.

6.3 Consultant shall notify City, immediately, in the event Consultant receives any requests for information from a third party, which pertain to the documentation and records referenced herein. Consultant understands and agrees that City will process and handle all such requests.

## VII. TERMINATION

7.1 For purposes of this Agreement, "termination" of this Agreement shall mean termination by expiration of the Agreement term as stated in Article II. Term, or earlier termination pursuant to any of the provisions hereof.

7.2 Termination Without Cause. This Agreement may be terminated by either party upon 30 days written notice, which notice shall be provided in accordance with Article VIII. Notice.

7.3 Termination For Cause. Upon written notice, which notice shall be provided in accordance with Article VIII. Notice, City may terminate this Agreement as of the date provided in the notice, in whole or in part, upon the occurrence of one (1) or

more of the following events, each of which shall constitute an Event for Cause under this Agreement:

7.3.1 The sale, transfer, pledge, conveyance or assignment of this Agreement without prior approval, as provided in Article XI. Assignment and Subcontracting.

7.4 Defaults With Opportunity for Cure. Should Consultant default in the performance of this Agreement in a manner stated in this section 7.4 below, same shall be considered an event of default. City shall deliver written notice of said default specifying such matter(s) in default. Consultant shall have fifteen (15) calendar days after receipt of the written notice, in accordance with Article VIII. Notice, to cure such default. If Consultant fails to cure the default within such fifteen-day cure period, City shall have the right, without further notice, to terminate this Agreement in whole or in part as City deems appropriate, and to contract with another consultant to complete the work required in this Agreement. City shall also have the right to offset the cost of said new Agreement with a new consultant against Consultant's future or unpaid invoice(s), subject to the duty on the part of City to mitigate its losses to the extent required by law.

7.4.1 Failure to comply with the terms and conditions stated in Article XIV. SBEDA.

7.4.2 Bankruptcy or selling substantially all of company's assets

7.4.3 Failing to perform or failing to comply with any covenant herein required

7.4.4 Performing unsatisfactorily

7.5 Termination By Law. If any state or federal law or regulation is enacted or promulgated which prohibits the performance of any of the duties herein, or, if any law is interpreted to prohibit such performance, this Agreement shall automatically terminate as of the effective date of such prohibition.

7.6 Regardless of how this Agreement is terminated, Consultant shall affect an orderly transfer to City or to such person(s) or firm(s) as the City may designate, at no additional cost to City, all completed or partially completed documents, papers, records, charts, reports, and any other materials or information produced as a result of or pertaining to the services rendered by Consultant, or provided to Consultant, hereunder, regardless of storage medium, if so requested by City, or shall otherwise be retained by Consultant in accordance with Article VI. Records Retention. Any record transfer shall be completed within thirty (30) calendar days of a written request by City and shall be completed at Consultant's sole cost and expense. Payment of compensation due or to become due to Consultant is conditioned upon delivery of all such documents, if requested.

7.7 Within forty-five (45) calendar days of the effective date of completion, or termination or expiration of this Agreement, Consultant shall submit to City its claims, in detail, for the monies owed by City for services performed under this Agreement

through the effective date of termination. Failure by Consultant to submit its claims within said forty-five (45) calendar days shall negate any liability on the part of City and constitute a **Waiver** by Consultant of any and all right or claims to collect moneys that Consultant may rightfully be otherwise entitled to for services performed pursuant to this Agreement.

7.8 Upon the effective date of expiration or termination of this Agreement, Consultant shall cease all operations of work being performed by Consultant or any of its subcontractors pursuant to this Agreement.

7.9 Termination not sole remedy. In no event shall City's action of terminating this Agreement, whether for cause or otherwise, be deemed an election of City's remedies, nor shall such termination limit, in any way, at law or at equity, City's right to seek damages from or otherwise pursue Consultant for any default hereunder or other action.

### VIII. NOTICE

Except where the terms of this Agreement expressly provide otherwise, any election, notice or communication required or permitted to be given under this Agreement shall be in writing and deemed to have been duly given if and when delivered personally (with receipt acknowledged), or three (3) days after depositing same in the U.S. mail, first class, with proper postage prepaid, or upon receipt if sending the same by certified mail, return receipt requested, or upon receipt when sent by a commercial courier service (such as Federal Express or DHL Worldwide Express) for expedited delivery to be confirmed in writing by such courier, at the addresses set forth below or to such other address as either party may from time to time designate in writing.

