

City Council Governance Committee Meeting Minutes

A meeting of the City Council Governance Committee was held on Wednesday, August 24, 2005 at 2:00 pm in the Media Briefing Room with the following present:

Council Present: Mayor Phil Hardberger
Councilmember Richard Perez, District 4
Councilmember Delicia Herrera, District 6
Councilmember Kevin Wolff, District 9

Council Absent Councilmember Art Hall, District 8

Staff Present: Rolando Bono, City Manager; Martha Sepeda, Acting City Attorney; Jelyne LeBlanc Burley, Assistant City Manager; Frances Gonzalez, Assistant City Manager; Roland Lozano, Assistant City Manager; Melissa B. Vossmer, Assistant City Manager; Leticia M. Vacek, City Clerk; Pat Major, City Auditor; Erik Walsh, Assistant to the City Manager; Larry Zinn, Assistant to Mayor; Leticia M. Callanen, City Manager Office; Dennis Campa, Community Initiatives Director; Milo Nitschke, Finance Director; Emil Moncivais, Planning Director; Felix Padron, Cultural Affairs Director; Peter Zanoni, Management and Budget Director; Mark Webb, Contract Services Director; Malcolm Matthews, Parks & Recreation Director; Cindy Schoenmakers, Community Initiatives; Lena Ellis, Finance; Walter Ague, City Manager's Office; Mark Bigler, City Auditor's Office; Denis Cano, City Auditor's Office; Mark Swann, City Auditor's Office; Evan Bryant, City Auditor's Office

CALL TO ORDER

Mayor Hardberger called the meeting to order.

I. Approval of minutes from the August 10, 2005 meeting.

Councilmember Herrera moved to approve said minutes. Councilmember Wolff seconded the motion. Motion carried unanimously by those present.

II. Agenda Planning Related Items

- A. Discussion and consideration of a proposed ordinance amending the City's Naming Ordinance in regard to the San Antonio River Improvements Project, as requested by Councilmember Art A Hall, District 8. [Presented by Florencio Pena, Development Services Director; Christopher J. Brady, Assistant City Manager]**

Councilmember Wolff made a motion to approve the proposed ordinance as requested by Councilmember Flores. Following a presentation by Malcolm Matthews, he recommended to forward said item to Quality of Life Committee for further review. Councilmember Wolff moved to amend the motion to forward said item to Quality of Life Committee. Councilmember Herrera seconded the motion. Motion carried unanimously by those present.

- B. Discussion and consideration of a direction to staff to bring forward a proposed ordinance for consideration no later than September 8, 2005 to expand \$21,965 from the current fiscal year for the San Antonio Symphony and declaring the free concert performed on May 22, 2005 at Sunset Station to be an allowable substitution in line with the Delegate Agency Agreement of April 29, 2004 as requested by Councilmember Art A. Hall. [Dennis J. Campa, Community Initiatives Director, Frances A. Gonzalez, Assistant City Manager]**

Councilmember Perez referenced the Council Consideration Request (CCR) directing staff to bring forward said item to the City Council A Session for Consideration. Councilmember Perez moved to forward said request to the City Council A Session. Councilmember Wolff seconded the motion. Motion carried unanimously by those present.

- C. Discussion and consideration of a request to place an item on a future Council agenda for the purpose of discussing the impact of moving Project Quest from Community Initiatives Department to the Economic Development Department and to further discuss the impact of funding Project Quest at a level of \$3,000,000, as requested by Councilmember Patti Radle, District 5. [Presented by Dennis J. Campa, Community Initiatives Director; Frances A. Gonzalez, Assistant City Manager]**

Mayor Hardberger requested said item be presented as two items. The first item moving Project Quest to Economic Development, the second item being funding.

Councilmember Wolff noted that said item was on the City Council Agenda for August 25, 2005. Mr. Bono clarified that said item is part of budget discussion to be presented at the City Council Meeting.

