

CITY COUNCIL GOVERNANCE COMMITTEE MEETING
Minutes

October 15, 2008
2:00 p.m.
Media Briefing Room

Council Present:	Mayor Phil Hardberger, <i>Chair</i> Councilmember Mary Alice Cisneros, <i>District 1</i> Councilmember Delicia Herrera, <i>District 6</i> Councilmember John Clamp, <i>District 10</i>
Council Absent:	Councilmember Justin Rodriguez, <i>District 7</i>
Staff Present:	Sheryl Sculley, <i>City Manager</i> ; Sharon De La Garza, <i>Assistant City Manager</i> ; Michael Bernard, <i>City Attorney</i> ; Leticia Saenz, <i>Deputy City Clerk</i> ; Janie B. Cantu, <i>Purchasing and General Services Director</i> ; Laurence Doxsey, <i>Environmental Policy Director</i> ; Ben Gorzell, <i>Finance Director</i> ; Florencio Pena, <i>Fleet Maintenance and Operations Director</i> ; Peter Zanoni, <i>Management and Budget Director</i> ; Fernando DeLeon, <i>Planning and Development Services Assistant Director</i> ; Steve Morando, <i>Purchasing and General Services Assistant Director</i> ; Chris Hebner, <i>Assistant City Attorney</i> ; Lauren O'Connor, <i>Assistant City Attorney</i> ; Jed Maebius, <i>Mayor's Office</i> ; Mandy Milam, <i>Office of the City Clerk</i>

CALL TO ORDER

Councilmember Herrera called the meeting to order.

Ms. Saenz reported that Councilmember Rodriguez was out of the office and would not be in attendance.

I. Approval of minutes from the meeting of October 1, 2008

Councilmember Herrera moved to approve the minutes October 1, 2008 as submitted.

Councilmember Clamp seconded the motion. The motion carried unanimously by those present.

II. Items requiring individual briefing(s)

- A. Presentation by staff regarding a request from Councilmember Louis E. Rowe, District 9, requesting staff install flagpoles, and fly the American, State and Municipal flag at all municipally owned buildings. Presented by Steve Morando.

Mr. Morando stated that the department recommended including flagpoles in all base programs for new construction and that previously, there had not been a requirement for the City Architect to do so. He added that leased facilities should be excluded from the program. He stated that the department had reviewed all existing facilities and developed a Three-Phase Plan: Phase I

included Public Safety Buildings and High-profile Buildings in the Downtown area for a cost of \$11,000; Phase II included High-profile Buildings in outlying locations for a cost of \$22,000; and Phase III included Multi-facility Departments for a cost of \$99,000. He noted that the timeline for Phase I was immediate, Phase II to be implemented within six months, and Phase III implemented within one year.

Councilmember Clamp noted his support and requested that only facilities that warrant a flagpole have one installed due to the maintenance required. Councilmember Herrera asked if the project had been budgeted. Mr. Morando stated that the department budgeted for maintenance and improvements to facilities throughout the City.

Councilmember Clamp moved to approve Phases I and II, and for Phase III to return to Governance in the next Budget. Councilmember Cisneros seconded the motion. Motion carried unanimously by those present.

III. Council Consideration Requests

- A. Consideration of a request by Councilmember Justin Rodriguez, District 7, requesting staff develop a feasibility plan for the implementation of an underground utility conversion project for Fredericksburg Road along the Bus Rapid Transit route.

Staff recommends referring this item to the Economic and Community Development Committee.

Ms. De La Garza stated that staff recommended forwarding said item to the Economic and Community Development Council Committee because it involved the CIED Fund.

Ms. Sculley noted that the guidelines for CIED funding had not been set due to the cancellation of the last Economic and Community Development Council Committee Meeting.

Councilmember Clamp motioned to forward said item to the Economic and Community Development Council Committee after the October 23, 2008 Meeting. Councilmember Herrera seconded the motion. Motion carried unanimously by those present.