If intended for City, to:

City of San Antonio  
Attn: Emil Moncivais  
Planning Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966

If intended for Consultant, to:

Urban Land Institute  
Attn: Mary Beth Corrigan  
1025 Thomas Jefferson Street, NW  
Suite 500 West  
Washington, DC 20007

## IX. INSURANCE

9.1. Any and all employees, representatives, agents or volunteers of **CONSULTANT** while engaged in the performance of any work required by the **CITY** or any work related to a Lease of space, License **CONTRACT**, or Concession **CONTRACT** with the **CITY** shall be considered employees, representatives, agents or volunteers of **CONSULTANT** only and not of the **CITY**. Any and all claims that may result from any obligation for which **CONSULTANT** may be held liable under any Workers' Compensation, Unemployment Compensation or Disability Benefits law or under any similar law on behalf of said employees, representatives, agents or volunteers shall be the sole obligation and responsibility of **CONSULTANT**.

9.2 Prior to the commencement of any work under this **CONTRACT**, **CONSULTANT** shall furnish an original completed Certificate(s) of Insurance to the Planning Department Director and City Clerk's Office, which shall be completed by an agent authorized to bind the named underwriter(s) and their company to the coverage, limits, and termination provisions shown thereon, and which shall furnish and contain all required information reference or indicated thereon. The original certificate(s) must have the agent's original signature, including the signer's company affiliation, title and phone number, and be mailed directly from the agent to the **CITY**. The **CITY** shall have no duty to pay or perform under this **CONTRACT** until such certificate shall have been delivered to the **CITY'S** (appropriate Department Director) and the City Clerk's Office, and no officer or employee shall have authority to waive this requirement.

9.3 The **CITY** reserves the right to review the insurance requirements of this section during the effective period of the Lease **CONTRACT** and any extension or renewal hereof and to modify insurance coverages and their limits when deemed necessary and prudent by the **CITY'S** Risk Manager based upon changes in statutory law, court decisions, or circumstances surrounding the Lease **CONTRACT**, but in no instance will the **CITY** allow modification whereupon the **CITY** may incur increased risk.

9.4 A **CONSULTANT'S** financial integrity is of interest to **CITY**, therefore, subject to right to maintain reasonable deductibles in such amounts as are approved by **CITY**, **CONSULTANT** shall obtain and maintain in full force and effect for the duration of the Lease **CONTRACT**, and any extension hereof, at **CONSULTANT'S** sole expense, insurance coverage written, on an occurrence basis, by companies authorized and admitted to do business in the State of Texas and rated A-or better by A.M. Best Company and/or otherwise acceptable to the **CITY**, as approved by the Risk Manager, in the following types and amounts:

1. Professional Liability (Claims Made Form)	\$1,000,000 per claim to pay on behalf of the insured all sums which the insured shall become legally obligated to pay as damages by reason of any act, malpractice, error or omission in professional services.
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9.5 CONSULTANT agrees that with respect to the above required insurance, all insurance contracts and Certificate(s) of Insurance will contain the following required provision:

- Name the City and its officers, employees, volunteers, and elected representatives as additional insureds as respects operations and activities of, or on behalf of, the named insured performed under contract with the City, with the exception of the workers' compensation and professional liability policies;

9.6 When there is a cancellation, non-renewal or material change in coverage which is not made pursuant to a request by City, CONSULTANT shall notify the City of such and shall give such notices not less than thirty (30) days prior to the change, if CONSULTANT knows of said change in advance, or ten (10) days notice after the change, if the CONSULTANT did not know of the change in advance. Such notice must be accompanied by a replacement Certificate of Insurance. All notices shall be given to the City at the following address:

City of San Antonio  
Planning Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966

City of San Antonio  
City Clerk's Office  
P.O. Box 839966  
San Antonio, Texas 78283-3966

9.7 If CONSULTANT fails to maintain the aforementioned insurance, or fails to secure and maintain the aforementioned endorsements, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the CONTRACT; however, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of CONSULTANT to maintain said insurance or secure such endorsement. In addition to any other remedies the City may have upon CONSULTANT's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order CONSULTANT to stop work hereunder, and/or withhold any payment(s) which become due to CONSULTANT hereunder until CONSULTANT demonstrates compliance with the requirements hereof.

