

AN ORDINANCE 2008-11-20-1039

AUTHORIZING ACCEPTANCE OF AN ADDITIONAL \$81,635.50 IN GRANT FUNDS FROM THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE CALENDAR YEAR 2008 COMMUNITY SERVICES BLOCK GRANT.

* * * * *

WHEREAS, the Department of Community Initiatives, which is a designated community action agency and a Community Service Block Grant (CSBG) eligible entity for Bexar County, has operated the Community Action Program (CAP) for the City of San Antonio and Bexar County since 1979; and

WHEREAS, the CAP is supported by the U.S. Department of Health and Human Services, Office of Community Services, with CSBG funds being administered by the Texas Department of Housing and Community Affairs (TDHCA); and

WHEREAS, the CSBG provides funds for emergency and case management services, to include rental, food, utility and transportation assistance, that provide a local safety net for the community's most vulnerable residents; and

WHEREAS, the Community Action Advisory Board (CAAB) approved the 2008 Community Action Plan on October 30, 2007 and the CSBG budget on November 7, 2007; and

WHEREAS, additionally, on December 13, 2007, City Council approved submission of a grant application and authorized the acceptance of a grant award from TDHCA in an amount up to \$1,726,883.00 for the period of January 1, 2008 to December 31, 2008; and

WHEREAS, on May 1, 2008, TDHCA approved the release of additional CSBG funds for FY 2008 to CSBG sub-recipients, including an additional \$50,698.00 to the City of San Antonio and Bexar County; and

WHEREAS, the CAAB approved an amended CSBG budget to include the \$50,698.00 in additional funds on June 4, 2008; and

WHEREAS, on August 27, 2008, TDHCA approved the release of a one-time allocation of unexpended CSBG State Administrative Funds for FY 2008 to CSBG sub-recipients in the amount of \$81,635.50; and

WHEREAS, the CAAB approved the amended CSBG budget to include the \$81,635.50 in additional funds on October 1, 2008; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Department of Community Initiatives or his designee is hereby authorized to accept an additional \$81,635.50 in grant funds from the Texas Department of Housing and Community Affairs (TDHCA) for the Calendar Year (CY) 2008 Community Services Block Grant (CSBG) for the period of January 1, 2008 through December 31, 2008.

SECTION 2. The City Manager, or her designee or the Director of the Department of Community Initiatives or his designee is further authorized to execute any and all necessary documents to effectuate said acceptance.

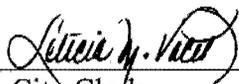
SECTION 3. Fund 2606038002 entitled "CSBG 2008" is hereby designated for use in the accounting for the fiscal transaction in the acceptance of this grant. The sum of \$81,635.50 from the TDHCA will be appropriated in said fund. The amended budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This ordinance shall be effective on and after November 30, 2008.

PASSED AND APPROVED this 20th day of November, 2008


M A Y O R

ATTEST: 
City Clerk

APPROVED AS TO FORM: 
for City Attorney



Request for
**COUNCIL
ACTION**

City of San Antonio



Agenda Voting Results - 27

Name:	9, 10, 11, 12, 14, 15, 16, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30A, 30B, 30C, 30D, 30E, 30F, 30G, 30H, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 (Revised by Councilman Rowe at 12/11/08 meeting)
Date:	11/20/2008
Time:	05:35:26 PM
Vote Type:	Motion to Approve
Description:	An Ordinance authorizing acceptance of an additional \$81,635.50 in grant funds from the Texas Department of Housing and Community Affairs for the Calendar Year 2008 Community Services Block Grant. [Frances A. Gonzalez, Assistant City Manager; Dennis J. Campa, Director, Community Initiatives]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Phil Hardberger	Mayor		x				
Mary Alice P. Cisneros	District 1		x				
Sheila D. McNeil	District 2		x				
Jennifer V. Ramos	District 3	x					
Philip A. Cortez	District 4	x					
Lourdes Galvan	District 5		x				x
Delicia Herrera	District 6		x			x	
Justin Rodriguez	District 7	x					
Diane G. Cibrian	District 8		x				
Louis E. Rowe	District 9		x				
John G. Clamp	District 10		x				

Attachment I

**2008 Community Services Block Grant
January 1, 2008 - December 31, 2008**

	BUDGET	Revision #2 +/-	Revised Budget
REVENUES:			
4501100 Grants Federal - Operating	1,777,581.00	81,635.50	1,859,216.50
TOTAL REVENUES	1,777,581.00	81,635.50	1,859,216.50

APPROPRIATIONS:

138000000648 2008 CSBG Administration

5101010 Regular Salaries	240,494.00		240,494.00
5101030 High Class Pay	3,380.00		3,380.00
5101050 Language Skill Pay	600.00		600.00
5103005 FICA & Medicare Expense	18,398.00		18,398.00
5103010 Life Insurance	361.00		361.00
5103035 Personal Leave Buy Back	5,600.00		5,600.00
5103056 Transportation Allowance	2,655.00		2,655.00
5104030 Flex Benefits	41,400.00		41,400.00
5105010 Retirement Exp	30,158.00		30,158.00
5201025 Education - Classes	2,685.00		2,685.00
5201040 Fees to Prof Contr.	1,000.00		1,000.00
5202025 Other Contractual Services/CIMS Licenses*	44,000.00		44,000.00
5203040 Adv and Publications	12,878.00		12,878.00
5203050 Membership Dues	6,500.00		6,500.00
5203060 Binding & Printing	500.00		500.00
5203070 Subs to Publications	900.00		900.00
5203090 Transportation Fees	400.00		400.00
5204020 Maint & Rep - Cmrc	100.00		100.00
5204090 Maint.- Repair Auto	500.00		500.00
5205010 Mail and Parcel Post	1,000.00		1,000.00
5206010 Rental of Facilities	5,000.00		5,000.00
5207010 Travel-Official	8,315.00		8,315.00
5208020 Rent of City Motor Pool	400.00		400.00
5301020 M&R Parts Automotive	400.00		400.00
5301030 M&R Material Mach/Eq	100.00		100.00
5302010 Office Supplies	5,000.00		5,000.00
5304010 Food	1,200.00		1,200.00
5403010 Phone & Fax Services	10,000.00		10,000.00
5403030 Rental of Pagers	803.00		803.00
5403510 Wireless Data Communication	911.00		911.00
5403545 Motor Fuel and Lubricants	1,400.00		1,400.00
5404510 Automotive Admin Charge	90.00		90.00

**2008 Community Services Block Grant
January 1, 2008 - December 31, 2008**

	BUDGET	Revision #2 +/-	Revised Budget
5405020 Workers Comp Assess	15,000.00		15,000.00
5405030 General Liab. Assess	12,000.00		12,000.00
5407510 Rent of City Equip.	1,800.00		1,800.00
Sub-total 138-648	<u>475,928.00</u>		<u>475,928.00</u>
 13800000651 2008 CSBG Success and Independence			
5101010 Regular Salaries	67,191.00		67,191.00
5101050 Language Skill Pay	600.00		600.00
5103005 FICA & Medicare Expense	5,140.00		5,140.00
5103010 Life Insurance	101.00		101.00
5103035 Personal Leave Buy Back	1,902.00		1,902.00
5104030 Flex Benefits	16,560.00		16,560.00
5105010 Retirement Exp	8,426.00		8,426.00
5201025 Education - Classes	100.00		100.00
5206010 Rental of Facilities	1,500.00		1,500.00
5302010 Office Supplies	500.00		500.00
5403010 Phone & Fax Services	500.00		500.00
5403030 Rental of Pagers	807.00		807.00
5407034 DW Employment Assistance	50,000.00	10,818.00	60,818.00
5407035 DW Ed Assistance	65,698.00	10,818.00	76,516.00
Sub-total 138-651	<u>219,025.00</u>	<u>21,636.00</u>	<u>240,661.00</u>
 13800000649 2008 CSBG Basic Needs			
5101010 Regular Salaries	226,211.00		226,211.00
5101015 Temporary Salaries	11,500.00		11,500.00
5101050 Language Skill Pay	3,000.00		3,000.00
5103005 FICA & Medicare Expense	17,305.00		17,305.00
5103007 Temporary FICA & Medicare Expense	880.00		880.00
5103010 Life Insurance	339.00		339.00
5103035 Personal Leave Buy Back	6,398.00		6,398.00
5104030 Flex Benefits	57,960.00		57,960.00
5105010 Retirement Exp	28,367.00		28,367.00
5201025 Education - Classes	300.00		300.00
5203060 Binding & Printing	500.00		500.00
5203090 Transportation Fees	950.00		950.00
5205020 Rental of Office Equipment	3,000.00		3,000.00
5206010 Rental of Facilities	9,250.00		9,250.00
5302010 Office Supplies	5,000.00		5,000.00
5403010 Phone & Fax Services	4,100.00		4,100.00
5403030 Rental of Pagers	224.00		224.00
5407031 DW Transportation	5,000.00		5,000.00