- B. Consideration of a request by Councilmember John G. Clamp, District 10, requesting an analysis and reestablishment of the Community Infrastructure and Economic Development (CIED) Fund.

Staff recommends referring this item to the Economic and Community Development Committee.

Councilmember Clamp stated that staff had only one recommendation for the CIED Fund and he would like to see other options. He suggested a district approach combined with a citywide approach, similar to the Neighborhood Access & Mobility Program (NAMP), which would allow Councilmembers funding for smaller projects in their districts.

Councilmember Herrera stated that dividing the CIED Fund by district may be counterproductive. Councilmember Clamp stated that it would depend on what the guidelines were. He spoke of saving the fund until there was enough to complete a project. Councilmember Herrera noted that she was in support of discussing other options.

Ms. Sculley stated that staff was open to considering different options. She spoke of the history of the CIED Fund and noted that 1% went to the General Fund and to utilize it elsewhere would necessitate adjusting the Budget.

Councilmember Clamp motioned to forward said item to the Economic and Community Development Council Committee and return to Governance with their recommendations. Councilmember Cisneros seconded the motion. Motion carried unanimously by those present.

- C. Consideration of a request by Councilmember Justin Rodriguez, District 7, requesting staff develop a draft plan for implementing a comprehensive vehicle purchasing initiative that ranks alternative fuel and environmentally friendly vehicles to include emerging trends for alternative forms of energy for transportation purposes.

Staff recommends incorporating this item as part of the Green Initiative scheduled for Council B Session in January 2009.

Ms. De La Garza stated that staff recommended incorporating the proposal into the comprehensive Green Initiative. She added that the recommendation was due to the possible significant impact on the Budget.

Councilmember Clamp motioned to incorporate said item in the comprehensive Green Initiative. Councilmember Cisneros seconded the motion. Motion carried unanimously by those present.

- D. Consideration of a request by Councilmember John G. Clamp, District 10, requesting staff review current standards and materials used in the construction of retaining walls in residential developments.

Staff recommends referral of this item to the Infrastructure and Growth Committee.

Ms. De La Garza noted that the Councilmember's request was specific to wooden materials. She stated that Development Services recommended studying the issue and providing the results to the Infrastructure and Growth Council Committee.

Councilmember Clamp noted that it was not a common issue, but could be under the current regulations. He referred to pictures of a home in his District as an example of structural integrity that needed to be prevented.

Councilmember Clamp moved to forward said item to the Infrastructure and Growth Council Committee. Councilmember Cisneros seconded the motion. Motion carried by those present.

IV. Audit Subcommittee Update

No items addressed.

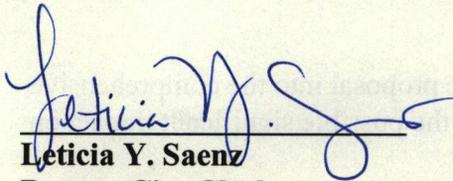
V. Consideration of items for future meetings

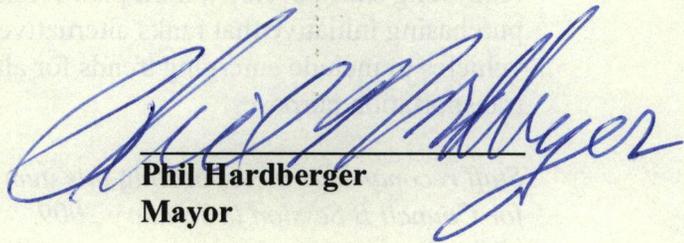
Councilmember Herrera referenced the committee that was reviewing Interlocal Agreements and spoke of several ideas that they were discussing. Ms. De La Garza noted that it was a multi-departmental issue and she would speak with the various departments to develop a timeline for bringing the item to Governance.

VI. Adjourn

There being no further discussion, the meeting was adjourned at 2:57 pm.

ATTEST:


Leticia Y. Saenz
Deputy City Clerk


Phil Hardberger
Mayor