9.8 Nothing herein contained shall be construed as limiting in any way the extent to which CONSULTANT may be held responsible for payments of damages to persons

or property resulting from CONSULTANT's or its subcontractors' performance of the work covered under this CONTRACT.

9.9 It is agreed that CONSULTANT's insurance shall be deemed primary with respect to any insurance or self insurance carried by the City of San Antonio for liability arising out of operations under this contract.

## X. INDEMNIFICATION

10.1 CONSULTANT covenants and agrees to FULLY INDEMNIFY and HOLD HARMLESS, the CITY and the elected officials, employees, officers, directors, volunteers and representatives of the CITY, individually and collectively, from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, personal or bodily injury, death and property damage, made upon the CITY directly or indirectly arising out of, resulting from or related to CONSULTANT'S activities under this CONTRACT, including any acts or omissions of CONSULTANT, any agent, officer, director, representative, employee, consultant or subCONSULTANT of CONSULTANT, and their respective officers, agents employees, directors and representatives while in the exercise of performance of the rights or duties under this CONTRACT. The indemnity provided for in this paragraph shall not apply to any liability resulting from the negligence of CITY, its officers or employees, in instances where such negligence causes personal injury, death, or property damage. IN THE EVENT CONSULTANT AND CITY ARE FOUND JOINTLY LIABLE BY A COURT OF COMPETENT JURISDICTION, LIABILITY SHALL BE APPORTIONED COMPARATIVELY IN ACCORDANCE WITH THE LAWS FOR THE STATE OF TEXAS, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE CITY UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW.

The provisions of this INDEMNIFICATION are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

CONSULTANT shall advise the CITY in writing within 24 hours of any claim or demand against the CITY or CONSULTANT known to CONSULTANT related to or arising out of CONSULTANT's activities under this contract.

10.2 Defense Counsel - City shall have the right to select or to approve defense counsel to be retained by CONSULTANT in fulfilling its obligation hereunder to defend and indemnify City, unless such right is expressly waived by City in writing. CONSULTANT shall retain City approved defense counsel within seven (7) business days of City's written notice that City is invoking its right to indemnification under this Agreement. If CONSULTANT fails to retain Counsel within such time period, City shall have the right to retain defense counsel on its own behalf, and CONSULTANT shall be liable for all costs incurred by City. City shall also have the right, at its option, to be

represented by advisory counsel of its own selection and at its own expense, without waiving the foregoing.

10.3 Employee Litigation – In any and all claims against any party indemnified hereunder by any employee of CONSULTANT, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation herein provided shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for CONSULTANT or any subcontractor under worker's compensation or other employee benefit acts.

## **XI. ASSIGNMENT AND SUBCONTRACTING**

11.1 Consultant shall supply qualified personnel as may be necessary to complete the work to be performed under this Agreement. Persons retained to perform work pursuant to this Agreement shall be the employees or subcontractors of Consultant. Consultant, its employees or its subcontractors shall perform all necessary work.

11.2 Any work or services approved for subcontracting hereunder shall be subcontracted only by written contract and, unless specific waiver is granted in writing by the City, shall be subject by its terms to each and every provision of this Agreement. Compliance by subcontractors with this Agreement shall be the responsibility of Consultant. City shall in no event be obligated to any third party, including any subcontractor of Consultant, for performance of services or payment of fees. Any references in this Agreement to an assignee, transferee, or subcontractor, indicate only such an entity as has been approved by the City Council.

11.3 Except as otherwise stated herein, Consultant may not sell, assign, pledge, transfer or convey any interest in this Agreement, nor delegate the performance of any duties hereunder, by transfer, by subcontracting or any other means, without the consent of the City Council, as evidenced by passage of an ordinance. As a condition of such consent, if such consent is granted, Consultant shall remain liable for completion of the services outlined in this Agreement in the event of default by the successor Consultant, assignee, transferee or subcontractor.