**2008 Community Services Block Grant
January 1, 2008 - December 31, 2008**

	BUDGET	Revision #2 +/-	Revised Budget
5407032 DW Other	52,500.00		52,500.00
5407037 DW Rental Assistance	77,500.00	39,999.50	117,499.50
Sub-total 138-649	<u>510,284.00</u>	<u>39,999.50</u>	<u>550,283.50</u>
 138000000650 2008 CSBG Homeless Division			
5101010 Regular Salaries	334,999.00		334,999.00
5101030 High Class Pay	1,700.00		1,700.00
5101050 Language Skill Pay	1,800.00		1,800.00
5103005 FICA & Medicare Expense	25,627.00		25,627.00
5103010 Life Insurance	502.00		502.00
5103035 Personal Leave Buy Back	3,459.00		3,459.00
5103056 Transportation Allowance	3,000.00		3,000.00
5104030 Flex Benefits	78,660.00		78,660.00
5105010 Retirement Exp	42,009.00		42,009.00
5201025 Education - Classes	1,000.00		1,000.00
5202020 Contractual Services	25,000.00		25,000.00
5203060 Binding & Printing	500.00		500.00
5203070 Subs to Publications	750.00		750.00
5203090 Transportation Fees	400.00		400.00
5205020 Rental of Office Equipment	1,000.00		1,000.00
5207010 Travel-Official	2,000.00		2,000.00
5302010 Office Supplies	5,000.00		5,000.00
5304010 Food	350.00		350.00
5304075 Computer Software/HMIS	12,000.00		12,000.00
5403010 Phone & Fax Services	2,500.00		2,500.00
5403030 Rental of Pagers	88.00		88.00
Sub-total 138-650	<u>542,344.00</u>		<u>542,344.00</u>
 138000000652 2008 CSBG - VITA			
5202020 Contractual Services - Guadalupe Communit	15,000.00		15,000.00
5302010 Office Supplies		15,000.00	15,000.00
5304075 Computer Software	15,000.00	(15,000.00)	-
5501000 Cap<5000 - Computer Equipment		20,000.00	20,000.00
Sub-total 138-652	<u>30,000.00</u>	<u>20,000.00</u>	<u>50,000.00</u>
TOTAL PROPOSED APPROPRIATIONS	<u><u>1,777,581.00</u></u>	<u><u>81,635.50</u></u>	<u><u>1,859,216.50</u></u>



CITY OF SAN ANTONIO Request for Council Action

Agenda Item # 27
Council Meeting Date: 11/20/2008
RFCA Tracking No: R-4121

DEPARTMENT: Community Initiatives

DEPARTMENT HEAD: Dennis J Campa

COUNCIL DISTRICT(S) IMPACTED:
City Wide

SUBJECT:
Contract amendment for Community Services Block Grant FY 2008

SUMMARY:

This ordinance authorizes the acceptance of additional funds from the Texas Department of Housing and Community Affairs (TDHCA) Community Services Block Grant (CSBG) in the amount of \$81,635.50 for January 1, 2008 to December 31, 2008. This ordinance also authorizes the Director of the Department of Community Initiatives (DCI), or his designee, to execute documents in connection with the additional grant award and approves the amendment of the FY 2008 budget.

BACKGROUND INFORMATION:

DCI is the designated Community Action Agency and the CSBG eligible entity for Bexar County. DCI has operated the Community Action Program (CAP) since 1979. The Community Action Advisory Board (CAAB) approved the 2008 Community Action Plan on October 30, 2007 and the CSBG budget on November 7, 2007. Additionally, on December 13, 2007, City Council approved submission of and authorized the acceptance of a grant award from CSBG in the amount of \$1,726,883.00 from TDHCA for January 1, 2008 to December 31, 2008.

CSBG provides funds for emergency and case management services that provide a local safety net for the community's most vulnerable residents. Emergency services include: rental, food, utility and transportation assistance. Long-term case management services are also provided and are designed to transition clients to economic and personal self-sufficiency.

On May 1, 2008, TDHCA approved the second release of CSBG funds for FY 2008 to CSBG sub-recipients in the amount of \$50,698.00, for a total grant of \$1,777,581.00. The CAAB approved the amended CSBG budget on June 4, 2008. On August 27, 2008, TDHCA approved the release of a one-time allocation of unexpended CSBG State Administrative Funds for FY 2008 to CSBG sub-recipients in the amount of \$81,635.50. The CAAB approved the amended CSBG budget on October 1, 2008.

ISSUE:

Staff is seeking approval to accept an additional grant award in the amount of \$81,635.50 from the TDHCA CSBG program, for a total grant of \$1,859,216.50. Acceptance of this action will allow the CSBG program to provide services to additional households. These services include the purchase of bus passes, clothing, food vouchers and rental assistance. Additionally, these funds will be utilized for the purchase of computer equipment and office supplies for the IRS Volunteer Income Tax Assistance (VITA) program.

Direct Assistance	Additional Award 2008
Family Assistance	\$21,635.50
Rental Assistance	\$40,000.00
VITA	\$20,000.00
Total Award	\$81,635.50

ALTERNATIVES:

If the proposed ordinance is not approved, current service levels would continue and the additional grant funds would be lost. By not accepting these funds, we can not provide additional and desperately needed case management and emergency services to residents in our community.

FISCAL IMPACT:

This ordinance authorizes the acceptance of additional grant funds in an amount up to \$81,635.50 for continued operations of the CSBG program. There is no anticipated impact to the general fund.

RECOMMENDATION:

Staff recommends approval of the FY 2008 contract amendment for Community Services Block Grant funds in the amount of \$81,635.50 to provide services for additional households.

ATTACHMENT(S):

File Description	File Name
CSBG Budget	CSBG FY08 BUD REV 101408.xls
Voting Results	
Original Vote slip	Original Vote Slip.pdf
Ordinance/Supplemental Documents	200811201039.pdf

DEPARTMENT HEAD AUTHORIZATIONS:

Melody Woosley Assistant Director Community Initiatives

Dennis J Campa Director

Community Initiatives

APPROVED FOR COUNCIL CONSIDERATION:

Frances A. Gonzalez Assistant City Manager