

**CITY COUNCIL GOVERNANCE COMMITTEE MEETING
MINUTES
WEDNESDAY, FEBRUARY 20, 2013
1:00 PM
MEDIA BRIEFING ROOM, CITY HALL**

Council Present:	Mayor Julián Castro, <i>Chair</i> Councilmember Diego Bernal, <i>District 1</i> Councilmember Ivy R. Taylor, <i>District 2</i> Councilmember David Medina Jr., <i>District 5</i>
Council Absent:	Councilmember Chris Medina, <i>District 7</i>
Staff Present:	Sheryl Sculley, <i>City Manager</i> ; Michael Bernard, <i>City Attorney</i> ; Leticia Vacek, <i>City Clerk</i> ; Peter Zanoni, <i>Assistant City Manager</i> ; Kevin Barthold, <i>City Auditor</i> ; Troy Elliott, <i>Finance Director</i> ; David McCary, <i>Director, Solid Waste Management</i> ; David Newman, <i>Assistant, Director Solid Waste Management</i> ; John Peterek, <i>Special Projects Manager</i> ; Rebekah Jamison, <i>Office of the City Clerk</i> ; Joh
Others Present:	Art Downey, <i>Chair, Ethics Review Board</i> ; Frank Burney, <i>Martin & Drought Attorneys at Law</i> .

CALL TO ORDER

Mayor Castro called the meeting to order.

I. Approval of minutes from the January 16, 2013 Governance Committee Meeting

Councilmember D. Medina moved to approve the minutes of the January 16, 2013 Governance Committee Meeting as submitted. Councilmember Taylor seconded the motion. Motion carried unanimously by those present.

II. Items requiring individual briefing(s)

a. Report to the Committee Regarding Procedures for Preventing Conflicts of Interest in Awarding of Contracts.

Michael Bernard, City Attorney

Michael Bernard, City Attorney reported on the progress of a proposed ordinance and procedural changes. Mr. Bernard spoke of different concepts for the Ethics Auditor position. He added that the position should be housed in the Audit Office and should be an Ethics Auditor and report to the committee quarterly or as needed. Mr. Bernard requested more time to review the City Charter and prepare a report with a more defined structure.

Mr. Bernard reported that related to the amendment to the Ethics Ordinance to prohibit City Officers from Contracting with agencies; he requested additional time to carefully determine the most appropriate process to increase transparency within procurement and avoid conflicts of interest.

Mayor Castro stated that the position of Ethics Auditor would serve several purposes and noted that it could be done in a constructive way. Mayor Castro added that regarding the City Council

review of high profile contracts all Boards and City Council should be required to follow the same ethics requirements and utilize the best practice.

It was noted that said item would be placed on the next Governance Council Committee Agenda in March.

No action was taken on said item.

b. Staff Briefing on Results of Single Use Plastic Bag Pilot Program.

David W. McCary, Director, Solid Waste Management

David McCary presented an update on the Single Use Plastic Bag Pilot Program. He reported that in July 2011 after the Governance Committee review, the City of San Antonio's Solid Waste Management Department (SWMD) established a partnership with five area retailers: HEB, JC Penney, Target, Walgreens and Walmart. Said partnership would embark on an 18 month voluntary plastic bag use reduction and recycling pilot program.

Councilmember D. Medina asked for an update on the single use Plastic Bag Pilot Program. Mr. McCary reported that three goals were established for the pilot program. He reported that the amount of recycled single-use plastic bags increased by 35% from 25%. He reported that with regard to the goal of reducing the consumption of single use plastic bags by 25% the five quarters indicated that the goal was not met. He concluded that the amount of bags distributed during the pilot was virtually the same as the amount distributed in baseline period.

Mr. McCary noted that to support the goals, SWMD contracted with K. Fernandez & Associates to relate a marketing campaign with a website for the "Change is in the Bag" Program. Beyond the initial investment, the City also invested additional funding for several "Green Shopper" incentive programs and a "Green Family" television segment and Keep San Antonio Beautiful (KSAB) programs.

Lastly, Mr. McCary reported that the staff recommendation was to review the pilot results with key groups and stakeholders and develop next step strategies. In addition, staff would research strategies by other comparative cities in regards to single use plastic bag policies. He announced that staff would return to the Governance Committee to provide a briefing on the recommendations.

No action was required on said item.

III. Consideration of items for future meetings

a. Next Meeting Scheduled: March 20, 2013

Mayor Castro announced that the next Governance Committee Meeting was scheduled for March 20, 2013.

There being no further discussion, Mayor Castro adjourned the meeting at 1:30 p.m.

ATTEST:



Leticia Vacek
City Clerk



Julián Castro
Mayor