11.4 Any attempt to transfer, pledge or otherwise assign this Agreement without said written approval, shall be void ab initio and shall confer no rights upon any third person. Should Consultant assign, transfer, convey, delegate, or otherwise dispose of any part of all or any part of its right, title or interest in this Agreement, City may, at its option, cancel this Agreement and all rights, titles and interest of Consultant shall thereupon cease and terminate, in accordance with Article VII. Termination, notwithstanding any other remedy available to City under this Agreement. The violation of this provision by Consultant shall in no event release Consultant from any obligation

under the terms of this Agreement, nor shall it relieve or release Consultant from the payment of any damages to City, which City sustains as a result of such violation.

## **XII. INDEPENDENT CONTRACTOR**

Consultant covenants and agrees that he or she is an independent contractor and not an officer, agent, servant or employee of City; that Consultant shall have exclusive control of and exclusive right to control the details of the work performed hereunder and all persons performing same, and shall be responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors and consultants; that the doctrine of respondent superior shall not apply as between City and Consultant, its officers, agents, employees, contractors, subcontractors and consultants, and nothing herein shall be construed as creating the relationship of employer-employee, principal-agent, partners or joint venturers between City and Consultant. The parties hereto understand and agree that the City shall not be liable for any claims which may be asserted by any third party occurring in connection with the services to be performed by the Consultant under this Agreement and that the Consultant has no authority to bind the City.

## **XIII. SBEDA**

13.1 Consultant hereby acknowledges that it is the policy of the City of San Antonio to assist in increasing the competitiveness and qualifications of small ("SBE"), women ("WBE"), African American ("AABE"), and minority-owned business ("MBE") enterprises in order to afford greater opportunities for obtaining and participating in contracts, related subcontracts, and leases and concessions awarded by the City. This policy and its implementation are known as the Small, Business Economic Development Advocacy Program (hereinafter referred to as "SBEDA Program").

13.2 Consultant shall maintain records showing all contracts, subcontracts, and supplier awards to SBE/MBE/AABE/WBE's. Further, such records shall be open to inspection by City or its authorized agent at all reasonable times. Should City find that Consultant is not in compliance with this article, City shall give notice of non-compliance to Consultant. Consultant shall have 15 calendar days after notice of non-compliance to correct any and all deficiencies in compliance with this article. Failure to comply with this article and/or to correct any deficiencies within the time allotted shall be considered a material breach of this Agreement, for which this Agreement may be terminated in accordance with Article VII. Termination.

13.3 In all events, Consultant shall comply with the City's Small Business Economic Development Advocacy Program, contained in San Antonio Ordinance No. 77758, and the amendments thereto. Said ordinances are incorporated herein for all purposes, as if fully set forth herein.

## **XIV. CONFLICT OF INTEREST**

14.1 Consultant acknowledges that it is informed that the Charter of the City of San Antonio and its Ethics Code prohibit a City officer or employee, as those terms are defined in Part B, Section 10 of the Ethics Code, from having a financial interest in any contract with the City or any City agency such as city owned utilities. An officer or employee has a “prohibited financial interest” in a contract with the City or in the sale to the City of land, materials, supplies or service, if any of the following individual(s) or entities is a party to the contract or sale: a City officer or employee; his parent, child or spouse; a business entity in which the officer or employee, or his parent, child or spouse owns ten (10) percent or more of the voting stock or shares of the business entity, or ten (10) percent or more of the fair market value of the business entity; a business entity in which any individual or entity above listed is a subcontractor on a City contract, a partner or a parent or subsidiary business entity.

14.2 Pursuant to the subsection above, Consultant warrants and certifies, and this Agreement is made in reliance thereon, that it, its officers, employees and agents are neither officers nor employees of the City. Consultant further warrants and certifies that it has tendered to the City a Discretionary Contracts Disclosure Statement in compliance with the City’s Ethics Code.

#### **XV. AMENDMENTS**

Except where the terms of this Agreement expressly provide otherwise, any alterations, additions, or deletions to the terms hereof, shall be effected by amendment, in writing, executed by both City and Consultant, and subject to approval by the City Council, as evidenced by passage of an ordinance.