Councilmember Perez noted that there were two Council Consideration Request (CCR's) circulated and that he did not sign either of the two. He noted that all agencies should be treated the same and that a cap should be placed on monies given to agencies.

Councilmember Herrera moved to table said item and that discussion be held at the next City Council Meeting with all Councilmembers. Councilmember Wolff seconded the motion. Motion carried unanimously by those present.

- D. Discussion and consideration of a request to direct staff to present to the Mayor and City Council a two-year balanced budget starting this fiscal year and to bring to Council for consideration the appropriate ordinance language that would incorporate a two-year balanced budget process in**

**all future deliberations, as requested by Councilmember Art A. Hall,
District 8. [Presented by Peter Zanoni, Management and Budget
Director; Erik J. Walsh, Assistant City Manager]**

Mr. Zanoni expressed concern that the City is in the middle of adopting a budget for the 2005-2006 Fiscal Year. He recommended bringing said item back in January, 2006 for discussion as a possible solution for a future budget year.

Mr. Bono recognized the spirit but stated that the timing is an issue, noting Mr. Zanoni's concern. He noted the impact to next year's budget. He stated that the approach on the revenue side is a good topic to tackle but that more time was needed.

Mayor Hardberger also expressed concern with the timing being an issue with this Fiscal Year budget review process coming to an end.

Councilmember Perez noted Councilmember Hall's desire to consolidate the budget into a two-year budget. He noted that the concept has merit but added that the City should proceed with caution due to revenue coming in annually not every two years.

Councilmember Perez voiced concern over binding future Councilmembers with the desire of a two year budget. He added that term limits will also need to be taken into account with a two-year budget request. Councilmember Wolff agreed with Councilmember Perez concerning binding future Councils to a two-year budget.

Councilmember Herrera noted a two year budget makes good business sense but asked that the full City Council participate in discussions and input before a decision is made.

Councilmember Wolff moved to table said item until after the 2005-2006 Fiscal Year budget process has been completed. Councilmember Herrera seconded the motion. Motion carried unanimously by those present.

III. Discussion on City Auditor issues including scheduling of items for future meetings.

Ms. Major reported that the City Auditor's Office recently underwent an External Peer Review. She stated that the Government Auditing Standards state that; Audit organizations performing audits and attestation engagements in accordance with Generally Accepted Government Auditing Standards should have an external peer review at least once every 3 years. She added that the peer review was completed in August 2005 by three members of the National Association of Local Government Auditors.

She reported that the peer review team concluded that the Office of the City Auditor's internal quality system was suitably designed and operating effectively to provide reasonable assurance of compliance with Government Auditing Standards for audits and attestation engagements during the period of August 1, 2001 through July 31, 2005.

She noted that the peer review team offered two suggestions to help improve the auditing process. First, to formalize procedures for verifying report data, including a requirement

that a person outside of the audit team perform the verification. Second, to develop written procedures for conducting non-audit services.

Ms. Major concurred with the opinion and has taken appropriate action to implement the two procedures.

No action was taken.

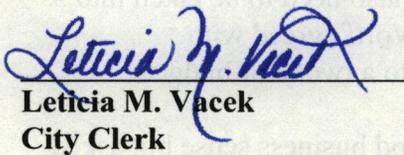
IV. Consideration of Scheduling of Items for Future Meetings.

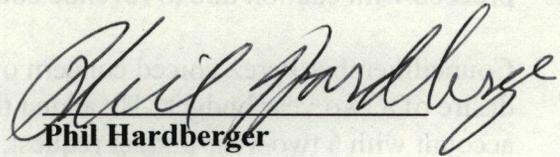
Said item was not addressed.

There being no further discussion, the meeting was adjourned at 3:53 pm.

Copies of these presentations are made part of the file and are available upon request

ATTEST:


Leticia M. Vacek
City Clerk


Phil Hardberger
Mayor