#### **XV. SEVERABILITY**

If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future federal, state or local laws, including but not limited to the City Charter, City Code, or ordinances of the City of San Antonio, Texas, then and in that event it is the intention of the parties hereto that such invalidity, illegality or unenforceability shall not affect any other clause or provision hereof and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision was never contained herein; it is also the intention of the parties hereto that in lieu of each clause or provision of this Agreement that is invalid, illegal, or unenforceable, there be added as a part of the Agreement a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

#### **XVII. LICENSES/CERTIFICATIONS**

Consultant warrants and certifies that Consultant and any other person designated to provide services hereunder has the requisite training, license and/or certification to provide said services, and meets all competence standards promulgated by all other authoritative bodies, as applicable to the services provided herein.

### **XVIII. COMPLIANCE**

Consultant shall provide and perform all services required under this Agreement in compliance with all applicable federal, state and local laws, rules and regulations.

### **XIX. NONWAIVER OF PERFORMANCE**

Unless otherwise specifically provided for in this Agreement, a waiver by either Party of a breach of any of the terms, conditions, covenants or guarantees of this Agreement shall not be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, condition, covenant or guarantee herein contained. Further, any failure of either Party to insist in any one or more cases upon the strict performance of any of the covenants of this Agreement, or to exercise any option herein contained, shall in no event be construed as a waiver or relinquishment for the future of such covenant or option. In fact, no waiver, change, modification or discharge by either party hereto of any provision of this Agreement shall be deemed to have been made or shall be effective unless expressed in writing and signed by the party to be charged. In case of City, such changes must be approved by the City Council, as described in Article XV. Amendments. No act or omission by a Party shall in any manner impair or prejudice any right, power, privilege, or remedy available to that Party hereunder or by law or in equity, such rights, powers, privileges, or remedies to be always specifically preserved hereby.

### **XX. LAW APPLICABLE**

**20.1 THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN BEXAR COUNTY, TEXAS.**

20.2 Any legal action or proceeding brought or maintained, directly or indirectly, as a result of this Agreement shall be heard and determined in the City of San Antonio, Bexar County, Texas.

### **XXI. LEGAL AUTHORITY**

The signer of this Agreement for Consultant represents, warrants, assures and guarantees that he has full legal authority to execute this Agreement on behalf of Consultant and to bind Consultant to all of the terms, conditions, provisions and obligations herein contained.

### **XXII. PARTIES BOUND**

This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, and successors and assigns, except as otherwise expressly provided for herein.

### XXIII. CAPTIONS

The captions contained in this Agreement are for convenience of reference only, and in no way limit or enlarge the terms and/or conditions of this Agreement.

### XXIV. ENTIRE AGREEMENT

This Agreement, together with its authorizing ordinance and its exhibits, if any, constitute the final and entire agreement between the parties hereto and contain all of the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the parties hereto, unless same be in writing, dated subsequent to the date hereto, and duly executed by the parties, in accordance with Article XV. Amendments.

EXECUTED and AGREED to this the 3<sup>rd</sup> day of October, 2004

**CITY:**  
**CITY OF SAN ANTONIO**

  
Terry Brechtel  
City Manager

**CONSULTANT:**  
**THE URBAN LAND INSTITUTE**

  
Rachelle Levitt  
Executive Vice President, Policy and Practice

  
Mary Beth Corrigan  
Vice President, Advisory Services

Approved as to Form:

  
City Attorney

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
PLANNING DEPARTMENT**

**TO:** Mayor and City Council

**FROM:** Emil R. Moncivais, AICP, AIA, Director, Planning Department

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Jelynn LeBlanc Burley, Assistant City Manager; Andrew Martin, City Attorney; Nina Nixon-Mendez, Planning Manager; File

**SUBJECT:** Urban Land Institute Advisory Services Agreement

**DATE:** September 23, 2004

**SUMMARY AND RECOMMENDATIONS**

This ordinance will authorize an Advisory Services Agreement in the amount of \$110,000 between the City of San Antonio and The Urban Land Institute (ULI), to develop a concept plan and recommend marketing and development strategies for the East Commerce Street corridor, between IH-37 and Monumental.

Staff recommends adoption of this ordinance.

**BACKGROUND INFORMATION**

During recent decades, the City of San Antonio has experienced significant residential and commercial growth in the central business district. While resources have been provided for this area and the area immediately to the east of downtown, near the Sunset Station/St. Paul Square development, the near east side of downtown has not fully developed to levels projected in prior years.

A number of studies and plans, including the Downtown Neighborhood Plan, adopted by the City Council in May, 1999 and the Downtown Housing Study, developed through the Downtown Alliance, have indicated that the near east side offers ripe opportunities for residential and commercial development. With new entertainment venues starting to develop in this area, and new housing developments expanding to the area south of the study area, the near east side area has been targeted for a study by the Urban Land Institute, through their Advisory Panel program.

The Eastside community has seen significant public investment totaling \$150 million. These capital projects include \$48 million for the Spring View development, \$34 million for six elementary school additions and a new middle school, and \$5.7 million for public works and

transportation projects per the Capital Improvements listing of projects under design and construction (2001-2003) referenced in Appendix 3 of the Arena District/Eastside Community Plan. Most recently, voters approved a \$2-million bond initiative to reconstruct a section of E. Commerce Street. Although the level of redevelopment in the past decades has lagged behind other areas of the city, it is hoped that these significant capital improvements will serve as a catalyst for future development.

In response to continued concerns about the lack of development, despite the variety of assets (Sunset Station, St. Paul Square, Carver Community Center and Carver Academy, Friedrich Complex, Historic Cemeteries, etc.) present in the study area, an Urban Land Institute Advisory Panel visit is proposed to address a comprehensive approach for short and long term marketing and development strategies. The study also will provide recommendations to improve connectivity from the St. Paul Square/Alamodome area to the HemisFair Park/Convention Center area, exploring transportation infrastructure, traffic, and public transit solutions.

The Urban Land Institute is an independent organization established in 1936 that consists of individuals involved in all phases of land development. The organization conducts research and interprets current land trends in relation to the changing economic, social and civic needs of our society and disseminates pertinent information leading to the best and most efficient use and development of land.

ULI will be entrusted to prepare a concept plan for the study area with emphasis on the East Commerce Corridor as it is poised for economic development, and its focus as an arts and entertainment district.

ULI will create a specific plan for the study area and will recommend ways the potentially newly developed areas can be linked to the existing downtown. In addition, ULI will recommend incremental implementation strategies linking the developments to existing generators and their relationship to a phased growth plan.

ULI maintains an Advisory Services Department “for the purpose of benefiting the general public through improved planning and utilization of urban land.” As part of their services, ULI will:

- Provide a panel of 7-10 persons who collectively have varied and broad experience and knowledge applicable to the particular issues to be considered.
- Arrange for the panel to visit San Antonio for a five-day period to study the issues, consult with public and private officials and others familiar with the issues.
- Prepare its reports, conclusions, and recommendations to be presented to the City in oral form at the close of the on-site assignment.
- Provide the City with a written report of the study, its conclusions and recommendations.

## **POLICY ANALYSIS**

In May 1997, the City adopted the *Master Plan Policies*. Approval of this agreement and development of the concept plan for the east side area is consistent with the following goals of the *Master Plan Policies*:

- Preserve, protect and enhance the integrity, economic viability, and livability of San Antonio's neighborhoods.
- Encourage development of the downtown area as a complete neighborhood to enhance its image to both visitors and residents.

In May 1999, the City adopted the Downtown Neighborhoods Plan. In addition, through the Neighborhood Action Department, the City sponsors a Neighborhood Commercial Revitalization Project along East Commerce Street, in the study area. Also, a Federal Empowerment Zone designation exists for much of the study area. The City policy guides and Federal designation can be utilized to assist the panel with developing their growth and development strategies within the study area.

With approval of this agreement, ULI will convene its panel members and will schedule its visit to San Antonio the week of November 14-19, 2004. The schedule of activities will be as follows:

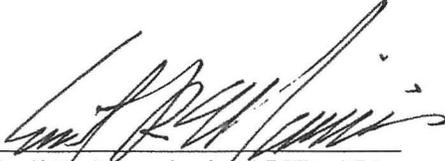
- November 14 – Arrival and orientation
- November 15 – Briefing and tour of the study area
- November 16 – Interviews with key stakeholders
- November 17 & 18– Report preparation by panelists
- November 19 – Panel presentation and departure

## **FISCAL IMPACT**

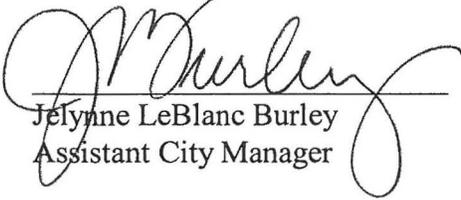
The total cost of the services to be performed by ULI will be \$110,000. The first installment of \$50,000 will be paid upon execution of this Agreement. The second installment of \$55,000 will be paid upon the panel's arrival on site. The final installment of \$5,000 will be paid upon receipt of the final report. Funds have been budgeted during the FY 2004 budget process for this service.

**COORDINATION**

This item has been coordinated with the City Manager's Office and the City Council District 2 Office.

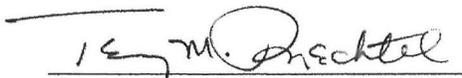


Emil R. Moncivais, AICP, AIA  
Director, Planning Department



Jelynn LeBlanc Burley  
Assistant City Manager

Approved:



Terry M. Brechtel  
City Manager

**Urban Land Institute  
Advisory Services Agreement  
*for the*  
E. Commerce St. Corridor**

Planning Department  
City Council Presentation  
September 23, 2004

**Purpose of Ordinance**

- This ordinance authorizes an Advisory Services Agreement in the amount of \$110,000 between the City of San Antonio and the Urban Land Institute(ULI) to advise and make recommendations regarding the East Commerce Street corridor.

## **Background**

- **Service agreement:**
  - Supports the Council directive to examine development strategies for the near East side
- **Project goal:**
  - Analyze the housing and commercial market potential of the near east side to determine the appropriate mix of uses to be targeted for investment
  - Encourage investment in the near east side (Sunset Station/St. Paul square) by identifying marketing and development strategies
  - Analyze connectivity for areas on both sides of IH-37 (ex: HemisFair, Alamodome, etc.)

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## **Background (cont'd.)**

- **Enhance both public and private investment in the study area**
  - Sunset Station/St. Paul Square
  - Warehouse District
  - Friedrich Complex
  - Carver Community Cultural Center
  - Carver Academy
  - Ellis Alley Park & Ride
  - Thompson Transit Center
  - Convention & Visitor Facilities

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## Study Area



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## Urban Land Institute - Background

- **Urban Land Institute (ULI):**
  - Independent organization, established in 1936
  - Membership consists of individuals involved in all phases of land development
  - Conducts research and interprets current land trends in relation to changing economic, social and civic needs
  - Disseminates information leading to the best and most efficient use and development of land

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## **Scope of Services**

- Provide an advisory panel of 7-10 persons who have expertise in land development issues
- Arrange for five day panel in San Antonio to study issues and consult with stakeholders and resource personnel
- Provide the City with a written report of the study, its conclusions and recommendations, identifying:
  - A concept plan for the study area
  - Areas for specific types of development
  - Recommendations on:
    - linkages to central business district and adjacent neighborhoods
    - incremental marketing, development and implementation strategies

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## **Fiscal Impact**

- Funds were budgeted during the FY 2004 budget process for this service.
- Total cost of the services: \$110,000
- Payment Schedule:
  - \$50,000 – Upon contract signing
  - \$55,000 – One week prior to Panel Visit
  - \$ 5,000 – Upon receipt of Final Report

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## Timeline

- **September 20-21**
  - Advance site visit by ULI staff
- **October 26**
  - City staff mails briefing book to ULI panel members
- **November 14-19**
  - ULI panel visit
    - Briefing, tour of study area
    - Research
    - Interviews
    - Panel Report preparation
    - Draft Preliminary Report findings and recommendations
- **Winter 2005**
  - ULI forwards final report to City

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## Recommendation

- Staff recommends approval of this ordinance authorizing an Advisory Services Agreement in the amount of \$110,000 between the City of San Antonio and the Urban Land Institute.

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**Urban Land Institute  
Advisory Services Agreement  
*for the*  
E. Commerce St. Corridor**

Planning Department  
City Council Presentation  
September 23, 2004